

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE **FULL COUNCIL MEETING** held at Wood Lane Community Centre, on Thursday 15th September 2016 at 7.00pm

Present: Chairman: Rev J Taylor

Councillors: Mrs V Pearson, Cllr B Proctor, Mrs C Richardson Mr R Garlick, Mr D Butler, Mr M Dolman Mr C Cooper, Cllr A Frankish, Mr M Whitmore and Cllr A Beech

Clerk – Mrs C. Withington

There were 4 members of public and Matthew Howard for Item 5 only.

No.	Item	Action
1.	To receive apologies – Mr R Kinnersley, Mr P Breuer, Mr R Moody and Mr T Sproston	
2.	To consider approving and signing minutes of the Parish Council meeting on 18th August 2016 RESOLVED that the minutes be signed as a true and accurate record.	
3.	Declaration of interest in any item None declared.	
4.	Public Participation: It was resolved to bring Agenda item 20 - To consider action in relation to a NBC Bus Shelter in Audley (by Bargain Booze) – Mr M Whitmore – forward on the agenda due to members of the public being present. Two members of the public attend the meeting to raise concerns about the hazard that the bus shelter belonging to the Borough Council was causing for partially sighted and blind people. It was also obstructing access for disabled people and pushchairs. This has been as a result of the new development at the Safex building. It was RESOLVED that the Clerk has the Borough Council to take immediate action and relocate it closer to the road or replace with a more appropriate style. It was agreed in principle that a financial contribution may be made by the Parish Council, subject to the amount being agreed – if necessary. The Clerk was asked to query the bollards with the Conservation Officer. Mrs Richardson raised concerns about the white stones in front of the shops on Church Street and it was suggested that this be reported to the Health and Safety Executive as it is on private land. The two members of public left at this point. Another member of public requested that more detail is provided for miscellaneous spend in future statements of accounts – this was agreed.	Clerk Clerk Clerk
5.	Planning - To consider any planning applications received, including:- <ul style="list-style-type: none"> • Application for a lawful development certificate for use of the land for stationing a mobile home (Granny Anexe) 35 Boyles Hall Road Newcastle Under Lyme Staffordshire ST7 8QG Ref. No: 16/00739/PLD – Delegated/Village Env – This was noted. • Application for approval of condition 9 (dropped kerb) of planning application ref. 13/00542/FUL - Erection of four 2 bedroom semi-detached dwellings Garages On Land Adjacent 59 Vernon Avenue Audley Stoke-On-Trent Staffordshire Ref. No: 13/00542/CN09 – Delegated/Vill Env – This was noted. • Steel framed 8 bay storage building with open sides and a pitched box profile roof Brockwood Hill Farm Park Lane Audley Stoke On Trent Staffordshire ST7 8HR Ref. No: 16/00729/AGR Green Belt/Delegated – RESOLVED to support this applicatiaon. • Erection of a new barn Grange Farm Rye Hills Newcastle Under Lyme Staffordshire ST7 8LP Ref. No: 16/00697/FUL – Delegated/Green Belt – RESOLVED to request that the confirmation is obtained through the Planning Enforcement team that the existing stabling erected has 	

	<p>planning permission and a licence for equestrian use. Concerns were raised regarding any pollution created from the stabling running off into the nearby watercourse therefore adequate drainage must be considered.</p> <ul style="list-style-type: none"> • Steel portal framed agricultural unit for housing dairy cattle Firs Farm Moat Lane Newcastle Under Lyme Staffordshire ST7 8HS Ref. No: 16/00688/FUL Green Belt/Delegated – RESOLVED to support this application. • First floor extension to the existing residential care home Wilbraham House Residential Home Church Street Audley Stoke-on-Trent Staffordshire ST7 8DE Ref. No: 16/00664/FUL – Village Env/Delegated – RESOLVED to support this application subject to the mature trees being adequately protected from the development. • Conversion of holiday let to residential use Gamekeepers Cottage The Drive Alsagers Bank Newcastle-Under-Lyme Staffordshire ST5 6BW Ref. No: 16/00667/COU Green Belt/Delegated- RESOLVED to support this change of use, subject to there being no demand for holiday lets. <p>FYI only - Community Right to Bid Peak Pursuits (Former Council Offices) Nantwich Road Audley Stoke On Trent Staffordshire ST7 8DH Ref. No: 16/00002/CRB – This was noted.</p> <p>With regards to planning application 14/00533/FUL Land Rear Of 24 To 36 Heathcote Road Miles Green Stoke-On-Trent Staffordshire – the Parish Council did not feel that the road and drop kerb have been completed properly as the water run off is causing flooding on the highway due to it being incomplete. The Clerk was asked to report this to Planning Enforcement.</p> <p>16/00727/FUL – Removal of condition 3 (provision of affordable housing) of planning application ref. 16/00273/FUL – Erection of 6 dwellings – Land west of Ravens Close, Newcastle – This was noted due to the recent case law ruling on affordable housing provision for rural sites of less than 10.</p> <p>A member of public left at this point.</p>	
6.	<p>To receive an update regarding Audley Library – Matthew Howard</p> <p>Matthew Howard attended the meeting to update on the latest situation with the library. A successful bid had been received from Audley Community Library Volunteers who will be taking the service on from April 2017. The Parish Council asked the Clerk to write to the Library group to congratulate them on ensuring that the library will continue to be in service for the parish and that they should be commended. Matthew Howard to send the Clerk the contact details for Mrs Liz Hough in order for a thank you letter to be sent.</p>	Clerk
7.	<p>To receive an update regarding Scot Hay Play area damaged tree</p> <p>It was noted that the resident had not attended the meeting, despite the Chair being told he would attend the meeting to apologise for the damage caused. It was agreed that it should be held on record that if the trees do not regrow following the criminal damage, then the individual will be held to account and will be required to pay for like for like mature trees to replace them and any additional costs incurred as a result. The Chair is to ask PC Moore for it to be formally recorded through an Acceptable Behaviour Contract.</p>	JT
8.	<p>To consider the position regarding Neighbourhood Plans – Cllr Proctor</p> <p>Cllr Proctor updated the meeting to say that various parishes had taken the decision to go ahead with Neighbourhood Plans. The Clerk reminded the parish that these were solely about finding development sites for new housing in accordance with Housing need – not as some thought about avoiding further developments. A detailed discussion took place around the relevance of a plan</p>	

