

**AUDLEY RURAL PARISH COUNCIL**

MINUTES OF THE **FULL COUNCIL MEETING** held at Audley Pensioners Hall, Church Street, Audley on Thursday 17<sup>th</sup> December 2015 at 7.00pm

Present: Chairman: Cllr B Proctor

Councillors: Mr M Whitmore, Mrs V Pearson, Mr R Kinnersley, Mr C Cooper, Mr D Butler, Mr R Garlick, Mr P Breuer, Mr M Dolman, Mr R Moody, Mr T Sproston and Cllr A Frankish

Clerk – Mrs C. Withington

There was 4 members of public and 3 police officers (for item 5 only).

No.	Item	Action
1.	<b>To receive apologies</b> – Revd J Taylor, Cllr A Beech and Mrs C Richardson	
2.	<b>To consider approving and signing minutes of the Full Parish Council meeting on 19<sup>th</sup> November 2015</b> <b>RESOLVED</b> to sign the minutes as a true and accurate record of the meeting. (Noted that Mr Murphy was recorded as being in attendance which was an error).	
3.	<b>Declaration of interest in any item</b> None.	
4.	<b>Public Participation:</b> There were no members of public present.	
5.	<b>To consider ASB issues relating to the Comrade shelter and any further action as required – Cllr B Proctor</b> It was agreed to bring this item forward on the agenda. Cllr Proctor discussed the history of the shelter which had not been in use for some time, following a decision taken to close it due to ASB. Over the last few years it had been reopened to allow access during daylight hours but this ended when there was no one available to open and close it. Recently a metal grill had been taken off through vandalism and youths were gaining access. It was also noted that an area of hardstanding had been created in Leddys Field for youths to congregate which worked well during the better weather. Sgt Gritton and PCSO Carter, along with another officer attended the meeting to put forward a number of considerations to alleviate the issues. Overall it was noted that crime stats were down by 70/80% from where they were over 12 months ago, due to the initiatives by the Parish Council and other partners such as the skate park. The following actions were being taken to combat the problems:  <ul style="list-style-type: none"> <li>• Fire and Rescue service to visit schools and the areas following the arson</li> <li>• Respect day to clean the area up to be held in the New Year, led by Natalie Snell at the Borough Council</li> <li>• PMT will be leading on a youth training programme to provide ‘Dad Skills’</li> <li>• A graffiti project will be carried out on the containers at the Community Centre</li> <li>• A project to raise funds for standalone lighting and shelter in Leddys Field will be led by the Police</li> <li>• Youth Workers will be in the area</li> <li>• CCTV upgrade at the Community Centre (led by Natalie Snell)</li> <li>• Enforcement action will be taken where necessary</li> </ul>	
	The police asked for the Parish Council to consider opening up the comrade shelter to give the youths somewhere legitimate to gather. <b>RESOLVED</b> to hold a special meeting to discuss these issues in detail in January and to invite the public to voice their concerns. Following this a response will be given to Sgt Gritton regarding the shelter.	<b>Clerk</b>

