

**AUDLEY RURAL PARISH COUNCIL**

MINUTES OF THE **FULL COUNCIL MEETING** held Wood Lane Community Centre, Wood Lane on Thursday 16<sup>th</sup> July 2015 at 7.00pm

Present: Chairman: Revd J Taylor  
Councillors: Mr Dolman, Mr R Kinnersley, Mr R Moody, Mr C Cooper, Cllr A Beech, Mr P Breuer, Mr D Butler, Mr M Joynson, Mr M Whitmore, Mrs C Richardson and Lewis Moore

Clerk – Mrs C. Withington

There was 1 members of public in attendance and Mr Ian Wykes for item X only

No.	Item	Action
1.	<b>To receive apologies</b> Cllr B Proctor, Mrs V Pearson and Mr T Sproston	
2.	<b>To consider approving and signing minutes</b> of the Full Parish Council meeting on <del>16<sup>th</sup> July 2015</del> 18 <sup>th</sup> June 2015 <b>RESOLVED</b> that these be signed as a true and accurate record.	
3.	<b>Declaration of interest in any item</b> Mr M Joynson declared an interest in item 11 in relation to Halmer End CIC.	
4.	<b>To consider adopting the NALC Model Standing Orders in relation to the updated Code of Conduct</b> <b>RESOLVED</b> that these be adopted.	CW
5.	<b>To receive a presentation from Ian Wykes, Commissioner for the Rural County at Staffordshire County Council regarding the management of Apedale Country Park</b> Mr Wykes attended to present the options that are being considered for a number of country parks in the County which includes Apedale. He confirmed that there are no plans to sell off the land (or the Heritage Centre), but the management options are being considered. Ultimately they want to be able to encourage more use of the park by disadvantaged communities. Mr Wykes suggested that one of the options could involve a series of partners such as Staffordshire Wildlife Trust and the Land Restoration Trust working together to form a CIC to seek funding that cannot be achieved by the County Council. Discussion took place regarding the wider scheme and the under developed parts such as the football pitch by the void and Burley pools which is often flooded. Mr Cooper suggested that it would assist communities if they could access the site from Halmer End and were able to link in with Bateswoods and Bluebell Wood. Noted that the Parish Council could sit on a working group to look at these issues, although it would not be the lead partner.  Mr Wykes stated that he would be seeking formal views from the Parish Council over the next few weeks. Mr Wykes left the meeting	
6.	<b>Public Participation:</b> No items were raised.	
7.	<b>Planning - To consider any planning applications received, including:-</b> 1. <a href="#">Replacement of existing 15m high monopole with 20m Hutchinson Mini-Macro Pole on new concrete foundation</a> Adderley Green Farm Heighley Lane Knowle Bank Newcastle Under Lyme Staffordshire CW3 9BA Ref. No: 15/00605/TDET1 (Green Belt TBC/Planning Committee TBC) <b>RESOLVED</b> that this be supported. 2. <a href="#">Retention of change of use from retail sales to retail sales with cafe for hot food and drinks. Retention of conversion of first floor to residential flat and bedsit at the rear.</a> 82 Church Street Audley Newcastle Under Lyme Staffordshire ST7 8EE Ref. No: 15/00500/COU Village Env/Delegated <b>RESOLVED</b> that this be supported.	

