

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE **FULL COUNCIL MEETING** held at Audley Pensioners Hall, Church Street, Audley on Thursday 18th February 2016 at 7.00pm

Present: Chairman: Revd J Taylor

Councillors: Mr M Whitmore, Mrs V Pearson, Mr M Dolman, Mr C Cooper, Mr D Butler, Mr P Breuer Mrs C Richardson, and Cllr A Beech

Clerk – Mrs C. Withington

There was 9 members of public

No.	Item	Action
1.	To receive apologies – Cllr B Proctor, Cllr Mrs A Frankish, Mr R Garlick, Mr R Kinnersley, Mr R Moody	
2.	To consider approving and signing minutes of the Full Parish Council meeting on 21 st January 2016 and also the Extra-ordinary meeting on 4 th February 2016 RESOLVED that the minutes of both meetings be signed as a true and accurate record.	
3.	Declaration of interest in any item None	
4.	Public Participation: Seven members of public of Ravens Close attended the meeting to relay their concerns and objections regarding a planning application (ref 16/00020/FUL). In particular they raised concerns about the number of parking spaces – which would leave the 26 existing flats with only 14 car parking spaces, from the current provision of 26 spaces (at a ratio of 1 per property). However it was noted that the new dwellings will have 2 spaces per flat. There would also be no disabled bays or visitor parking, and Aspire have said that the existing residents would need to park on the road. The roads are already heavily parked up, being adjacent to a school and residential area with narrow access. It was suggested that the residents request their Borough Councillor to call in the application to planning committee, and also to attend to provide a 5 minute presentation at the Committee meeting. Other concerns included the impact of the construction phase on the residents, when there would be limited access and no access for cars during this phase. A member of public raised a query with the parish council regarding the increase in precept next year to allow for funding to be obtained for new play facilities. This was confirmed as correct, following the publication of information in the Audley Community News, website, the 8 noticeboards and council minutes. A further question was asked about the priorities for the Parish Council, and if these are correct bearing in mind the car park issues in the village. These comments were noted and will be discussed at the next Parish Council meeting. Cllr Beech confirmed that the two public car parks in the village were the responsibility of the Borough Council, who periodically have filled in potholes. A Cabinet decision will be taken regarding investment in these car parks at the Borough Council.	Next agenda
5.	To receive a short presentation regarding the Dementia Friends Project – Kevin Byrne Audley LAP Kevin attended to provide a short brief presentation on the project. It was noted that communities can become dementia friendly to recognise members who are suffering and need assistance. Training can be provided by Kevin to all key members of the community. This will be arranged for a future date with community groups invited in order to roll out the programme. Kevin will supply a list of community groups to the Clerk for all members to look at and confirm. Invites through posters etc will be displayed for a training session at the Audley Pensioners Hall.	Kevin Byrne Clerk