6.	<p><b>To consider correspondence received in relation to the car park at Miles Green, Station Road</b></p> <p>It was agreed to bring this item forward on the agenda. A number of letters had been received regarding the parking issues at Miles Green car park. It was noted that these were relevant for the Highways authority, as they related to parking on the road. Cllr Beech has passed these on for their consideration when looking at the removal of the yellow lines. A response may be expected mid to end of January from Highways regarding the feasibility of this proposal. Clerk to inform the people of this who have written in.</p>	<p><b>Cllr Beech Next agenda Clerk</b></p>
7.	<p><b>To consider the situation regarding recycling bins at the Community Centre Audley – Mr C Cooper</b></p> <p>This was brought forward on the agenda. Mr Cooper queried the reasons for the removal. Due to the severe ASB issues and arson attacks involving a car, an urgent decision had been taken by the Borough Council to remove them. It is hoped that these will be put back in place once the issues have been resolved, hopefully in the new year. It also was noted that when the new recycling system is brought in on a weekly basis, satellite sites such as these may be reviewed. Clerk to ask the Borough Council that the Parish Council are kept informed of the plans to relocate these, and that the bins are securely fixed and padlocked.</p>	<p><b>Clerk</b></p>
8.	<p><b>Planning - To consider any planning applications received, including:-</b></p> <ol style="list-style-type: none"> <li>1. <a href="#">*Proposed single storey front and rear extension and two storey side extension</a> 11 Hill Crescent Newcastle Under Lyme Staffordshire ST7 8BG Ref. No: 15/01016/FUL (Village Env/Delegated) <b>RESOLVED</b> that this be supported.</li> <li>2. <a href="#">*Retention of existing storage unit and proposed new storage unit</a> Audley Community Centre Nantwich Road Audley Stoke On Trent Staffordshire ST7 8DH Ref. No: 15/01022/FUL (Green Belt/adj to Conservation area/Delegated) (<i>note correspondence received</i>) <b>RESOLVED</b> that this be supported.</li> <li>3. <a href="#">Two storey side extension and to include timber decking.</a> 7 Minnie Close Halmer End Newcastle Under Lyme Stoke-On-Trent Staffordshire ST7 8BY Ref. No: 15/01038/FUL Green Belt/Delegated <b>RESOLVED</b> that this be supported.</li> <li>4. <a href="#">Erection of ground floor rear extension</a> 31 Stephens Way Bignall End Stoke On Trent Staffordshire ST7 8PL Ref. No: 15/01039/FUL (Village Env/Delegated) <b>RESOLVED</b> that this be supported.</li> <li>5. <a href="#">Retention of garden shed</a> Rye Hills Barn Rye Hills Newcastle Under Lyme Staffordshire ST7 8LP Ref. No: 15/01047/FUL (Green Belt/Delegated) <b>RESOLVED</b> that this be supported. Mr Cooper abstained.</li> <li>6. <a href="#">New detached summer house</a> Prospect House Hougher Wall Road Newcastle Under Lyme Staffordshire ST7 8JA Ref. No: 15/01096/FUL (Delegated/Village Env) A discussion took place and it was <b>RESOLVED</b> that this was over development of a garden due to the size and the impact on the nearby Green Belt, the application was <b>NOT</b> supported.</li> <li>7. <a href="#">Conversion of integral garage to form bedroom and shower room</a> 101 High Street Halmerend Stoke-On-Trent Staffordshire ST7 8AF Ref. No: 15/01084/FUL (Delegated/Village Env) <b>RESOLVED</b> to support this application.</li> <li>8. <a href="#">Two storey side extension</a> Linden Lea Apedale Road Wood Lane Stoke On Trent Staffordshire ST7 8PH Ref. No: 15/00914/FUL (Green Belt/Village Env/Delegated) <b>RESOLVED</b> that this be supported.</li> <li>9. <i>To ratify the following comments submitted using Delegated Authority in relation to the below:</i></li> </ol>	

