

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE **FULL COUNCIL MEETING** held Audley Pensioners Hall, Church Street, Audley on Thursday 15th October 2015 at 7.00pm

Present: Chairman: Cllr B Proctor

Councillors: Revd J Taylor, Cllr A Frankish, Mr M Whitmore, Mr R Moody, Mrs C Richardson, Mr C Cooper, Mr D Butler and Mr T Sproston

Clerk – Mrs C. Withington

There was 6 members of public in attendance.

Mr Michael Murphy – Staffordshire County Council

No.	Item	Action
1.	To receive apologies – Mr P Breuer, Mr R Kinnersley, Mrs Pearson, Cllr A Beech	
2.	<p>To consider the applications for the co-option of a Parish Councillor (1 Halmer End vacancy) and consider if a late application can be accepted Discussion took place regarding the ability to accept a late application. It was considered that it was against procedure, following advice taken, to accept this. RESOLVED to not consider the late application. A secret ballot was taken with respects to the other candidate and there was a clear majority. RESOLVED that Mr Ron Garlick be appointed. Cllr Proctor welcomed Cllr Frankish to the meeting following her recent co-option.</p>	Clerk
3.	<p>To consider approving and signing minutes of the Full Parish Council meeting on 17th September 2015 Subject to one amendment to correct the minutes to remove Mr Cooper from the attendance list, it was RESOLVED to sign the minutes as a true and accurate record of the meeting. Revd J Taylor signed these due to Cllr Proctor being absent from the meeting.</p>	
4.	<p>Declaration of interest in any item None</p>	
5.	<p>Public Participation: There were 6 members of public present. The chair summarised two letters which had been received from the odd properties seeking restrictions to be imposed, to allow parking for those who did not have off road parking. A speaker spoke on behalf of some of the residents in attendance to raise concerns about the parish council's consideration of restriction parking for certain residents at the Station Road car park in Miles Green. A letter of his reasons was circulated at the meeting. Another resident spoke to ask for consideration to be given to the properties with no parking, and the reasons for why the car park should be restricted.</p> <p>It was noted for the record that the safety bollards installed by the Council had been superglued which resulted in restricted access to the site. These bollards were installed to ensure the Council's contractors can access the play area at any time for maintenance of the play area, but most importantly to allow emergency services access at any time of day or night. It was confirmed that the Council had the legal right to install these.</p> <p>It was agreed that a response to the resident's concerns would be issued in writing after the meeting. It was also agreed that a discussion would be held with Highways and Cllr Beech to ask for their immediate consideration to remove one side of the double yellow lines (i.e on the odd side) although the bend of the road and the approach to the junction with Heathcote would remain covered as now. Clerk to ask that the Police pay attention to the speeding of vehicles.</p>	<p>BP AB</p> <p>Clerk</p>

	<p>A suggestion was put forward that the car park was open to all during the day and restricted to the odd numbers with no off road parking during the hours of 6pm to 8am on Monday – Sunday and Bank holidays. The public participation session was closed at this point.</p>	
6.	<p>To consider further action for Station Road Car Park in relation to the legal powers available to the Parish Council to restrict the parking of vehicles not belonging to properties of (odd numbers only) 5 – 31 Station Road</p> <p>Brief discussion took place with regards to the earlier points raised by the public and it was RESOLVED to progress the actions that were agreed.</p> <p>At this point the public were excluded from the meeting to hear information which falls under schedule 12A para 5 of the Local Government Act 1972. The exemption is :</p> <p>“Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.”</p> <p>The legal advice was received and it was RESOLVED to request that Cllr Beech raises the issue with the Highways team to look to remove double yellow lines on one side of the road in front of the odd numbered terraced properties.</p> <p>It was also RESOLVED to pursue an application under s57 of the Road Traffic Regulation Act 1984 (“RTRA”) to allow restricted parking for the terraced properties of 5-31 (odd) Station Road during the hours of 6pm to 8am on Monday – Sunday and Bank holidays</p> <p>The session was opened again and the members of public returned to the meeting. It was RESOLVED that a letter would be issued to all residents on both sides to inform them of the proposed course of action at this stage.</p>	<p>AB</p> <p>Clerk</p>
7.	<p>Planning - To consider any planning applications received, including:- <u>Erection of 12 houses Audley Working Mens Club New Road Bignall End Stoke On Trent Staffordshire ST7 8QF Ref. No: 15/00692/FUL – Village Env/Committee (reapplication from 14)</u></p> <p>Consideration was given to the revised scheme which reduced the number of houses from 14 to 12. It was considered to be a better layout overall. A vote was taken, and there was 1 absention (Mr Sproston) and 1 against (Mr Cooper) – all others voted in favour of supporting the application. RESOLVED that the application be supported.</p> <p><u>Steel portal framed agricultural unit for housing dairy cattle</u> Firs Farm Moat Lane Audley Newcastle Under Lyme Staffordshire ST7 8HS Ref. No: 15/00867/FUL Delegated/Green Belt RESOLVED that the application be supported for agricultural use.</p> <p>Delegated Authority was given to the Clerk to respond to the following due to the timescale for comments potentially being before the next meeting:</p> <p><u>Erection of a ground floor side/rear extension and installation of a rear dormer window</u> 16 Boyles Hall Road Newcastle Under Lyme Staffordshire ST7 8QG Ref. No: 15/00884/FUL</p>	