6.	<p>Planning - To consider any planning applications received, including:-</p> <ul style="list-style-type: none"> • Two storey side extension. 7 Minnie Close Newcastle Under Lyme Stoke-On-Trent Staffordshire ST7 8BY Ref. No: 16/00062/FUL Village Env/Adj Green Belt/Delegated RESOLVED that this be supported. • Two-storey side extension. Hillside Farm Knowlbank Road Audley Stoke On Trent Staffordshire ST7 8DT Ref. No: 16/00049/FUL – Delegated/Green belt RESOLVED that no comments be raised on this application. • Ground floor rear extension 49 Scot Hay Road Scot Hay Stoke On Trent Staffordshire ST7 8BW Ref. No: 16/00033/FUL Delegated/Green Belt RESOLVED that this be supported. • Two Storey/single storey rear extension and first floor side extension Leaside Alsager Road Audley Stoke On Trent Staffordshire ST7 8JG Ref. No: 16/00030/FUL Village Env/Delegated RESOLVED that this be supported. • Retention of agricultural building Brook Farm Park Lane Audley Stoke On Trent Staffordshire ST7 8HP Ref. No: 16/00025/FUL Delegated/Green Belt RESOLVED that this be supported. • Single storey side extension and first floor extension over existing garage with dormer windows 266 Heathcote Road Miles Green Stoke-On-Trent Staffordshire ST7 8BH Ref. No: 15/01150/FUL Delegated/Green Belt RESOLVED that this be supported. • Erection of 6 dwellings Land West Of Ravens Close Bignall End Newcastle Under Lyme Staffordshire Ref. No: 16/00020/FUL – Village Env/Delegated <p>It was noted that 7 members of the public had voiced their objections to this application earlier in the meeting. RESOLVED that the following objections be raised :</p> <p>There is inadequate parking for the existing 26 properties, which will see a net reduction of 10 spaces overall, with no disabled bays or visitor parking. Parking for existing residents will not be allowed on the new bays, and there is an inconsistent approach to parking between the existing and the new with 2 spaces allocated for the new build plus visitor parking, but 16 spaces shared across 26 properties for the existing. The parking survey carried out is inaccurate as it was carried out for one hour each day for several days only between the hours of 7pm and 8pm, and does not reflect the actual amount of use of the car park at random times (peak and off peak). Photographic evidence provided is over 5 years old and does not represent the current situation. It will displace cars onto a heavily parked up and congested narrow street, which is adjacent to a primary school. There will be an increase in traffic egressing from the Old Road junction, which is considered dangerous and also the splay will be reduced further when the new property on the corner is built – the same applies at the other end of Chapel Street. The applicant is expecting the existing residents to park on a narrow residential street which is heavily parked, and this is not considered acceptable in the interests of public safety, and will create a future problem for the Highways department to resolve due to the ongoing congestion issues in that area.</p> <ul style="list-style-type: none"> • Proposed detached garage and associated earthworks Hope Cottage Leycett Lane Silverdale Newcastle Under Lyme Staffordshire ST5 6AW - 15/00905/FUL Delegated/Green Belt RESOLVED that this be supported, as this would provide off road parking. • Proposed single storey extension to existing office Eardley Hall Kennels Eardley Hall Cottage Cross Lane Newcastle Under Lyme Staffordshire 	
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	ST7 8ND Ref. No: 16/00117/FUL	
	RESOLVED that this be supported. Delegated authority powers were approved to be used due to this application being received in between agendas.	
7.	<p>To receive an update on the Comrade Shelter and to consider further action and to note the urgent action taken regarding boarding up</p> <p>It was noted that following investigations in the archives the shelter was in fact built for the pensioners by the Village Hall, which was gifted to the Parish Council for free on 13th May 1959. Following the concerns of the police of the ongoing impact on the neighbours a decision, using delegated authority to the Clerk in consultant with the Chair/Vice Chair, had been taken to instruct Mr Hough to close off the shelter using steel shutters. A vote was taken and the majority RESOLVED to demolish the shelter, and to reinstate the area as appropriate, and for the plaques to be retained with the view of relocating them somewhere appropriate.</p> <p>To receive feedback from the meeting held with the Police and the Borough Council regarding ASB issues</p> <p>A meeting was held the day after the public meeting on 5th February to discuss a number of measures that could be put in place to address these issues. Mr Cooper felt that we should not be looking to reward the bad behaviour of a few individuals and should not be erecting an alternative shelter where they can get up to what they want. It was noted that there are lots of individuals who attend the parish from outside of the area. A CCTV van has been surveying the area. The Borough Council will be working with the Millennium Green Trust to seek funding up to £1000 to address the damage caused. It was agreed that any future youth events that are being organised should be held at the CARA site in Queen Street, such as BBQ. Noted that the Community Centre will be helped to upgrade the CCTV by the Borough Council – funded by the Borough Council and the Police. Additionally there is football at the back of the Community Centre on Friday nights. The next meeting of the group will be on 31st March 2016 at 2pm. Mr Cooper suggested that the Borough Council should consider holding events at Bateswood which is in their control. It was also noted that PMT could take up to 16 youths who need help to focus themselves, while at school.</p>	Clerk
8.	<p>A request for an update on Halmer End Working Mens Club – Cllr Mrs A Frankish</p> <p>To be discussed on the next agenda due to Cllr Frankish not being in attendance.</p>	Next agenda
9.	<p>To consider Highways issues, including flooding at Bignall End Road, speed limit signage at Bignall End Road and other signage on Bignall Hill – Mr R Garlick</p> <p>Cllr Beech reported that the 30mph speed limit signs on the approach to the play area at Bignall End Road and the other signs requested by Mr Garlick on Bignall Hill for narrow lanes, would be discussed at her next Divisional Highways Programme meeting next week. The flooding issue on Bignall End Road is ongoing and will be prioritised in line with other work.</p> <p>To consider the contents of a letter from a parishioner regarding lack of highway maintenance – see Appendix A</p> <p>The contents of the letter, which were circulated with the agenda, were noted. As a response had been given by Highways who were the responsible party, there was no further action that could be taken.</p>	
10.	<p>To receive an update on the car park at Miles Green, Station Road regarding the proposed order</p> <p>Agreement to proceed had been received from the Highways Authority to draft an order to restrict parking as previously agreed. No comments had been received from the Borough Council. The Clerk was instructed to ask the legal representatives to draft the order and progress this.</p>	Clerk

