

**AUDLEY RURAL PARISH COUNCIL**

MINUTES OF THE **FULL COUNCIL MEETING** held Wood Lane Community Centre, Apedale Road on Thursday 19<sup>th</sup> November 2015 at 7.00pm

Present: Acting Chairman: Revd J Taylor  
Councillors: Mr M Whitmore, Mr R Kinnersley, Mr C Cooper, Mr D Butler, Mr R Garlick, Mr P Breuer, Mr M Dolman

Clerk – Mrs C. Withington

There was no members of public in attendance.

~~Mr Michael Murphy – Staffordshire County Council~~

No.	Item	Action
1.	<b>To receive apologies</b> – Cllr B Proctor, Mrs Pearson, Cllr A Beech, Mr R Moody, Mrs C Richardson and Cllr A Frankish	
2.	<b>To consider approving and signing minutes of the Full Parish Council meeting on 15<sup>th</sup> October 2015</b> <b>RESOLVED</b> to sign the minutes as a true and accurate record of the meeting.	
3.	<b>Declaration of interest in any item</b> None.	
4.	<b>Public Participation:</b> There were no members of public present.	
5.	<p><b>Planning - To consider any planning applications received, including:-</b>  <a href="#">15/00957/FUL   Proposed conversion of commercial premises to a four bedroom dwelling.   Land North East Of Apedale House The Drive Newcastle Under Lyme Staffordshire ST5 6BW</a> Green Belt/Delegated            The application was considered. There were concerns that the buildings were not a straight forward conversion of what is there currently, as these are merely tin sheds – so would need to be rebuilt rather than converted. It was also felt that planning permission was not in place for the tin sheds in the first instance. A vote was taken and it was <b>RESOLVED</b> to support the application subject to the above.</p> <p><a href="#">Conversion of the existing house to form two dwellings including the closure of the existing access, the creation of a new access, and the extension of the existing paved area to provide parking and turning space for the new dwelling.</a>            Chapel Barn Shraleay Brook Road Halmerend Stoke-On-Trent Staffordshire ST7 8AH Ref. No: 15/00919/FUL Delegated/Green Belt.            Concerns were raised about the impact on the external fabric and look of the building. In particular it was noted that there would be door furniture put on a chapel door, which would not normally have any furniture on. There were concerns about the size of the second accommodation being sub standard. Also concerns about the local sensitivities due to the driveway covering the graves, some of whom may be victims of the Minnie Pit disaster. It was not clear if it is a locally listed building, if not Listed. Other concerns included the ability for the septic tank to accommodate 2 properties. In addition to the above it would <b>RESOLVED</b> that the Parish Council does not support the application due to the Highway concerns relating to the ability for an additional 2 or more vehicles leaving the property onto a busy road which is considered a local rat run and the dangers of this at peak times.</p> <p><a href="#">Single storey kitchen extension</a> Four Winds Hougher Wall Road Newcastle Under Lyme Staffordshire ST7 8JA Ref. No: 15/00918/FUL – Delegated/Village Env - <b>RESOLVED</b> that this be supported, provided that there is no glare created from the additional glazing in relation to passing planes. Noted that a similar application had been refused following objections by Manchester airport.</p> <p><a href="#">proposed BMX cycle track within Wereton Community Park</a> Wereton Road</p>	

	<p>Community Park Queen Street Audley Newcastle Under Lyme Staffordshire ST7 8EA Ref. No: 15/00923/FUL - Delegated/Green Belt - <b>RESOLVED</b> that this be supported.</p> <p><a href="#">Alteration, improvements and repairs to farm house</a> Hullockspool Farm Cross Lane Audley Staffordshire ST7 8NE Ref. No: 15/00920/LBC – Green Belt/Grade II/Del Auth??? - <b>RESOLVED</b> that this is a much needed scheme due to the poor condition of the building.</p> <p><a href="#">Rear extension</a> 8 Aarons Drive Bignall End Stoke On Trent Staffordshire ST7 8PW Ref. No: 15/00970/FUL - Delegated /Village Env - <b>RESOLVED</b> that this be supported.</p> <p>Comments have already been submitted for 16 Boyles Hall Road, as per the last meeting.</p> <p><i>For info only:</i><a href="#">Prior notification of a single storey rear extension measuring 6.70m in depth, maximum height of 3.90m and 2.10m to the eaves</a> Waterfall Cottage Alsager Road Audley Stoke On Trent Staffordshire ST7 8JQ Ref. No: 15/00892/LEXNOT - This was noted.</p> <p><a href="#">Prior notification of a single storey rear extension measuring 4.325m in depth, maximum height of 3.9m and 2.7m to the eaves</a> Spring Bank New Road Bignall End Stoke On Trent Staffordshire ST7 8QF Ref. No: 15/00890/LEXNOT - This was noted.</p>	
6.	<p><b>Grants – Community Chest - uncommitted balance £350</b> No applications received</p>	
7.	<p><b>Audley Static Library and Mobile Library update – to consider further promotion to encourage volunteer groups</b></p> <p>The position was reconfirmed with regards to a second procurement exercise being carried out in April 2016. Additionally Cllr Ben Adams had confirmed that the hours of opening would remain the same. The position with the mobile library from April 2016 was noted as follows:</p> <ul style="list-style-type: none"> <li>• support deprived areas and retain popular stops which are more than</li> <li>• two miles from a library building</li> <li>• having only one stop in a community – enabling us to maximise access</li> <li>• across the county</li> <li>• maintain visits at least once every three weeks</li> <li>• serve communities with a length of stay that is determined by use.</li> </ul>	
8.	<p><b>Application for Local Council Award Scheme – Foundation – See appendix A</b></p> <p><b>To approve and adopt the Training Policy and the draft Action Plan</b></p> <p><b>To resolve that the Parish Council meets the criteria for the Foundation level</b></p> <p>It was <b>RESOLVED</b> to adopt the Training Policy and Action plan, which the exception of the inclusion of attendance at the Conservation Advisory Working Party meetings for Parish planning applications.</p> <p>It was also <b>RESOLVED</b> that the following are published on the Parish Council website:-</p> <ol style="list-style-type: none"> <li>1. Online Standing Orders and Financial Regulations.</li> <li>2. Online Code of Conduct and a link to Councillors' Register of Interests.</li> <li>3. Online publication scheme.</li> <li>4. Online Annual Return.</li> <li>5. Online information about Council Payments.</li> <li>6. Online Calendar of meetings including the Annual Parish Meeting.</li> <li>7. Online minutes for all council and committee minutes for a full year.</li> <li>8. Current agendas.</li> <li>9. The budget and precept information for the current or next financial year.</li> <li>10. Complaints policy.</li> </ol>	