	<p>3. <a href="#">Retention of change of use of detached garage to office and community radio studio</a> Red Roofs High Lane Alsagers Bank Newcastle Under Lyme Staffordshire ST7 8BS Ref. No: 15/00527/COU Delegated/Green Belt</p> <p><b>RESOLVED</b> that this be supported.</p> <p>4. <a href="#">New agricultural access to road</a> Hillside Farm Knowlbank Road Newcastle Under Lyme Staffordshire ST7 8DT Ref. No: 15/00488/FUL Green Belt/Delegated</p> <p>Noted that this application had been withdrawn as it is permitted development.</p> <p>5. <a href="#">Proposed agricultural workers dwelling situated on land to the West of Domvilles Farm.</a> Land West Of Domvilles Farm Barthomley Road Audley Newcastle Under Lyme Staffordshire ST7 8HT Ref. No: 15/00465/FUL Delegated/Green Belt</p> <p><b>RESOLVED</b> that the Parish Council <b>object</b> on the following grounds:</p> <ul style="list-style-type: none"> <li>• The size of property is considered excessive for a farm workers property</li> <li>• There is concern that it may have an impact on the public footpath</li> <li>• It is located in Green Belt and would be intrusive changing the visual amenity of the landscape and setting. It will also impact on the nearby listed building and does not enhance the area being located so near to the main road when there is sufficient grounds elsewhere on the site nearer to the farm buildings to consider a farm workers dwelling.</li> <li>• There is concern that the access created directly off Barthomley Road to the large family house would be dangerous on that stretch being a very narrow road lined with hedges and bends, with limited pull in points for passing vehicles. The road is used by large farming machinery and often is a cut through for traffic diverting from the M6 potentially travelling at the national speed limit on that section.</li> </ul> <p>6. <a href="#">Application for the approval of reserved matters (appearance, scale and landscaping) relating to 12/00388/OUT for erection of 8 dwellings and associated parking</a> Land Off High Street Halmerend Stoke-On-Trent Staffordshire Ref. No: 15/00588/REM Delegated/Village Env</p> <p><b>RESOLVED</b> that the Parish Council <b>object</b> on the following grounds: There is only 8 parking spaces for 8 dwellings, which is insufficient for the occupiers and their visitors on a road which is frequently congested due to the double parking and the nearby schools – with cars mounting pavements on occasion to get up the road. It is considered overdevelopment of the site. There is poor access leading up to the site, which is substantially higher than the road and will overlook the road. The development would result in the loss of a community asset (seat).</p> <p>7. <a href="#">Prior notification for conversion of existing agricultural building to residential use</a> Park Farm Old Road Bignall End Stoke On Trent Staffordshire ST7 8QH Ref. No: 15/00462/COUNOT Green Belt/Delegated</p> <p><b>RESOLVED</b> that this be supported as it was in keeping with the rest of the site.</p> <p>8. <a href="#">Prior notification of proposed single storey rear extension to form porch and garden room</a> 81 Nantwich Road Audley Stoke On Trent Staffordshire ST7 8DL Ref. No: 15/00548/LEXNOT</p> <p>This was noted.</p>	
8.	<p><b>To consider requesting action from Staffordshire County Council regarding Footpath 35 – Mr Cooper</b></p> <p>The footpath seems to have been illegally diverted and is now so overgrown it is difficult to access the path, plus it is by an overgrown hedge with barb wire on the other side. Clerk to report this to Staffordshire County Council.</p>	CW

9.	<p><b>To receive an update from Mr West in relation to the Footpath S53 application for Delph Lane, Bignall End</b></p> <p>It was noted that the previous application had been refused, which could not be appealed against. Mr West was in the process of submitting a new application. The Parish Council continued to support Mr West as their representative.</p>	
10.	<p><b>To consider asking the Borough Council for a permissive right of way along the old mineral railway line at Red Hall Lane and to form an action group to look at the upkeep of the path – Mr Cooper</b></p> <p>This was considered to be a good idea to create a path for multi users due to the heavy traffic and the footpath infrastructure that seemed to be in place. Clerk to write to the Borough Council to ask for permission to create a permissive right of way for walkers and horse riders. Mr Cooper and Mr Joynson to set up a working party with residents who are volunteering to carry out the planting, once this has agreed with the Borough Council.</p>	<p><b>CW CC MJ</b></p>
11.	<p><b>Grants – Community Chest (uncommitted balance £1900)</b></p> <p>Mr Joynson left the room while the next item was discussed.</p> <p><b>1. Halmer End CIC – Flooring £800</b></p> <p>Discussion took place, and it was <b>RESOLVED</b> to agree in principle to support the application for £400 subject to the lease being in place. Mr Joynson rejoined the meeting.</p> <p><b>2. Audley Community Centre – Washer/dryer for donated clothes £719.97</b></p> <p>Discussion took place regarding the request and the likely location. It was <b>RESOLVED</b> to agree in principle to support the application for £350 towards the facilities, this was subject to confirmation that a lease was in place.</p>	<p><b>CW</b></p> <p><b>CW</b></p>
12.	<p><b>Audley Library update and to provide a response to the mobile library consultation deadline is 2<sup>nd</sup> September 2015 (<a href="http://www.staffordshire.gov.uk/mobilelibraries">www.staffordshire.gov.uk/mobilelibraries</a>)</b></p> <p>There was no further update on the static library provision, although the deadline for community groups was coming to a close. However the mobile library consultation was still open. Everyone to consider the implications and to be included on the next agenda for a response.</p>	<p><b>Next agenda</b></p>
13.	<p><b>To consider suspending the Allotment Letting Policy to allow Plot 19 Halmer End to be let to a non-parishioner</b></p> <p>It was agreed that on this one occasion it could be let to a non-parishioner due to there being no waiting list.</p>	<p><b>CW</b></p>
14.	<p><b>To consider a scheme of insurance open to volunteers who run "not for profit activities" in the Parish – Mr Whitmore</b></p> <p>Mr Whitmore explained that people are often put off taking part in events due to the requirement for insurance. It was noted that they could not be included under the Council's policy if they are not working under the control of the Council – although Mr Whitmore was suggesting a community insurance scheme rather than being under the Parish Council.</p> <p>Each party would need to be considered on a case by case basis and is most likely to require an individual policy which is specific to their needs/risks. Mr Whitmore to provide the Clerk with a list of community organisations that he has been approached by, and the Clerk to put them in touch with VAST who can help small groups seek funding. Clerk to also to ask our insurance providers to ask if there is such a community insurance policy.</p>	<p><b>MW CW</b></p>
15.	<p><b>To consider a quote to replace the panels of the parish council owned shelters at :</b></p> <p>New Road by Chapel Street, Ravens Lane opp Hope Street, Leycett Road by Crackley Bank Corner</p> <p><b>RESOLVED</b> that in view of the Parish appearance and the poor state of the current bus shelters this was approved. Mr Cooper suggested that future</p>	<p><b>CW</b></p>

