

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE **ALLOTMENT COMMITTEE MEETING** held at Audley Pensioners Hall, Church Street on 19th March 2015 at 6.30pm

Present: Chairman: Cllr B Proctor
Councillors:, Mrs V Pearson, Mr E Durber, Mr T Sproston, Mr M Joynson, Mr P Breuer, Revd J Taylor, Cllr Wemyss, Mr Cooper

Clerk – Mrs C. Withington

8 members of public were in attendance :

Mr B Hanmore, Mr R Beech, Mrs P Pattern, Mr N Mitchison – Audley Allotments

Mr S Hattersley, Mr P Woodvine, Ms D Savigar – Halmer End Allotments

ALLOTMENTS COMMITTEE

1.	<p>To receive apologies Mr M Dolman, Mrs B Kinnersley, Mrs C D Cornes, Mr D Cornes and Lewis Moore</p>	
2.	<p>Approval of minutes from last meeting 17th April 2014 The minutes had been approved and signed at the next ensuing meeting in May 2014. The Clerk read them out for the benefit of those present.</p>	
3.	<p>Request to consider the creation of Halmer End Allotments Association Mr Hattersley discussed the intention to create a Halmer End Allotment Association in order to work collectively as a group rather than individuals. It was agreed that the Parish Council would support this request and encourage it, especially working with Audley Allotments Association to formally set the new organisation up. Noted that if the new Association wished to progress to management of the plots, as is now the case with Audley, then a formal lease would need to be drawn up.</p> <p>Mr Hattersley to notify the clerk of the members and committee as soon as it is set up.</p> <p>Cllr Proctor stated that a lot of work had been carried out at Halmer End in terms of a new path, fence, removal of rubbish etc. Audley in particular was an excellent example of what can be achieved by individuals working together.</p> <p>Mr Joynson stated that he was more than happy for the new association to use the Halmer End Institute when it is up and running. RESOLVED that Halmer End Allotments form an Association.</p>	SH
4.	<p>To discuss other issues raised by tenants, if any Mr Beech reported that there was a request from a resident which backed onto the site from Nantwich Road to erect a fence on his boundary. Noted that there was some concern about knotweed and rubble left from an earlier wall. Cllr Proctor to carry out a site visit.</p> <p>Mr Beech thanked the Parish Council on behalf of Audley for the support from the Parish Council. Cllr Proctor passed a cheque for £1000 to the Association for the final phase of fencing, which would see the site secure down to the roadside. Mr Mitchison suggested that while Cllr Proctor is on site for the other issue, the situation with the other properties is also looked at to ensure there is no breach of security. Noted that it is for the property owners to fence off their gardens.</p>	BP BP

5.	<p>To note income and expenditure accounts for 2014/15</p> <p>The Clerk read out the following accounts which were noted:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: left;">Allotment Accounts for year ending 2014/15</th> </tr> </thead> <tbody> <tr> <td style="width: 60%;">Opening Balance at 31.03.14</td> <td></td> <td style="text-align: right;">-£1,938.97</td> </tr> <tr> <td>Receipts received during 14/15</td> <td>Interim H/end</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Receipts for 15/16 see below</td> <td>Audley (new & Old)</td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td>Receipts during 14/15 (for 15/16)</td> <td>Halmer End</td> <td style="text-align: right;">£126.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">£134.00</td> </tr> <tr> <td>Less Expenditure during 14/15 (1600 Audley & 1866 H/End</td> <td></td> <td style="text-align: right;">-£3,466.00</td> </tr> <tr> <td>Plus outstanding rent Audley Allot 15/16</td> <td></td> <td style="text-align: right;">£504.00</td> </tr> <tr> <td>Plus outstanding rent Halmer End 15/16</td> <td></td> <td style="text-align: right;">£54.00</td> </tr> <tr> <td>Balance at 31.03.15</td> <td></td> <td style="text-align: right;">-£4,712.97</td> </tr> </tbody> </table> <p>Mr Mitchinson wished to note on record his thanks to the committee of the new Audley Allotment Association, and commended them and the Parish Council for their support.</p> <p>Mrs Savigar asked that a dog warden visit High Street Alsagers Bank due to the excessive dog fouling on the pavement. Cllr Proctor to report it to the Borough Council.</p> <p>Meeting closed 6.55pm</p>	Allotment Accounts for year ending 2014/15			Opening Balance at 31.03.14		-£1,938.97	Receipts received during 14/15	Interim H/end	£8.00	Receipts for 15/16 see below	Audley (new & Old)	£0.00	Receipts during 14/15 (for 15/16)	Halmer End	£126.00			£134.00	Less Expenditure during 14/15 (1600 Audley & 1866 H/End		-£3,466.00	Plus outstanding rent Audley Allot 15/16		£504.00	Plus outstanding rent Halmer End 15/16		£54.00	Balance at 31.03.15		-£4,712.97	BP
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MINUTES OF THE **FULL COUNCIL MEETING** held at Audley Pensioners Hall, Church Street on 19th March 2015 at 6.30pm