	<p>11. Council contact details and councillor information in line with the transparency code.  12. Action plan for the current year.  13. Evidence of consulting the community.  14. Publicity advertising council activities.  15. Evidence of participating in town and country planning.</p> <p>It was also <b>RESOLVED</b> that the following are in place:  16. A risk management scheme.  17. A register of assets  18. Contracts for all members of staff  19. Disciplinary and Grievance Procedures  20. A policy for training new staff and councillors  21. A record of all training undertaken by staff and councillors in the last year  22. A Clerk who has achieved 12 CPD points in the last year.</p> <p>The Clerk was instructed to apply for the award.</p>	Clerk
9.	<p><b>To receive the results from the Bus survey carried out and consider if any further action is required</b>  The results were presented to the Parish Council. It showed that of the 168 people who completed it, 162 said they would use it, primarily for leisure reasons. <b>RESOLVED</b> that the Clerk sends the outcome to the Borough Councillors, County Councillor and also Mr Paul Farrelly MP to ask them to consider it and request action from the relevant people to improve links between Crewe and Alsager.</p>	Clerk
10.	<p><b>To consider match funding the Community Paths Initiative bid for FP 99 (both entrances), FP 46 and FP 44 - 2 x kissing gates and improvements to the surface of the footpath entrance</b>  <b>RESOLVED</b> that the Parish Council supports the additional funding required but to be paid in next financial year, in excess of the £1000 that is expected to be provided by Staffordshire County Council.</p>	Clerk
11.	<p><b>Playing Fields/Wildlife Areas inc:</b></p> <ul style="list-style-type: none"> <li>• To note Play Area Monthly Inspection for November and approval of any action required or taken under Delegated Authority: <ul style="list-style-type: none"> <li>○ Graffiti removal – Miles Green Play area</li> <li>○ Bignall End Road – matting</li> </ul> </li> </ul> <p><b>RESOLVED</b> that the Play inspection report be noted along with the above items carried out using Delegated Authority. It was noted that there were issues with youths on the park at Bignall End Road until midnight. Mr Garlick suggested a curfew. There were also issues with speeding vehicles and children leaving the play area. Clerk to ask Cllr Beech to request a 30mph sign, if there is not one already and also a playground sign.  Mr Hough to be instructed to carry out the repairs identified on the monthly inspection.</p> <ul style="list-style-type: none"> <li>• To note the contents of the Annual Play Inspection and take any further action, and further action in relation to the defects on the skate park  <b>RESOLVED</b> that the Clerk ask for a quote for any item that is considered low risk or above and brings it back to the next meeting. A meeting is to be held with Cllr Beech, Lightmain representative and the Chair and Vice Chair to resolve the outstanding issues with the skate park.</li> <li>• To take action at Rileys Field to deal with Japanese knotweed and also the pedestrian entrance - Revd J Taylor</li> </ul> <p>Mr Cooper suggested that there may be an issue with Japanese Knotweed along a road in the Parish. Mr Cooper to review this and report it to the Clerk, so that the appropriate bodies can be informed. The situation with the Allotments at</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk Next agenda</p> <p>CC Clerk</p>



