

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE **ALLOTMENTS COMMITTEE** held at Audley Pensioners Hall, Church Street, Audley on Thursday 17th March 2016 at 6.30pm

Present: Chairman: Cllr B Proctor

Councillors: Rev J Taylor, Mr M Whitmore, Mrs V Pearson, Mr M Dolman, Mrs C Richardson, Cllr Mrs A Frankish, Mr C Cooper, Mr R Kinnersley, Mr R Moody and Mr D Butler

Audley Allotments- Mr I Hall and Mr R Beech

Absent – Mr R Garlick

Clerk – Mrs C. Withington

There was 1 member of public

No.	Item	Action																											
1.	To receive apologies - Mr P Breuer, Cllr A Beech and Mr T Sproston.																												
2.	<p>To note the approved minutes from last meeting 19th March 2015 These were noted and the actions were completed. Mr Beech is to check the site of the Japanese Knotweed and inform the Clerk if there is an issue. Cllr Frankish was asked to monitor the dog fouling around the Halmer End allotments.</p>	<p>RB AF</p>																											
3.	<p>To note income and expenditure for the Parish Council Allotment accounts for 2015/16</p> <p>This was noted as follows:</p> <table border="1" data-bbox="261 965 1121 1335"> <tbody> <tr> <td>Opening Balance at 31.03.15</td> <td></td> <td>-£4,712.97</td> </tr> <tr> <td>Receipts received during 15/16</td> <td>Interim H/end</td> <td>£18.00</td> </tr> <tr> <td>Receipts for 16/17 see below</td> <td>Audley (new & Old)</td> <td>£560.00</td> </tr> <tr> <td>Receipts during 15/16 (for 16/17)</td> <td>Halmer End</td> <td>£190.00</td> </tr> <tr> <td></td> <td></td> <td>£768.00</td> </tr> <tr> <td>Less Expenditure during 15/16 (£60 Audley & £40 H/End)</td> <td></td> <td>£100.00</td> </tr> <tr> <td>Plus outstanding rent Audley Allot 16/17</td> <td></td> <td>£0.00</td> </tr> <tr> <td>Plus outstanding rent Halmer End 16/17</td> <td></td> <td>£0.00</td> </tr> <tr> <td>Balance at 31.03.16</td> <td></td> <td>-£3,844.97</td> </tr> </tbody> </table>	Opening Balance at 31.03.15		-£4,712.97	Receipts received during 15/16	Interim H/end	£18.00	Receipts for 16/17 see below	Audley (new & Old)	£560.00	Receipts during 15/16 (for 16/17)	Halmer End	£190.00			£768.00	Less Expenditure during 15/16 (£60 Audley & £40 H/End)		£100.00	Plus outstanding rent Audley Allot 16/17		£0.00	Plus outstanding rent Halmer End 16/17		£0.00	Balance at 31.03.16		-£3,844.97	
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4.	<p>To discuss other issues raised by tenants, if any</p> <p>Mr Hall reported that the security fencing is now complete and thanked the Parish Council for their contribution. There is a full occupancy and a waiting list of up to 5 people. Some plots had been sub divided for ease. It was noted that a property at the rear of the allotments had a fence blown over. Mr Hall to check over the weekend and to report the matter to the Clerk if still ongoing so that a letter can be issued. There is a car parked continually on the car park. Clerk is to put a notice on the car asking it to move and to also put up a sign saying no overnight parking. Mr Cooper, Mr Kinnersley and Mr Moody attended at this point. Mr Hough to be asked to repair the broken fence by the Community Centre. It was RESOLVED that the Allotments could order a skip as a one off to clean up the plots of old waste (but not garden waste), which the Parish council would fund upon receipt of an invoice. Mr Butler attended at this point. The Chair thanked the Audley Allotment Association for their continued efforts and professionalism, and commented that it had never looked so good.</p>	<p>IH Clerk</p> <p>Clerk IH</p>																											
5.	<p>To discuss the rent increase for the following year (2017/18) It was RESOLVED that due to the number of increases over the last year, it would be frozen for the next year (2017/18) at a rent of £10 per plot.</p>																												

MINUTES OF THE **FULL COUNCIL MEETING** held at Audley Pensioners Hall, Church Street, Audley on Thursday 17th March 2016 at 7.04pm

Present: Chairman: Cllr B Proctor

Councillors: Rev J Taylor, Mr M Whitmore, Mrs V Pearson, Mr M Dolman, Mr C Cooper, Mr D Butler, Mrs C Richardson, Cllr Mrs A Frankish, Mr R Kinnersley, Mr R Moody and Mr R Garlick.