	for the Parish. It was RESOLVED that in view of the forthcoming Joint Local Plan consultation, which neighbourhood plans will need to comply with, it is imperative that the Parish heavily input into the consultation and encourages as much community participation as possible.	
9.	To further consider a request from the Co-op to use Margaret's Garden as a temporary store, if information available There was no further information received.	
10.	To consider the tree report and recommendations for Margaret's Garden - to be tabled The tree survey was tabled at the meeting. RESOLVED to accept the findings and to request a quote from the Borough Council to carry out the work. In the meantime, it was also agreed to await the outcome of the Co-op proposal, in the event that they may look to clear the site and remodel it.	Clerk Next agenda
11.	To consider and agree the nominations for the Parish awards to be presented at the October meeting: 1. R.W Edwards Community Award 2. Capewell Naylor Trophy for Services to the Environment 3. Elsie Kelsall Young Persons Award Discussions took place and it was agreed to award the award to 3 individuals/groups. The Clerk is to make arrangements to retrieve the trophies and invite them to attend a future meeting.	Clerk
12.	To receive an update on the progress of the Order for the Station Road car park, Miles Green A draft Order had been received from the County Council and it was agreed that Cllr Frankish would review the wording to make sure it was sufficient. It was RESOLVED that the sign which stated it was only for the terraced properties be removed in the meantime.	AF Clerk
13.	To further consider a quote for the Pensioners Shelter landscaping arrangements A quote of £175 was approved to install/reinstate rocks and planting as agreed with Cllr Proctor and Mr Cooper.	
14.	Grants – Community Chest (uncommitted balance £1450 – max £400) • Halmer End Institute CIC – Guttering £700 RESOLVED to support the application for £400. • Audley Wood Lane Association – new windows RESOLVED to support the application for £400	
15.	Playing Fields/Wildlife Areas inc: • To note Play Area Monthly Inspection for September and approval of any action required or taken under Delegated Authority It was noted that the glass on the Meadowside Avenue bus shelter had been kicked out. RESOLVED to replace it this time, but if it happens in future removal may be considered. The following items were approved: To clean up the sign at Miles Green To leave the fallen tree at Leddys Field Cllr Frankish has visited Bignall End Road with the dog wardens and any reports of dog fouling are to be reported to dog warden as before. Mr Hough to score the play areas. The Clerk has also provided Mr Hough with a Do-up to trial. • To note the next steps with regards to the play area improvements at Alsager Road following the consultation on Thursday 25 th August The consultation had received some good comments, however it has been arranged to be present at the Pink Week finale and also to offer to visit the school councils.	
16.	Footpaths – Obstructions and new stiles – Mr Cooper Mr Cooper is to obtain quotes for new stiles at the top and bottom of Peggys Bank ready for the CPI bid in May 2017.	CC