11.	<p>Request to use the Alsager Road/allotments car park for the Medieval Fair Alsager Road on Audley 23rd and 24th April 2016 RESOLVED that this be approved, subject to the usual safety measures. Mr Breuer asked that Mr Hough close the barrier every night, to avoid any unwanted access to the fields.</p>	Clerk
12.	<p>Grants – Community Chest – To note the balance £0 This was noted.</p>	
13.	<p>Audley Static Library and Mobile Library update Matthew Howard, the responsible officer for recruiting the volunteers, to be invited to provide an update at a future meeting in April.</p>	Clerk April agenda
14.	<p>Playing Fields/Wildlife Areas inc:</p> <ul style="list-style-type: none"> • To note Play Area Monthly Inspection for February and approval of any action required or taken under Delegated Authority This was noted. Mr Cooper to inspect Miles Green play area with regards to the overgrown rhododendron bush. To be discussed at the next agenda. <p>The Clerk stated that the Play Area Sub group had met and had recommended that the low risk items and above were completed as identified on the Annual Inspection report. This was RESOLVED that standing orders/financial regulations be suspended to allow Mr Hough to attend to these issues on his rounds. Work to be invoiced in the next financial year.</p> <ul style="list-style-type: none"> • Comrades Shelter – Boarding up Noted that delegated authority has been used to instruct Mr Hough to secure the shelter in view of the concerns raised by the Police. This was approved. • To note the current position with regards to the Skate Board ramp following the site visit Correspondence had been received from the liquidators working for Lightmain to say that they had contacted the manufacturer of the surface who believed it had warped due to excessive rain and would flatten out in dry weather. This was considered to be inaccurate as the surfaced had warped considerably and was not likely to go back. Clerk to ask Mr Hough to inspect it over the next dry spell and to monitor. 	<p>CC Next agenda</p> <p>Clerk</p> <p>Clerk</p>
15.	<p>To consider taking part in the Clean for the Queen litter campaign on March 4th, 5th and 6th 2016 http://www.cleanforthequeen.co.uk and approve costs RESOLVED that all be encouraged to attend the clean up on Friday 4th March at 10 – 12pm meeting at the library car park. Cakes and bin bags to be purchased to the value of £50 for a thank you event after at the Community Centre (or other venue if not available).</p>	ALL Clerk
16.	<p>To approval of the Allotment Rent for 2016/17 at £10 per plot and requesting the rent from Halmer End allotments and Audley Allotments, and to set the date for the Allotment Committee as 17th March at Wood Lane Community Centre RESOLVED that the rents be increased and requested, with future years under consideration. Invites to attend the Allotments Committee will also be issued. A reminder of rubbish being burnt with consideration to the neighbours will be issued, following the complaint received via Newcastle Borough Council.</p>	Clerk
17.	<p>To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Proctor There was no update available for the Police surgery. Cllr Beech provided a report from the LAP to say that a project was ongoing to reduce food waste in conjunction with the High School, and to re-educate people to eat healthier on a budget. It was suggested that recycling separating bins are considered for the high school. Cllr Beech reported that 3 Streetscene sweepers are going through</p>	

