

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE **FULL COUNCIL MEETING** held at Wood Lane Community Centre, on Thursday 21st July 2016 at 7.00pm

Present: Chairman: Rev J Taylor

Councillors: Mrs V Pearson, Cllr B Proctor, Mr R Garlick, Mr R Kinnersley, Mr D Butler, Mr C Cooper, Mr P Breuer, Cllr A Frankish, Mr M Whitmore and Mr R Moody

Clerk – Mrs C. Withington

There were 1 member of public and PC Moore for Item 5 only.

No.	Item	Action
1.	To receive apologies – Mrs C Richardson, Cllr A Beech, Mr M Dolman	
2.	To consider approving and signing minutes of the Parish Council meeting on 16 th June 2016 RESOLVED that the minutes be signed as a true and accurate record.	
3.	Declaration of interest in any item None declared.	
4.	Public Participation: No items to discuss.	
5.	Introduction to PC Moore – Cllr Proctor PC Moore introduced himself as the new PC for the Parish. He has a lot of experience dealing with wildlife and crime offences, and will be supported by PCSO Gemma Carter (F/T), PCSO Sarah Forrest (P/T) and PCSO Josh Carter (F/T). It was agreed that attention will be drawn to the play areas over the summer period. It was also noted that an investigation into the criminal damage incident which saw the two 15-year-old cherry trees cut down by an alleged resident on the Scot Hay play area was ongoing – PC Moore to provide a further update later on in the month. It was agreed to write a letter of thanks to the Commander (copied to Matthew Ellis PCC) for listening to the Parish Council's concerns and acceding to the request for a permanent PC officer for the Parish. This will make a big difference to the Parish and already has had some impact with the levels of ASB.	PC Moore Clerk
6.	Planning - To consider any planning applications received, including:- Cllr Proctor declared an interest, and did not take part in the voting on the items considered. Erection of boundary wall 1 Country Park View Newcastle Under Lyme Staffordshire ST7 8NZ Ref. No: 16/00520/FUL (Delegated/Village env/Green Belt) - RESOLVED to support this. Proposed rear extension with alterations to existing roof 7 George Street Audley Newcastle Under Lyme Staffordshire ST7 8ET Ref. No: 16/00509/FUL (Delegated/Vill Env) - RESOLVED to support this. Proposed single storey nursery Former White Cottage 1 New Road Bignall End Stoke On Trent Staffordshire ST7 8QF Ref. No: 16/00471/FUL (Village Env/Delegated) - Comments from the Head Teacher at Ravensmead Primary were read out at the meeting. It was noted that the principle of development had already been established, which was supported at a previous Parish Council meeting. It was agreed that the comments will be forwarded to the planning department, and the Head teacher will be asked to do the same. RESOLVED to support the development. Installation of two new windows with railings Purity 178 Ravens Lane Stoke-On-Trent Staffordshire ST7 8PY Ref. No: 16/00481/FUL (Delegated/Village Env) - RESOLVED to support this. An application had been received this morning and it was RESOLVED to consider it and for the clerk to make comments via Delegated Authority. Outline planning application for	