	<p>RESOLVED that the Clerk submits comments to support the application.</p> <p><u>Change of use of existing 2 holiday lets (C1) to 1 dwelling (C3) Holiday Cottages Stone Quarry Farm High Street Alsagers Bank Newcastle Under Lyme Staffordshire ST7 8BQ Ref. No: 15/00880/COU</u></p> <p>A vote was taken and the majority did not support the application.</p> <p>RESOLVED that the Clerk submits comments to say that the application is not supported due to visibility issues accessing/leaving the site onto a fast narrow road on a bend. The original scheme was built and approved only for the purposes of a holiday let and not a future residential dwelling.</p> <p><u>Two storey side extension 24 Boon Hill Bignall End Staffordshire ST7 8LA Ref. No: 15/00877/FUL</u></p> <p>RESOLVED that the support be given to this application.</p> <p>To consider a requesting planning enforcement action at a farm in Bignall End</p> <p>RESOLVED that the Clerk formally requests enforcement action at a farm which has been developed potentially without planning permission located in Bignall End.</p>	Clerk
8.	<p>To formally agree the response submitted in relation to operating centre for 3 goods vehicles and 4 trailers, and if any planning enforcement action is required</p> <p>In view of the urgency with regards the above, a set of comments had been formulated by the Clerk and agreed with the Chair, which was circulated to all following submission to the Transport Commissioner and the applicant.</p> <p>RESOLVED that the Council ratify these.</p>	
9.	<p>To consider the requirements for the 2016/17 budget and any consultation/publication</p> <p>The Clerk circulated a draft Budget prior to the meeting which would see the precept increased to allow funds to be raised to provide a new play areas at an existing site to be agreed. Last year a play area strategy had been developed which sought to invest in new play equipment in the Parish. It was considered a justifiable reason to raise the precept, with the increasing costs to maintain the existing assets and repair damage as a result of high ASB in the Parish.</p> <p>RESOLVED to adopt the Draft Budget 2016/17. Based on a property paying Council Tax in Band D (current council tax base numbers) this would be an increase to £41.85 per year rather than the current £17.50 per year.</p> <p>RESOLVED to publicise the intention in the Community News. Alsager Road was suggested as a potential site to look to invest in, although it was agreed that a detailed consultation exercise should be carried out firstly. It was also RESOLVED that the following representatives be nominated to form a Play Area sub group to review the Play area strategy:</p> <p>Revd Taylor, Mrs Pearson, Mr Cooper, Mr Butler, Mr Moody.</p>	Clerk
10.	<p>Grants – Community Chest - uncommitted balance £650 (plus £500 Cara pending app)</p> <p>PAMS Medieval Event April 2016 £500</p> <p>RESOLVED that this be supported for an amount of £300.</p>	Clerk
11.	<p>Audley Static Library and Mobile Library update</p> <p>An update had been received from Staffordshire County Council to say that a further procurement exercise was to be carried out in April 2016. To date there was only one person known to the Parish Council would was interested in volunteering for a few hours a week. It was RESOLVED that an article would be submitted to the Community News to seek volunteers. Further publicity would be considered at the next meeting.</p>	Clerk Next agenda