17.	To consider a quote to remove the tree at the end of Halmer End allotments This work will be carried out by the Institute.	
18.	To renew the Annual Insurance quote £3194.09 with Aviva (Came and Co) Long Term Agreement in place until Sept 2018 RESOLVED to renew the Insurance.	Clerk
19.	To appoint the Play Inspection company for the annual play inspections at a cost of £50 per play area x 9 RESOLVED to appoint the Play Inspection Company.	Clerk
20.	To consider action in relation to a NBC Bus Shelter in Audley (by Bargain Booze) – Mr M Whitmore This item had been dealt with earlier on the agenda.	
21.	Request to deal with the weeds in the planters at the car park on Halmer End High Street It was noted that this item referred to the coal truck by Station Road, and it was approved that the resident could go ahead and tidy up the area.	
22.	Correspondence and circulars -To review other items received and consider for next agenda <ul style="list-style-type: none"> • Wereton Road, Newcastle-Under-Lyme - Diversion Of Vehicular Traffic - from Vernon Avenue to property number 15 -26 September 2016 to 23 October 2016 – Noted. • Audley Community Centre 20th birthday celebrations Sunday 25th September 2016 - 11 Am – Noted. • To provide a response in relation to Proposed New Parking Restrictions on the junction of Alsager Road and Mill End Lane – RESOLVED to support the proposal, but to query how this will be policed/enforced. • Highways Maintenance Policy/Strategy – All to send their comments to the Clerk before 6th October. 	Clerk ALL
23.	To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Beech/Frankish/Proctor Cllr Frankish reported that LAP were expecting to receive funding for a cinema project and it was suggested that the Audley Community Centre be approached for their support in view of the Friday night youth drop ins.	AF
24.	Halmerend Institute Container – Cllr Beech It was clarified that the container did not belong to the Parish Council or was funded by the Parish Council – therefore the Parish Council could not provide any approval or not.	
25.	Clerks Update – (Appendix A) <ul style="list-style-type: none"> • To approve the purchase of VDU glasses for the Clerk and a new VDU chair RESOLVED that this be approved.	
26.	Councillor Reports (for information only/further actions and decisions must be included on next agenda) Cllr Frankish reported that she had been asked for further supporting information for the Railway Pub with regards to the Local List. It was agreed to await a 3 month period to allow the new management to settle in. Cllr Frankish also reported that parking was a problem for residents in Roberts Close. As with other areas, parking issues need to be reported to the civil enforcement officers at Stoke on Trent City council or to the Police on 101 if obstructing the highway. Mr Garlick reported that the play area warning signs were overgrown on Bignall End Road and also the verge on the side by the playground needed cutting back. Clerk to ask Mr Hough to deal with this. Mrs Richardson reported dangerous parking by the roundabout on Nantwich Road – it was agreed that details of vehicles need to be passed through to 101. Mr Cooper is to attend the Bidders Open day on 11 th October 2016 for the Apedale management group.	Clerk

	<p>Cllr Proctor reported that there had been concerns raised by a resident that the flooding on Alsager Road had been caused by the water running off the Allotments or through being discharged into the highways drains. It was agreed that this water is most likely to be coming down the hill from Nantwich Road. The Chair to respond to the resident in question and Mr Hough to be asked to clear out the access drain on the allotments.</p>	JT
27.	<p>Accounts</p> <ol style="list-style-type: none"> 1. To approve payments/orders, receipts and transfers RESOLVED to approve the payments as per the attached schedule. 2. To renew the annual membership for Staffordshire Wildlife Trust RESOLVED to renew the membership at a cost of £42 per annum. 3. To renew the fees for the Clerk's University of Gloucestershire course RESOLVED to renew the fees for the final year of the Clerk's training course and approve of the costs for the residential on 22nd and 23rd of September in Cheltenham. 	

Approved Payment Schedule 15th September 2016

TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
Mrs C Withington	Sundries for play area consultation paid	91.76
Mrs J Simpson	Locum Fees (cover for August meeting)	38.98
Mrs C Withington	Salary Sept total 884.33	769.23
Mrs C Withington	Expenses Sept inc mileage - post undercharge reimbursement £3, Eye test £10 and VDU glasses reimbursement £134	259.10
Staffordshire Pension scheme	Pension Sept	318.28
H M Revenues and Customs	Tax and NI Sept	120.25
Computershare	Sept child care voucher (243 sacrifice)	282.07
Audley Pensioners Hall	Room hire - play area consultation meeting	20.00
Wicksteeds	Play equipment Swing shackle and wet pour	237.74
Came and co	Insurance renewal Oct 16 - Sept 17	3194.09
University of Gloucester	Clerk training Fees	1860.00
Staffordshire County Council Legal	Legal Services July 16	85.00
Audley Wood Lane Community Assco	Newsletter	12.00
Breast Cancer Now	Sponsorship/advert	50.00
Mr S Hough	AM - grass cutting 10 and 11, Play inspection, Alsagers Bank M garden and Halmer End Minnie Pit x 2, Doctors surgery land, noticeboard Wynbank, Noticeboard Heathcote, Litterpick Leddys	1582.00
Mr S Hough	ON 97 Fence repairs Alsager Rd, graffiti ASB Halmer End	40.00
Mr S Hough	Wet pour ASB repair Albert Street	60.00
PME	Bunting erection	240.00
Eurooffice	Folders and pens	32.98
	Monthly Total	9293.48