	the areas together to make more of an impact. Additionally the food waste that is collected is composted, and is available as free compost in Acton. The Clerk suggested that the Borough Council could come along to the next meeting in March to provide a short presentation on the new arrangements for recycling collections. This was approved.	Clerk
18.	To consider requesting action to be taken with regards to the Wagon & Horses on Nantwich Road, Audley – Mrs C Richardson Mrs Richardson felt that this site was an eyesore at what is a gateway to the Parish. Clerk to ask planning to consider enforcement action as it was considered a dangerous building and impacts on the visual amenity of the area.	Clerk
19.	Correspondence and circulars -To review other items received and consider for next agenda <ul style="list-style-type: none"> • To note the confirmation of public path diversion order for FP No 5 This was noted. • To note the outcome (if available) of the Local Council Award application No news had been received as yet. • To consider a donation request towards Mothers Union 85th Birthday celebration on 21st May at the Church Hall RESOLVED to support the event with a donation of £50. • To note the Auto enrolment staging date for Pensions (1st Feb 2017) This was noted. • To consider a request from a resident on Wood Lane, Country Park View A request had been received from a property adjacent to Rileys Field to build a retaining wall to stop the garden from slipping further down the bank as the land is eroding, on land which was unclear whether it belonged to the Parish or to the property. RESOLVED to be agreed in principle subject to a sketch design of the wall for the exact requirements to be agreed and confirmation of planning permission if required, at the cost of the homeowner. 	Clerk Clerk
20.	Clerks Update This was noted as previously circulated.	
21.	Councillor Reports Mrs Pearson reported that the Play Area Sub Group had met, and it was agreed that this will be included on the next agenda for discussion. In particular Mrs Pearson wished to consider the area around Castle Hill, Alsager Road and Millennium Green to be a leisure and recreation hub for all ages. Mr Breuer reported that following a tragic event that had occurred next door to his house, he was appalled by the inconsiderate people and journalists trying to get information from his house and the other neighbour. Mr Whitmore reported a number of youths hanging around the Peak Pursuits offices during the daytime which were unsupervised. Mr Cooper asked if Staffordshire Archives would provide the archived minutes as a PDF. Clerk to enquire.	Next agenda Clerk
22.	Accounts (Appendix C) <ol style="list-style-type: none"> 1. To approve the Accounts RESOLVED that the accounts be approved for payment as per the attached schedule. 2. To consider approving the additional payment of £228.23 for the insurance premium (pro rata to 30th September 16) following the outcome of the valuation of the play equipment RESOLVED that the additional payment be authorised. 	Clerk

Meeting closed at 9.20pm

Approved Payment Schedule 21st January 2016

Chq/Bacs	TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
bacs 129	C Withington	Reimbursement of hotel Cheltenham	60.80
bacs 130	Mrs C Withington	Salary Feb	794.95
bacs 130a	Mrs C Withington	Expenses Feb home office allowance - post and mileage	166.35
bacs 130a	Mrs C Withington	Land reg x 3	15.00
bacs 131	Staffordshire Pension scheme	Pension Jan	303.68
bacs 132	H M Revenues and Customs	Tax and NI feb	64.83
bacs 133	Computershare	Feb child care voucher (243 sacrifice)	282.07
bacs 134	Mr S Hough	AM - Monthly Play inspection and litter Leddys (total invoices £407)	132.00
bacs 134	Mr S Hough	ON 79 Comrade shelter ASB litter and graffiti	25.00
bacs 134	Mr S Hough	ON 80 Bignall End Road Play area Glass and graffiti ASB and Albert Street	60.00
bacs 134	Mr S Hough	Litter bins to Queen Street CARA	20.00
bacs 134	Mr S Hough	ON 76 New stop on gate Bignall End play area	60.00
bacs 134	Mr S Hough	Moss removal Miles Green, Scot Hay and Bignall End Rd	110.00
bacs 135	National association of Local Councils	Foundation Award registration fee	60.00
bacs 136	Euroffice	Black ink x 2 (5219)	44.90
bacs 136a	Euroffice	Assorted Ink, wallets	66.69
bacs 137	SPCA	Training Land Mgt 3rd Feb	20.00
bacs 137a	SPCA	training Land mgt 10th Feb x 2	25.00
bacs 138	T W Heler and Sons	Queen Street hedge cut	78.00
960	Audley St James Mothers Union	Donation towards the Celebration event	50.00
		Total	2439.27