	<p><a href="#">Application to remove/discharge planning obligation made under Section 106 of the Town and Country Planning Act relating to planning permission 98/00279/COU dated 27th January 1999 requiring the land not to be seperately disposed of, the development permitted to be used as short stay tourist holiday accommodation and individual occupancy restricted to a maximum continuous four week period.</a> Holiday Cottages Stone Quarry Farm High Street Alsagers Bank Newcastle Under Lyme Staffordshire ST7 8BQ Ref. No: 15/01010/DOB</p> <p><b>- That the application is not supported due to visibility issues accessing/leaving the site onto a fast narrow road on a bend. The original scheme was built and approved only for the purposes of a holiday let and not a future residential dwelling. RESOLVED</b> to approve of the comments submitted.</p> <p>10. <a href="#">Variation of condition 8 (hours of opening) of planning permission 11/00332/FUL to allow opening between 09.00 hrs and 17.30 hrs on Monday and Tuesday, 09.00 hrs and 20.30 hrs on Wednesday to Friday and 09.00 hrs and 15.30 hrs on Saturday.</a> Purity 178 Ravens Lane Bignall End Staffordshire ST7 8PY Ref. No: 15/01027/FUL</p> <p>Noted that this application had been received after the agenda had been issued. It was <b>RESOLVED</b> to use delegated authority to allow the clerk to make comments due to the inability to submit comments after the next meeting. A letter of concern had been received from a resident in Diglake Street which was read out. Discussion took place regarding the impact on neighbouring properties. Cllr Frankish declared a personal interest. Points that were noted included the dangerous parking that was taking place outside the shop and the double parking which would cause issues for the emergency services. Overall it was considered in light of the requirement to extend the hours of opening. A vote was taken and it was <b>RESOLVED</b> that the Parish Council <b>SUPPORT</b> the application. Mr Whitmore and one other objected to the application.</p>	
9.	<p><b>To note the current position with regards to the Borough Council S136 grant and Council Tax support grant and Council Tax Base for next year, and to approve the final Budget and Precept request for 2016/17</b></p> <p>There had been no feedback from residents regarding the proposed increase in precept, which had been publicised in the local newsletter and also on noticeboards, minutes and website. The budget was approved as attached. <b>RESOLVED</b> to set the precept request for 2016-17 at a rate of £41.85 per Band D Council Tax property. It was noted that the council tax base had increased slightly from this year.</p>	Clerk
10.	<p><b>Audley Static Library and Mobile Library update</b></p> <p>There had been one person who had expressed an interest in assisting with the library to date, but only for a few hours a week. This had been sent to the County Council earlier.</p>	
11.	<p><b>Playing Fields/Wildlife Areas inc:</b></p> <ul style="list-style-type: none"> <li>• To note Play Area Monthly Inspection for December and approval of any action required or taken under Delegated Authority</li> </ul> <p><b>RESOLVED</b> that this be noted and the actions approved as identified on the inspection.</p> <ul style="list-style-type: none"> <li>• To consider a quote to rectify the low risk and above issues in the Annual Play Inspection</li> </ul> <p><b>RESOLVED</b> to allow the Play Area sub group to consider this and report back to the Parish Council with their recommendations. Clerk to liaise with Revd Taylor regarding holding a meeting.</p> <ul style="list-style-type: none"> <li>• To note the current position with regards to the Skate Board ramp and note the contents of a letter received from BWC regarding payment</li> </ul> <p>It was noted that a site visit has been arranged for Tuesday 5<sup>th</sup> January at 11.30am with the Managing Director of Lightmain to agree the remedial work that needs to be taken place to comply with the standards.</p>	Clerk JT  BP AB JT Clerk