Present: Chairman: Cllr B Proctor
 Councillors:, Mrs V Pearson, Mr E Durber, Mr T Sproston, Mr M Joynson, , Mr P Breuer, , Revd J Taylor, Cllr Wemyss, Mr Cooper, Cllr Beech

Clerk – Mrs C. Withington
 2 members of public were in attendance

No.	Item	Action
1.	<p>To receive apologies Mr M Dolman, Mrs B Kinnersley, Mrs C D Cornes, Mr D Cornes and Lewis Moore</p>	
2.	<p>To consider approving and signing minutes of Parish Council meeting on 19th February 2015</p> <p>The Minutes of the last meeting were approved as a true and accurate record. The Clerk reported that there was an admin error with the payment schedule, relating to the reimbursement of Christmas tree lights, included in the 12th December 2014 minutes. The correction was noted, approved and was amended at the meeting by the Chair.</p>	
3.	<p>Declaration of interest in any item None</p>	
4.	<p>Public Participation: Mr Mitchison reported that there was a lot of water running down Chester Road into Nantwich Road due to a gully being blocked. Cllr Beech to raise it</p>	AB

	with the Council and also the Clerk to report it. Noted that it is particularly bad when it is icy on that part of the road. Clerk to send a letter to Highways.	Clerk
5.	<p>Planning - To consider any planning applications received, including:-</p> <ul style="list-style-type: none"> • Proposed two storey side extension to existing property, connecting the existing house to the existing garage. Extension covers an existing hard standing driveway 40 Hougher Wall Road Newcastle Under Lyme Staffordshire ST7 8JA Ref. No: 15/00163/FUL Adjacent to Green Belt/Village Env/Delegated <p>Noted that this was an improvement on the previous application and it was considered to be visually appealing. RESOLVED that the application be supported.</p> <ul style="list-style-type: none"> • Proposed two storey extension and alterations to rear 22 Boon Hill Bignall End Staffordshire ST7 8LA Ref. No: 15/00127/FUL Delegated/Green Belt <p>It was considered that this was a minor increase in the overall footprint. RESOLVED that this be supported.</p> <ul style="list-style-type: none"> • Front bedroom extension above existing porch with canopy and replacement cladding 3 Georges Way Bignall End Stoke On Trent Staffordshire ST7 8QW Ref. No: 15/00114/FUL Village Env/Delegated <p>RESOLVED that this be supported.</p> <ul style="list-style-type: none"> • Proposed construction of a dressage ring Land Opposite Wynbrook Wereton Road Audley Stoke On Trent Staffordshire ST7 8HE Ref. No: 15/00092/FUL Green Belt/Delegated <p>RESOLVED that this be supported.</p> <ul style="list-style-type: none"> • 1 no. detached dwelling - Amended House Design Plot 1, Land Adjacent To Spring Bank New Road Bignall End Stoke On Trent Staffordshire ST7 8QF Ref. No: 15/00088/FUL Delegated/Village Env <p>Councillor Wemyss did not support the scheme in its entirety, due to the loss of this pleasant gateway to Bignall End, although it was noted that the permission had already been granted. It was agreed that the loss of the natural springs was very unfortunate for local area although the appealing trees would be retained. It was noted that the housing design was in keeping with the other properties in that area. RESOLVED that the amended design be approved.</p> <ul style="list-style-type: none"> • Construction of two dormer windows to front elevation and flat roof dormer at rear of property Ash Lea 197 High Street Alsagers Bank Newcastle Under Lyme Staffordshire ST7 8BA Ref. No: 15/00089/FUL Village Env/Delegated <p>RESOLVED that this be approved. Mr Breuer however did note that earlier proposals for three storey housing in the surrounding area had been strongly rejected by the community.</p> <ul style="list-style-type: none"> • 15/00176/FUL Erection of detached bungalow - 43 Heathcote Road Miles Green Stoke-On-Trent Staffordshire ST7 8LH Click here to view Delegated/Adj Green Belt/Village Env <p>Discussion took place and it was agreed that Councillor Wemyss would call the decision into Planning Committee urgently. RESOLVED that this be unsupported as it was considered to be undesirable infilling which is harmful on</p>	