	Alsagers Bank.	
17.	<p><b>Councillor Reports</b> (for information only/further actions and decisions must be included on next agenda)</p> <p>Mr Breuer reported that as a result of the roadworks, buses were delayed by up to one hour.</p> <p>Mr Breuer also reported several incidents of ASB, which had been reported to the Police. Clerk to inform Natalie Snell at the Borough Council.</p> <p>Mr Kinnersley apologised for not being able to attend the Planning training due to a family issue.</p> <p>Mr Garlick reported a missing directional sign for Wood Lane by Megacre.</p> <p>Mr Whitmore reported that there had been several issues at the Millennium Green resulting in bins set alight and benches.</p> <p>Mr Cooper suggested that in future there should be a policy to replace wooden seats etc with metal to avoid fires. This will be discussed on the next agenda.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
18.	<p><b>Accounts</b></p> <p>1. To approve the Accounts</p> <p>Mr Dolman queried the Eon payment, which the Clerk explained. <b>RESOLVED</b> that the payments be approved as per the attached schedule.</p> <p>2. To approve of a donation to the Royal British Legion Poppy Appeal <b>RESOLVED</b> to make a donation of £34 in addition to the cost of the wreaths.</p> <p>3. To note the current position with regards to the Borough Council S136 grant and Council Tax support grant for next year <b>RESOLVED</b> that this be noted.</p>	

**Meeting closed at 8.40pm**

**Approved Payment Schedule 19<sup>th</sup> November 2015**

<b>Chq/Bacs</b>	<b>TO WHOM PAID</b>	<b>DETAILS</b>	<b>TOTAL INVOICE INC VAT</b>
bacs 84	Mrs C Withington	reimbursement Tutorial accommodation PAID	85
bacs 85	Mrs C Withington	Land registry x 1 Rileys Field	6
bacs 86	Mrs C Withington	Website domain renewal and online back up storage increase	61.99
bacs 87	Mrs C Withington	Salary Nov	794.95
bacs 87a	Mrs C Withington	Expenses Nov home office allowance	95.00
bacs 88	Staffordshire Pension scheme	Pension Nov	303.68
bacs 89	H M Revenues and Customs	Tax and NI Nov	64.83
bacs 90	Computershare	Nov child care voucher (243 sacrifice)	282.07
bacs 91	Broxap	Litter bin Bignall end rd	355.2
bacs 92	Steve Hough	AM - Grass cutting 14/15 play areas	1160
bacs 92	Steve Hough	AM - M garden, Alsagers Bank, Minnie Pit Memorial grass	120
bacs 92	Steve Hough	AM - Play inspection reports	112
bacs 92	Steve Hough	AM - Triangle of grass by Alsager Rd	50
bacs 92	Steve Hough	AM - Strip of land by Scot Hay	60
bacs 92	Steve Hough	AM - Leddys Strim lifebelt and paths	40
bacs 92	Steve Hough	AM - Strim 60 x seats	150
bacs 92	Steve Hough	ON 67 Litter pick stream and pool, paths Leddys	20
bacs 92	Steve Hough	Strim hedgerow at Miles Green Car park by Wynbank path	10
bacs 92	Steve Hough	Strim around noticeboard Miles Green	10
bacs 92	Steve Hough	ON 68 - cut down branch off tree leddys	30
bacs 92	Steve Hough	ON 69 - New fence Rileys Field entrance	30
bacs 92	Steve Hough	ON 71 - Cleared rubbish Alsager Road hedgerow	80
bacs 92	Steve Hough	ON 72 - 2 x men traffic control during Bunting erection	50
bacs 92	Steve Hough	ON 72 - Removal of graffiti Miles Green & grass mat repair x 2 Bignall End Rd	169.40
bacs 92	Steve Hough	ON 67 - Fixed sign to skateboard ramp	20
bacs 92	Steve Hough	ON 62 - Cara - mesh on gate	80
bacs 93	Blachere Illuminations	Lights for trees church street PAID	2901.60
bacs 94	T W Heler and Sons	Fencing to boundary of leddys with Drs	210
bacs 94a	Euroffice	Shared costs towards Ink (1/4)	27.17
bacs 94b	Euroffice	Storage files	31.13
956	Royal British Legion Poppy Appeal	2 wreaths and donation	68
bacs 95	Glass and Window Company	Bowling Club Door	480
bacs 96	Eon	Plug socket (tree)	480
bacs 97	Buzzy Bees	Halmer End War Memorial weeding	40
bacs 98	Buzzy Bees	Pitwheel maintenance Bignall Hill	35
bacs 99	WM Riley and Sons	Rileys Field materials	17.46
bacs 100	Staffs County Council	Legal fees - Bowmans Agreement August	171.60
bacs 100a	Staffs County Council	Legal fees - Bowmans Agreement Sept	171.60
bacs 101	The Play Inspection Company	Annual Play inspection x 9	540
bacs 102	Staffs Parish Council Assoc	Training (Planning) x 4 - one no show	65
bacs 103	Shelutions	replacement glazing - 3 shelters	1980
bacs 104	Audley Wood Lane Comm Asso	Room hire (Sept, Nov, March 16, May 2016)	120
		<b>Total</b>	<b>11578.676</b>