12.	<b>To approve of the hedge cutting at Queens Street CARA – Cllr A Beech</b> <b>RESOLVED</b> that this be approved.	<b>Cllr Beech</b>
13.	<b>To consider action regarding road safety by schools – Cllr B Proctor</b> A child had recently suffered from a broken foot following an incident outside Ravensmead Primary school involving a car. As a result a number of hi-vis road safety stickers had been ordered for the school to attach to the children's coats. <b>RESOLVED</b> that the Parish Council funds this (approx. £294.00). Cllr Proctor to send the invoice to the Clerk for payment. It was also <b>RESOLVED</b> to apply for a community chest grant for additional road safety items such as sashes to provide to the school. Cllr Proctor had contacted the other head teachers who had confirmed that they did not have the same issue with road safety as Ravensmead.	<b>BP Clerk</b>
14.	<b>Grants – Community Chest - uncommitted balance £350</b> No applications received for this meeting. As above Clerk to submit an application for £350 to fund road safety sashes.	<b>Clerk</b>
15.	<b>To consider the dangerous car park next to the Co-op Church Street – Cllr B Proctor</b> Noted that this car park was the responsibility of the Borough Council. It was <b>RESOLVED</b> that a letter of support will be written to the Borough Council in relation to Cllr Proctor's complaint regarding lack of maintenance and the potential dangers to pedestrians due to the large pot holes. It was also considered inaccessible for disabled drivers/users. Noted that a letter had already been sent some years ago.	<b>Clerk</b>
16.	<b>To consider a request for action from a resident regarding blocked gullies in the Village, namely Chester Road and Nantwich Road, Church Road</b> A number of emails had been received and circulated regarding the above from a resident. The issues had already been reported to Highways earlier in the year and it was understood that recent action had been taken, following the resident's reporting of the issue and also the Clerk's follow up request. Clerk to request action is taken for the other reported gullies in Halmer End and Alsagers Bank, as previously reported on 11 <sup>th</sup> November 2014.	<b>Clerk</b>
17.	<b>To consider a quote for the relocation of the Diamond Jubilee beech trees at Nantwich Road (Wagon and Horses)</b> A quote had been received to relocate the trees to the Nantwich Road cemetery. This was <b>RESOLVED</b> for approval. It was noted that the trees the other side of the road were fine.	<b>Clerk</b>
18.	<b>To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Proctor</b> Cllr Proctor reported that the older people lunch had been a great success with the High School and Cllr Frankish also attended. Mr Whitmore had attended the Parish police surgery. <b>RESOLVED</b> that any Parish Councillor can represent the Parish Council at the surgeries and report back. Clerk to inform Insp Barlow of this.	<b>Clerk</b>
19.	<b>Correspondence and circulars -To review other items received and consider for next agenda</b> <ul style="list-style-type: none"> <li><b>To consider a response to the consultation regarding the Audley Post office relocation</b></li> </ul> A letter had been received from a resident regarding their concerns which were considered. Discussion took place regarding the relocation and the proposed change in times. Concerns were raised about the disability access, impact on the existing staff regarding TUPE and car parking. Mr Cooper had raised a number of concerns individually. It was <b>RESOLVED</b> that the Parish Council will respond as follows: In view of the reasons given by the members of public, the Parish Council have <b>RESOLVED</b> that the post office stays in the current location, rather than being relocated. It was also agreed to notify them that the car park opposite the proposed location is unsafe, being in such a poor state of repair.	<b>Clerk</b>

20.	<p><b>Clerks Update – (Appendix D)</b>  <i>To approve the renewal of the Society of Local Council Clerks subscription</i>  This was <b>RESOLVED</b> to be approved.</p> <p>The clerks update was noted. A number of road signs required cleaning. Clerk to report the sign on Alsagers Bank (left hand side). It was agreed to consider joining the Staffordshire County Council Lengthsman Scheme, and this will be discussed on the next agenda.</p>	<b>Clerk Next agenda</b>
21.	<p><b>Councillor Reports</b> (for information only/further actions and decisions must be included on next agenda)  Mr Breuer had reported issues outside the Chapel on Wereton Road.  Mr Kinnersley had been appointed onto the SPCA Executive and also the LAP.  Cllr Proctor is awaiting a nomination for a High School representative for the Parish Council, due to be confirmed in January.  Cllr Beech to be informed that there is no 30 mph sign or playground sign on the approach to the play area at Bignall End Road – from the roundabout.  Section 106 planning gains to be considered on the next agenda.</p>	<b>BP  Cllr Beech Next agenda</b>
22.	<p><b>Accounts (Appendix E)</b>  1. To approve the Accounts  <b>RESOLVED</b> that this be approved for payment as per the attached schedule.  2. To note the current situation with regards the budget position and bank reconciliation statement  <b>RESOLVED</b> that this be noted.</p>	