	<p>the character of the neighbouring green belt. The infill would also close the gap between two distinct villages and change the visual appearance of the area, being a building that does not fit in with the existing streetscene on that side of the road or building line. It will also add to the increasing problems of parking in the area.</p> <p>The following two items were accepted onto the agenda due to possibility of not being granted an extension for comments by the Planners. Comments therefore are to be submitted using delegated authority.</p> <ul style="list-style-type: none"> • 15/00106/FUL – Apedale House, The Drive. RESOLVED that the Clerk is to submit comments on behalf of the Parish Council using delegated authority, in support of this application as it was considered an improvement on industrial building present. • 15/00034/FUL - Demolition of existing building and construction of a two storey building to form a day nursery, associated parking and new access - White Cottage 1 New Road Bignall End Stoke On Trent Staffordshire ST7 8QF. RESOLVED that the Clerk be authorised to use delegated authority to make the comments on behalf of the Parish Council, which is to support the application as there is considered to be a need for day care provision for nursery children in the Parish. <p>FOR INFO ONLY:Repair to south aisle roof St James Church Church Street Audley Newcastle Under Lyme Staffordshire ST7 8DE Ref. No: 14/15006/HBG</p> <p>This was noted.</p>	
6.	<p>Consideration of a request for warning signage for Footpath Kidsgrove 202 which crosses the A500 (note the footpath is outside of the Parish)</p> <p>Cllr Proctor reported that there is no signage on the approach to the A500 from the footpath or to warn car drivers of potential crossing pedestrians. Clerk to ask Kidsgrove Town Council to consider asking for signage from the County highways.</p>	Clerk
7.	<p>To consider a bid to Community Paths Initiative 2015/16 (deadline 30th May)</p> <p>Mr Cooper to look at this bid and bring back to the next meeting.</p>	Next agenda
8.	<p>Update on Audley Library review by Staffordshire County Council (Standing item)</p> <p>Cllr Beech provided a brief update following the County Council's Cabinet meeting. In brief it was noted that the model for future libraries has been approved and Audley will be a SCC Managed and Community Delivered library which will be arranged in a cluster supported by a floating member of staff. Noted that the mobile library service will now be reviewed.</p>	
9.	<p>Request from Parish of Audley Medieval Society to use the Alsager Road car park for the medieval and community fair on Saturday 25th and Sunday 26th April</p> <p>This was agreed by the Parish Council subject to the usual requirements of £5m Public liability insurance and also car parking wardens.</p>	Clerk
10.	<p>Grants – Community Chest (uncommitted balance £0)</p> <ul style="list-style-type: none"> • None 	

	The balance was noted.	
11.	<p>Assets - Playing Fields/Wildlife Areas/Allotments/Bowling greens inc:</p> <p>1. To note Play Area Monthly Inspection for March 2015 Clerk to report the hotspots for dog fouling to Mr Beardmore for their attention. Mr Joynson to write an article for the Community News regarding the dog fouling issue. All to note any dog walking businesses who are seen to be letting the dogs foul on the play areas/fields.</p> <p>2. Approval of any action required or taken under Delegated Authority – Removal of seat at Leddys Field due to fire damage (ASB), repairs to noticeboard Miles Green This was approved and noted. RESOLVED that Mr Hough be asked to top up the stone on the paths of Leddys Field for the price agreed. Clerk to obtain a quote for an alternative material for the damaged seats. Cllr Proctor to obtain a quote for treating the hogweed at Leddys Field, and delegated authority to be given to Clerk and Chair to order works up to a maximum of £400 due to urgency.</p> <p>3. Parish Council support to submit bid to Police and Crime Commissioner for contribution towards skate park in partnership with CARA RESOLVED that the Parish Council submit a bid to the PCC in partnership with the LAP and CARA.</p>	<p>Clerk MJ ALL</p> <p>Clerk Next agenda</p> <p>BP Clerk</p> <p>Clerk</p>
12.	<p>To consider a bid to Community Paths Initiative 2015/16 (deadline 30th May) Duplicate item.</p>	
13.	<p>Feedback from Highways meeting with Jeff Green on 10th March regarding Halmer End – condition of roads and pavement by Oatcake shop in Miles Green</p> <p>Clerk to circulate the email from Jeff Green regarding the outcomes from the meeting. A brief update was given which stated that the work was to be programmed for at least 3 years' time although health and safety issues would be prioritised by the reactive inspector. Clerk to send a letter to state that the Parish Council is disappointed that this work will take so long to complete, and note that there are health and safety concerns due to the poor condition of the road which may result in individuals claiming against the County Council due to the lack of maintenance.</p>	<p>Clerk</p> <p>Clerk</p>
14.	<p>To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Proctor</p> <p>Noted that black bin bags collected from the LAP litter pick will now be collected the same day. Clerk to put Dawn Dobson in touch with Mrs Jane Lancaster regarding Bignall End Road play area. Cllr Proctor and Mr Breuer attended the Police liaison meeting. It was attending by a PC from another area, but it is clear that intelligence is being built up regarding ASB.</p>	Clerk
15.	<p>Correspondence and circulars To review items for information and consider for next agenda</p> <ul style="list-style-type: none"> - Noted that nominates for Staffordshire Lieutenancy Honors are being invited. - A letter was received from Alsager Town Council regarding their plans for a Neighbourhood Plan. Clerk to write to thank them for keeping us informed. - 	Clerk
16.	<p>Clerks Update – (Appendix A)</p> <p>1. To note Purdah starts on 20th March 2015 – Noted and that notices of elections were due to be posted in the</p>	Clerk