	budgets should be revised to take account of the ongoing maintenance of the 5 bus shelters within the precept request.	
16.	<p><b>To consider requesting a property on Boon Hill addresses the overhanging hedge before reporting the issue to the Highways</b></p> <p>Discussion took place and it was <b>RESOLVED</b> that the Clerk write to the property. Mr Cooper also requested that a letter is sent to a number of properties along Miles Green Road and Boon Hill. There was also a property along by Old Road at the junction with New Road, which is overgrown and blocking the view from the junction. <b>RESOLVED</b> that the Clerk write to them to request they cut the hedges.</p>	<p><b>CW</b></p> <p><b>CW</b></p>
17.	<p><b>Consideration of articles for the Audley Community News online</b></p> <p>Noted that Mr Joynson is writing an article regarding ASB. Mr Joynson offered to include any further issues from the Parish Council.</p>	<b>ALL</b>
18.	<p><b>To consider a quote for monthly strimming to the area around the Pitwheel at Bignall End Road</b></p> <p>Mrs Richardson left the room at this point due to the Pecuniary interest. Consideration was given to 2 quotes. <b>RESOLVED</b> that Buzzy Bees be appointed to carry out the monthly strimming of the Pitwheel at Bignall Hill (not Bignall End Road).</p>	<b>CW</b>
19.	<p><b>To consider nominating Community Assets under the Localism Act 2011- Mr Breuer</b></p> <p>Mr Breuer has pulled together a draft list of potential community assets as follows:</p> <ul style="list-style-type: none"> <li>• Halmer End Institute including the bowling club, allotment, football ground and playing field</li> <li>• Chapel at Halmer End</li> <li>• St Johns Alsagers Bank and the car park</li> <li>• The Railway pub</li> <li>• The Greasley pub</li> <li>• The Oak pub</li> <li>• The old Council offices Audley</li> <li>• Shraleley Brook Chapel</li> <li>• Theatre</li> </ul> <p>Any other suggestions to be passed to Paul. To be finalised at the next meeting.</p>	<b>ALL Next Agenda</b>
20.	<p><b>Playing Fields/Wildlife Areas inc:</b></p> <ul style="list-style-type: none"> <li>• <i>To note Play Area Monthly Inspection for July and approval of any action required or taken under Delegated Authority</i></li> </ul> <p>The monthly inspection was noted. The Clerk has requested that Mr Hough remove the graffiti from the football posts at Albert Street. Delegated authority had been used to replace the seat by the old Council offices bus stop which has been destroyed.</p> <p>Revd Taylor reported that he was due to attend a meeting with the Cllr Proctor, Police, Mr Hough, Police and Fire regarding ASB issues with Natalie Snell at the Borough Council. Audley is a hot spot area and there is to be an article included in the Community News. Mr Cooper suggested that the Borough Council consider requesting that Aspire include a condition of their tenancy regarding the poor behaviour of a tenant's children. Discussion took place regarding the suitability for concrete table if it was heated. Revd Taylor to raise this point at the meeting on Friday.</p>	<b>JT</b>