	<p>the erection of one dwelling Land Adjacent 190 Old Road Bignall End Stoke On Trent Staffordshire ST7 8QH Ref. No: 16/00582/OUT – It was RESOLVED to object on the grounds of encroachment into Green Belt land with no special circumstances present. It was also encouraging sprawling into the adjoining village of Audley.</p> <p>Application under Section 61G of the Town and Country Planning Act 1990 from Betley, Balterley and Wrinehill Parish Council to designate the entire parish as a Neighbourhood Area.</p> <p>Deadline for representations - Monday 8 August 2016 www.newcastle-staffs.gov.uk/neighbourhoodplanning. – This was noted. It was agreed to include an item on Neighbourhood Planning on the next agenda.</p>	Next agenda
7.	<p>To consider improvements to Margaret’s Garden – Mrs V Pearson</p> <p>Mrs Pearson updated on the position with the 3 year plan to improve the garden which has included levelling the ground installing a seat, bin and bollards. It was agreed that the trees now need to be considered in terms of any potential concerns and damage. The Clerk is to ask Tim James to carry out a tree inspection to the four birch trees and to provide recommendations. This will be included on the next agenda.</p>	Clerk Next agenda
8.	<p>To discuss the car park by Audley Methodist Church – Mrs V Pearson</p> <p>Mrs Pearson noted that there was a remedy for the private house which was suffering from the water run-off. The Parish Council noted this, but was not able to assist with the funding of this issue as it is a Borough Council responsibility. Cllr Proctor reminded members of the background to the car park and the cost to bring it up to a good standard. It was RESOLVED that the best course of action in the interests of the asset remaining a public car park, was to request that the Borough Council fill in the pot holes and the bottom corner, but to also make provision in the 2017/18 budget to resurface and install proper drains.</p>	BP
9.	<p>To approve of the Section 53 Application (Stephens Way to FP 31)</p> <p>It was RESOLVED to support Mr West in the application. The Clerk was authorised to sign the paperwork.</p>	
10.	<p>Pensioners Shelter landscaping arrangements</p> <p>Discussion took place about additional measures to make the site easier to maintain. There were some concerns about the potential fire risk of using wooden sleepers but it was RESOLVED that Cllr Proctor and Mr Cooper meet to agree the scope of works to install railway sleepers into the front of the area, to retain the soil. A quote will be brought to the next meeting.</p>	BP/CC
11.	<p>Grants – Community Chest (uncommitted balance £1450) – max £400</p> <ul style="list-style-type: none"> • None received <p>It was noted that the Friends of Richard Heathcote school application was approved.</p>	
12.	<p>To note the improvements and ongoing maintenance of the Bignall Hill Pit wheel and surrounding area by CAGOO – Cllr Beech</p> <p>Agreed to discuss this item at the next meeting due to Cllr Beech’s absence.</p>	Next agenda
13.	<p>Playing Fields/Wildlife Areas inc:</p> <ul style="list-style-type: none"> • To note Play Area Monthly Inspection for July and approval of any action required or taken under Delegated Authority including Bignall End Road fence repair <p>It was noted that the fence had been repaired at Bignall End Road following a resident reporting the issue, this was agreed. RESOLVED that the Clerk instructs Mr Hough to repair the signs at Miles Green and Rileys Way. The trees at Halmer End play area are to be inspected by Mr Whitmore and Mr Breuer for the next agenda.</p> <ul style="list-style-type: none"> • To note the outcome with regards to the Skate Board ramp (following work carried out 4th July) <p>The works were now complete following a satisfactory inspection from the Play Inspection Company. The manufacturers signs were awaited along with written confirmation of the warranty – which is in progress. As agreed payment had</p>	Clerk PB/MW

	<p>been made.</p> <ul style="list-style-type: none"> To further consider a request to cut the hedge at Queens Street, CARA - Cllr A Beech <p>The Clerk is to report the issue of the hedge to Aspire, as it is considered to be an Aspire owned hedge – historically belonging to the Borough Council.</p> <ul style="list-style-type: none"> To note the next steps with regards to the play area improvements at Alsager Road <p>It was RESOLVED that a consultation event will be held on Thursday 25th or Friday 26th August– 10am to 1pm. Audley Parish Bowman to put on an archery display/taster session and provide gazebos. It was agreed that a BBQ would be arranged and the Chair will speak to the local butcher about this.</p>	<p>Clerk</p> <p>Clerk Chair Rob Moody</p>
14.	<p>Correspondence and circulars -To review other items received and consider for next agenda</p> <ul style="list-style-type: none"> Condition of Halmer End pavements and roads – email from resident <p>The email response from Highways and the County Councillor was read out at the meeting. Overall it was noted that it was programmed for up to 5 years due to the major resurfacing work required. It was agreed that priority should be given this year to Halmer End and Alsagers Bank, over other schemes. Additionally, the Parish Councillors for Halmer End would look at obtaining a petition both online and on paper to present to the County plus raise awareness with the press.</p> <ul style="list-style-type: none"> Condition of Borough Council bus shelters and pavements – email from resident <p>This email was read out and the Clerk noted that she had already asked the Borough Council, but had not had a response. Borough Councillors Proctor and Frankish to approach Mr Williams to ask for his response due to the very poor state of the Borough Council shelters.</p>	<p>Clerk Halmer End PCllrs</p> <p>BP AF</p>
15.	<p>To consider a provisional budget for the purchase, installation and electrics for the Christmas decorations in the village (subject to approval by Highways/Eon)</p> <p>RESOLVED to use the VAT reclaim funding to pay for the lights (circa £10k). Clerk to progress the scheme and work from the Centre of the village in order to achieve as many as possible for the overall cost of £10k.</p>	<p>Clerk</p>
16.	<p>The proposed demolition of the Waggon and Horses – Cllr Proctor</p> <p>This was confirmed as being discussed on a previous agenda, when it was resolved to support the planning application for demolition, although the end use was not a consideration at that point.</p>	
17.	<p>To nominate buildings for the Local List at the Borough Council</p> <p>It was agreed to bring the information to the next meeting. Cllr Frankish to complete the form for the Railway Public House.</p>	<p>AF</p>
18.	<p>Use of the Parish Council noticeboards – Cllr A Frankish</p> <p>Discussion over the use of the noticeboards for community groups was held and it was RESOLVED that they will continue to be only used parish council/local government notices only – as previously agreed.</p>	
19.	<p>To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Beech/Frankish/Proctor</p> <p>There had not been a meeting of the LAP therefore no update was available.</p>	
20.	<p>Clerks Update – (Appendix A)</p> <p><i>To approve the Clerks annual leave in August and arrange suitable cover</i></p> <p>RESOLVED to arrange appropriate cover for August due to the Clerk's annual leave, Cllr Frankish will take the minutes if there is no-one available.</p> <p>The Clerks Update was noted.</p>	
21.	<p>Councillor Reports (for information only/further actions and decisions must be included on next agenda)</p> <p>Cllr Proctor reported that the Borough Council funding position going forward</p>	