	<p>noticeboards.</p> <p>Cllr Proctor to speak to landowner regarding storing of play equipment at Bignall End Road.</p> <p>2. To consider the options for the purchase of a new PC/laptop, keyboard and monitor and to agree the disposal of the current laptop (purchased in 2011) – Clerk to consider the options and bring back to the next meeting.</p>	<p>BP</p> <p>Clerk</p>
17.	<p>Councillor Reports (for information only/further actions and decisions must be included on next agenda)</p> <p>Mr Sproston noted that the derelict house on Alsagers Bank has now been sold.</p> <p>Cllr Wemyss reported that 2 'Public Footpath' signs had been damaged, and requested that Highways are asked to replace them at High Lane, nr Waste Farm and below the War Memorial, Alsagers Bank.</p> <p>Also the large amounts of rubbish on Black Bank was noted – which seems to be a problem across the Borough caused by one individual.</p> <p>Cllr Proctor reported that the High Court has issued an injunction for the removal of 40,000 tonnes of landfill at Hullocks Pool Road.</p> <p>Clerk to ask Louise Wallace to consider if the newsagent signs in Church Street will have a negative impact on the conservation area.</p> <p>Mr Breuer noted that the no 94/74 buses had a time table change to Scot Hay and that the first bus to Newcastle is now 7.15am and last bus from Newcastle is now 9.45pm weekdays and 5.15pm on Sunday. Clerk to communicate concerns to the operator for lack of notice for both residents and Parish Council and ask for clarification of times and schedule.</p> <p>Mr Joynson reported that the WW1 and WW2 memorial tablets are to be erected in Scot Hay. The Parish Council provided their support to this, providing that the owner of the wall is in agreement. Mr Joynson to find out and report back to the next meeting.</p> <p>Noted that speed monitoring is continuing at High Lane, Alsagers Bank.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Next agenda</p>
18.	<p>Accounts</p> <p>1. To approve the Accounts (Appendix B) and note current budget position (Appendix C) RESOLVED that the accounts be approved for payment as per the attached schedule and the budget position statement noted.</p> <p>2. To appoint Mrs C Heelis as the internal auditor for Accounts ending 2014/15 RESOLVED that Mrs Heelis be appointed.</p>	
	<p>To consider the following items on the agenda to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).</p>	
19.	<p>Contractual/Staffing issues <i>None</i></p>	

Approved Payment Schedule 19th March 2015

Chq/Ba	TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
bacs 136	Start Traffic Management	Grit Bin Watlands Ave	109.20
bacs 137	Mrs C Withington	Salary March total £924.79	799.67
bacs 137a	Mrs C Withington	Expenses March - home office allowance inc post reimbursement 2.17	125.12
bacs 138	Staffordshire Pension scheme	Pension March	292.22
bacs 139	H M Revenues and Customs	Tax and NI March	61.90
bacs 140	Computershare	March child care voucher (243 sacrifice)	282.07
Bacs 141	WM Riley	halmer end bowling club materials and oil for padlocks	95.15
bacs 142	Staffordshire Parish Councils Assoc	Subs 15/16	724.00
943	Mr S Hough	ON 17 play area - Albert Street wetpour repair fire (Total £242	30.00
943	Mr S Hough	ON 17 Remove graffiti- play area Halmer End See saw slide	20.00
943	Mr S Hough	ON 18 Remove chain/lock Leddys Field x 3	20.00
943	Mr S Hough	ON 18 Remove graffiti by Tesco	20.00
943	Mr S Hough	ON 19 Miles Green notice board repair	40.00
943	Mr S Hough	AM Play inspection March	112.00
944	Staffordshire Community Council	Subs 15/16	25.00
bacs 143	Evans Signs	Signs for play areas (dog control orders)	481.00
		Total	3237.33

Receipts:

date	From whom receive	details	Total
18.03.15	Various Allotment plot rent Halmer End	Allotment rent plots - Hackwood, Dunn, Hackwood, Woodvine, Hackwood, Platt, Basterfield, Hand, Isherwood, Isherwood, Lindop, Lindop, Matthews, Matthews	126
18.03.15	HMRC	Refund for maternity pay and compensation	6019.88
18.03.15	Lloyds TSB	Bank interest March 15	0.84
23.03.15	Audley Allotment Assoc	Allotment rent 15/16	504
23.03.15	Hattersley	Allotment rent x 3 - 12, 14, 16	27