21.	<p><b>To receive an update from Audley LAP and Police / Parish Liaison Committee – Mr Proctor</b> Mr Breuer stated that the Police did not attend the meeting on Wednesday. There was no LAP update available.</p>	
22.	<p><b>Correspondence and circulars</b> -<i>To review other items as listed for information and consider for next agenda</i></p> <ul style="list-style-type: none"> <li>• Staffordshire County Council SPACE programme for summer activities for older children – this was noted.</li> <li>• Staffordshire Archive service newsletter – this was noted.</li> <li>• Planning Appeal notice for 40 Hougher Wall Road - Clerk to send in the earlier comments made for the Planning Application.</li> <li>• Audley Millennium Green Trust Agenda – this was noted and Mr Kinnersley attended.</li> </ul> <p>To provide a response for the following:</p> <p>1. <i>Staffordshire County Council Local Minerals Plan 2015-2030 (deadline is 31<sup>st</sup> July) click here to view <a href="https://consultation.staffordshire.gov.uk/">https://consultation.staffordshire.gov.uk/</a></i> Clerk to ask if there is likely to be any further licences granted for tipping and landfill. The situation with Great Oak was noted with respects to any further applications being considered in accordance with the National Planning Policy Framework, although it is not included on the Local Minerals Plan.</p> <p>2. <i>Staffordshire County Council Winter Operations review to prioritise gritting and snow clearance in the parish – deadline 27<sup>th</sup> July 2015</i> It was considered impossible to prioritise roads on this basis. It was however considered that Meadowside being a bus route should be gritted.</p> <p>To note the following: <i>Staffordshire County Council- <a href="#">planning application N.15/04/220 W</a>; Newcastle Household Waste and Recycling Centre, Leycett Lane, Newcastle under Lyme; Application not to comply (to vary) condition 9 and 10 of planning permission N.03/07/220 W relating to hours of operation – This was noted. It was suggested that there is a list of alternative sites when the Leycett site is closed. Clerk to request this.</i></p>	<p><b>CW</b></p> <p><b>CW</b></p> <p><b>CW</b></p> <p><b>CW</b></p>
23.	<p><b>Clerks Update</b> This was noted.</p>	
24.	<p><b>Councillor Reports</b> (for information only/further actions and decisions must be included on next agenda) Mr Dolman asked if we could ask Helers to cut the hedge that runs along New Road and Leddys Field – as it is overgrown and overhanging the pavement. Due to Health and Safety this was approved.</p> <p>Mr Kinnersley stated that the cenotaph at Halmer End needed weed spraying.</p> <p>Mr Kinnersley also raised concerns regarding the issues of buses being able to access the roads when the CARA fun day is on – this is to be considered by CARA for the future, although Police cones are already out to stop the parking on the roads.</p> <p>Mrs Richardson reported that allotment rubbish is being through under the hedge by a property on Alsager Road. Clerk to report this to the Association.</p> <p>Mr Joynson ask that the bunting remain in place for Pink Week in September. This was agreed.</p> <p>Cllr Beech reported that CARA raised £4200 over the weekend, although</p>	<p><b>CW</b></p> <p><b>Next agenda</b></p> <p><b>CW</b></p>

	<p>expenditure for the weekend was due to be taken out. Cllr Beech also reported that there are planned improvements for the planting on Nelson Place roundabout by the Borough Council.</p> <p>Cllr Beech to make available litter pickers for Mr Cooper. Clerk to obtain quotes for the hedge between the play area and allotments at Audley to be reduced in size – once the Association have confirmed their requirements.</p>	<p><b>AB</b> <b>CW</b></p>
25.	<p><b>Accounts - To approve the Accounts</b> The accounts were approved for payment as per the attached schedule.</p>	<p><b>CW</b></p>
26.	<p><b>Contractual issues/Staffing Matters</b></p> <p><i>1. To approve Discretionary Payments Policy for Pensions</i> The Policy was approved for adoption.</p> <p><i>2. To approve the clerks annual leave</i> This was noted and approved.</p> <p><i>3. To note the Clerk's training with University of Gloucestershire</i> The ongoing training commitment was noted and agreed.</p> <p>The Council thanked Lewis Moore for his input over the last few years and wished him well for the future.</p>	

Meeting closed at 9.10pm