**Meeting closed at 9.00pm**

### **Approved Payment Schedule 17<sup>th</sup> December 2015**

Chq/Bacs	TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
bacs 105	Madeley Centre	Room Hire contribution 1st July (New Cllr training x 2 people) PAID	8.89
bacs 106	SLCC	Shared costs SLCC Membership PAID	93.49
bacs 107	Mrs C Withington	Salary Dec	794.95
bacs 107A	Mrs C Withington	Expenses Dec home office allowance and Post redir charges	102.50
bacs 108	Staffordshire Pension scheme	Pension Dec	303.68
bacs 109	H M Revenues and Customs	Tax and NI Dec	64.83
bacs 110	Computershare	Dec child care voucher (243 sacrifice)	282.07
bacs 111	Mr S Hough	AM - Monthly Play inspection (total invoices 1087)	112.00
bacs 111	Mr S Hough	AM - Leddys field litter pick, paths cleared	390.00
bacs 111	Mr S Hough	Am - Cenotaph cleaned and wreaths tied down	125.00
bacs 111	Mr S Hough	ON 57 - Station road Miles Green car park hedge cut	360.00
bacs 111	Mr S Hough	ON 72 - removed office files	50.00
bacs 111	Mr S Hough	ON 75 - Rileys field leaf removal	50.00
958	Audley Wood Lane Comm Asso	Newsletter insert (Winter)	20.00
bacs 112	Newcastle Borough Council	Leddys Field - Phase 2	1396.44
bacs 113	PME Maintenance	Decorate tree (less credit for 6 x lights £600) and 2 enclosures	240.00
bacs 114	Wicksteeds	Play area repairs - swing	40.01
bacs 115	Staffs County Council	Legal Fees - Bowmans Agreement Oct	39.60
		<b>Total</b>	<b>4473.46</b>

**Approved Budget 2016/17**

<b>HEADING</b>	<b>Total Expected at end of March 15</b>	<b>Approved Budget 15-16</b>	<b>Approved Budget 16-17</b>
<b>ADMIN</b>			
Staff Costs / Chair	£ 17,833.56	£ 18,000.00	£ 18,540.00
<b>ADMIN</b>			
Office/other/Adverts	£ 8,671.19	£ 9,500.00	£ 8,500.00
<b>Playing</b>			
Fields - maintenance	£ 15,798.93	£ 16,000.00	£ 16,000.00
<b>Playing fields - Capital (net of VAT)</b>	<b>£ 30,550.00</b>	<b>£ -</b>	<b>£ 60,000.00</b>
<b>Bus shelters and Seats</b>	<b>£ 2,261.38</b>	<b>£ 1,000.00</b>	<b>£ 1,000.00</b>
<b>Footpaths</b>	<b>£ 80.00</b>	<b>£ 100.00</b>	<b>£ 100.00</b>
<b>Bowling</b>			
Greens	£ 1,100.00	£ 2,000.00	£ 2,000.00
<b>Wildlife</b>			
Area (Leddys/Marg Garden)	£ 15,431.90	£ 5,000.00	£ 5,000.00
<b>Misc.</b>	<b>£ 6,610.92</b>	<b>£ 2,100.00</b>	<b>£ 2,100.00</b>
<b>Allotments</b>	<b>£ 100.00</b>	<b>£ 1,500.00</b>	<b>£ 1,500.00</b>
<b>Donations</b>	<b>£ 2,513.00</b>	<b>£ 1,000.00</b>	<b>£ 1,000.00</b>
<b>Comm activities</b>	<b>£ 400.00</b>	<b>£ 1,000.00</b>	<b>£ 1,000.00</b>
<b>Capital</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>
<b>VAT TO BE RECLAIMED</b>	<b>£ 9,956.79</b>	<b>£ -</b>	<b>£ -</b>
<b>TOTAL</b>	<b>£ 111,307.66</b>	<b>£ 57,200.00</b>	<b>£ 116,740.00</b>