12.	<p>Playing Fields/Wildlife Areas inc:</p> <ul style="list-style-type: none"> • To note Play Area Monthly Inspection for October and approval of any action required or taken under Delegated Authority: The report was noted and it was agreed to instruct Mr Hough to collect up the litter by the Alsager Road Play area following the hedge cutting. Also noted that the Skateboard ramp remedial repairs carried out by Lightmain were unsatisfactory and a further inspection was due at the end of October by the Play Inspection Company. Further action would be taken following this. <ul style="list-style-type: none"> ○ Leddys Field broken branch Mr Hough had visited the site and could not find the tree in question. Mr Hough was to speak to Mrs Pearson who had identified it. In the meantime Cllr Proctor and Mr Moody to survey the site at the weekend. Cllr Proctor to let the Clerk know if any further action is required. ○ Rileys Field – motorbikes accessing the court (Mrs C Richardson) This was considered to be a police matter and residents were urged to report this to the police at the time of the incident. Cllr Proctor to take a look at the site and see if any action is required by the Borough Council to stop the bikes accessing the site. 	<p>Clerk</p> <p>BP RM</p> <p>BP</p>
13.	<p>To consider funding for fencing off Leddys Field at the rear of the Doctors Surgery boundary</p> <p>Noted that following a site visit, a remedial repair was possible. Richard Heler to be asked to rectify the issue as soon as possible up to an agreed amount.</p>	<p>Clerk</p>
14.	<p>To consider further arrangements for the Skate park opening with Matthew Ellis Staffs Police PCC on Tuesday 27th October 11am</p> <p>All to note this. It was agreed that Cllr Proctor and Revd Taylor would attend.</p>	<p>BP JT</p>
15.	<p>Highways issues in relation to Bignall End/Wood Lane (and sunken manhole covers) – Mrs C Richardson</p> <p>The Clerk had reported this to Highways who were to inspect the issues. Agreed that this would be discussed on the next agenda if not resolved.</p>	<p>Next agenda</p>
16.	<p>To consider action following a complaint from a landowner by the Diamond Jubilee trees at Nantwich Road</p> <p>Cllr Proctor reported that he was due to visit the site with Highways and the landowner on Friday to discuss the issues. It was noted however that the trees by the farm entrance may need to be relocated due to Highways safety concerns.</p>	
17.	<p>To approve the final arrangements for the Christmas lights project for the village and agree lighting times for trees and notification to nearby shops/residents</p> <p>A brief update was received to confirm that EON would be installing the lighting socket with PME installing the lights on the two trees. Highways had inspected the trees and were to carry out routine maintenance, and to remove the dead cherry tree. RESOLVED that the lights would be on from 4pm to 11pm each day from 1st December to 2nd January 2016. Costs were still in budget.</p>	<p>Clerk</p>
18.	<p>To consider approval for any article to be submitted to Audley Community News Online</p> <p>It was agreed that the Clerk would submit articles in relation to the Allotments working with Keele Day Nursery, Library volunteers and budget.</p>	<p>Clerk</p>
19.	<p>Further action regarding a Tree Preservation Order – Mr C Cooper</p> <p>Cllr Proctor is to visit the property on Peggys Bank and to inform the Clerk if any further action is required to request a Tree Preservation Order.</p>	<p>BP Clerk</p>
20.	<p>To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Proctor</p> <p>It was noted that a number of events were planned with the School again. Other initiatives include the Dementia Buddy scheme and Health Awareness Day.</p> <p>There had been no police presence again at the surgery. Clerk to raise this with CI Riley.</p>	<p>Clerk</p>

21.	<p>Correspondence and circulars -To review other items received and consider for next agenda</p> <ul style="list-style-type: none"> • Mr Ernie Moulton – Letter of thanks This was noted. • Invite from School to attend Awards Ceremony 19th Nov STBH 6.30pm and sponsorship Agreed that Mr Sproston would attend and that a £25 award would be given. <p>To consider a response for the following consultations:</p> <p>1) None received</p>	
22.	<p>Clerks Update</p> <p>The update was noted. <i>To approve of the Clerks annual leave request</i> RESOLVED that this be approved.</p> <p>The Chair congratulated the Clerk who had achieved the AON Prize winner award at Foundation Level following achieving the Foundation Degree Distinction in Community Engagement and Governance, at the University of Gloucestershire. Noted that there were still 2 year left to go.</p>	
23.	<p>Councillor Reports (for information only/further actions and decisions must be included on next agenda)</p> <p>Cllr Frankish is pursuing the potential redevelopment of the Halmer End Working Men's Club.</p> <p>Mr Whitmore reported he had attend the Green Strategy review meeting at Newcastle Borough Council. Further information to follow.</p> <p>Revd Taylor reported that cars were using the car park at the Audley Football Club to relieve the parking during school drop off and collection.</p> <p>Cllr Proctor is still awaiting Mr Gould's response regarding a new school representative on the Parish Council.</p> <p>It was agreed that the Clerk should instruct someone to weed the cenotaph by hand at Alsagers Bank.</p> <p>Cllr Proctor requested that Parish Councillors did not discuss issues relating to council contractors in public places.</p>	Clerk
24.	<p>Accounts</p> <ol style="list-style-type: none"> 1. To approve the Accounts and to note the budget position statement RESOLVED that this be approved for payment in accordance with the attached schedule. 2. To approve the Clerks attendance at the University of Gloucestershire Residential on 22nd October and 23rd October RESOLVED that this be approved. 3. To approve the renewal of the website domain (£22) RESOLVED that this be approved. 4. To renew the Staffs Playing Fields Association membership £15 RESOLVED that this be approved. 	