	<p>would be tight. Mr Kinnersley reported that the stream was blocked in parts on Leddys Field. It was agreed to revisit this in September. Mr Moody noted that all of the signs on the New Road entrance had been ripped off. Mr Hough to look at what needs to be replaced. Mr Moody reported that the annual event had been held for PAMS and it was a great success. Mr Garlick requested an update from Cllr Beech regarding the 20 is plenty signs for Bignall End Road. Mr Garlick is to confirm if the playground signs are in place – as it is thought they are. Mr Cooper asked if Wood Lane Cricket Club would need planning permission for a new sign and it was suggested he contacted the planning department at the Borough Council, and if not then Highways. Mr Cooper also raised the issue of the residents only parking on Deans Hollow and it was agreed that Aspire were responsible for this. Mr Cooper to suggest that any cars that are obstructing the pavement crossings etc. are to be reported to PC Moore via 101. Mrs Pearson reported that some Chinese dignitaries had visited the parish and were very impressed with the village life. Mr Whitmore is to report the hedges that have been cut along New Road to the Police. Cllr Frankish reported that the Halmer End Institute beer festival was a success.</p>	<p>Sept Agenda Clerk</p> <p>Cllr Beech RG</p> <p>CC</p> <p>CC</p>
22.	<p>Accounts</p> <p>1. <i>To approve payments/orders, receipts and transfers – Appendix B</i> These were approved as per the attached schedule.</p> <p>2. <i>To note the budget position statement – Appendix C</i> This was noted.</p> <p>3. <i>To approve the purchase of flowers (confidential)</i> This was approved.</p>	

Approved Payment Schedule 21st July 2016

Chq/Bacs	TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
bacs 36	C Withington	Framing Local council award - Reimbursement (FD) and bunting	163.59
963	Rev J Taylor	Chairs Allowance	1000.00
Bacs 37	CARA	Donation	300.00
Bacs 38	Mrs C Withington	Salary July total	934.47
Bacs 38a	Mrs C Withington	Expenses July	95.00
Bacs 39	Staffordshire Pension scheme	Pension July	318.28
Bacs 40	H M Revenues and Customs	Tax and NI July	224.75
Bacs 41	Steve Hough	AM Grass Cut 5 and 6, Mgarden, Strim n/brd, Wynbury close, land in front of drs, litter pick leddys, Play inspect, Triangle cut, Life ring strim and seats Leddys	1672.00
Bacs 41	Steve Hough	AM June play inspections	112.00
Bacs 41	Steve Hough	ON 95 Pensioners shelter landscaping work	390.00
Bacs 41	Steve Hough	ON 93 Nboard Scot Hay and Alsagers Bank	700.00
Bacs 41	Steve Hough	ON 96 - Repairs to bow top fence Bignall End Rd	45.00
Bacs 41	Steve Hough	ON 96 - Cara Skate ramp inspection	60.00
Bacs 42	Lightmain	Skate ramps 15-16 x 2 -less retention £850	19380.00
Bacs 43	WM Riley	Paint white rails	19.75
Bacs 44	HMRC	P11d NI Contributions 15/16 PAID	127.51
		Monthly total	25542.35