Clerk – Mrs C. Withington

There were 4 member of public plus Mr Trevor Nicholls

No.	Item	Action
1.	To receive apologies – Mr P Breuer, Cllr A Beech and Mr T Sproston.	
2.	To consider approving and signing minutes of the Full Parish Council meeting on 18 th February 2016 RESOLVED that the minutes be signed as a true and accurate record.	
3.	Declaration of interest in any item Mr Whitmore declared an interest in the White Oaks planning application.	
4.	Public Participation: No issues raised.	
5.	<p>Planning - To consider any planning applications received, including:-</p> <p>1. Erection of detached dwelling 108 Hougher Wall Road Newcastle Under Lyme Staffordshire ST7 8JA Ref. No: 16/00170/FUL Green Belt/Delegated</p> <p>RESOLVED to object due to highways issues due to lack of parking, being opposite a site where HGVs attend on a regular basis and that there are no special circumstances which warrant building on the green belt.</p> <p>2. Alterations to roof space to create living accommodation at first floor level incorporating front and rear dormer windows. Front, side and rear extensions and rear balcony at first floor level. Erection of detached garage and new vehicular access. Cross Winds Tomfields Woodlane Staffordshire ST7 8PJ - 16/00165/FUL Village Env/Delegated</p> <p>It was considered that this was an extraordinarily large increase on the existing property. There were also concerns about the relocated driveway access which is directly opposite the new estate. It was RESOLVED to object for the followign reasons:</p> <p>There is poor parking around that area, and this new access would exacerbate the problem – which is a concern to the immediate residents. This is considered overdevelopment of a bungalow property, which is likely to exceed 50 % and would have an overbearing impact on the neighbouring green belt.</p> <p>3. Detached farm managers dwelling Adderley Green Farm Heighley Lane Knowle Bank Newcastle Under Lyme Staffordshire CW3 9BA Ref. No: 16/00150/FUL Green Belt/Delegated</p> <p>It was considered to be wholly inappropriate in size and does not comply with the provisions of the National Planning Policy Framework for a modest farm workers dwelling. There were concerns that this would impact on the green belt and change the visual amenity of the landscape. RESOLVED to object for these reasons.</p> <p>4. Four dwellings at White Oaks, Butters Green, Bignall End White Oaks Bignall Hill Newcastle Under Lyme Staffordshire ST7 8LS Ref. No: 16/00122/OUT – Delegated/Village Env</p>	

	<p>It was RESOLVED to object to the application for the following reasons:</p> <p>The proposed development site is next to mine shafts, which may emit harmful fumes such as methane up to the surface through the shafts. There is an Ecological Site of Interest neighbouring to the site, which this development will have a negative impact on. There could be as many as 10 cars plus visitors accessing and leaving the site onto a busy road, from a narrow private driveway. The single track driveway would not provide the infrastructure to support refuse wagons accessing or leaving the site safely. There would be an increase in illumination in the area, which will impact on the wildlife behind the site. The new properties will overlook the properties at the front due to the levels and layout, and vice versa.</p> <p>5. Conversion of former chapel into 4 no. 2 bedroom dwellings Wood Lane Methodist Church High Street Wood Lane Newcastle Under Lyme ST7 8PB Ref. No: 15/01136/FUL</p> <p>RESOLVED that the amended plans be noted and supported.</p> <p>6. To comment on the Joint Local Plan Issues consultation document available at www.newcastle-staffs.gov.uk/jointlocalplan and in Audley Library (ends 29th March 2016)</p> <p>It was agreed that individuals would make their own comments on the Joint Local Plan.</p>	
6.	<p>To receive a short presentation on the new plans for recycling provision – Mr Trevor Nichols</p> <p>New arrangements for weekly kerbside recycling come into force on 4th July. This will see 3 boxes and the food waste bin being collected every week, with alternative collections of general waste and garden waste. Although only 1 lid will be supplied, more lids are available upon request. Assisted collections will continue.</p>	
7.	<p>To consider quotes (if available) to demolish the Pensioners Shelter and to consider any further action in relation to the ASB issues</p> <p>Three quotes have been received and it was RESOLVED to appoint Mr Hough. A retaining one metre high wall to the sides and rear would be kept to keep the soil of the neighbouring garden in place, along with the concrete base. The other issues in relation to ASB were agreed to be discussed later on the agenda.</p>	Clerk
8.	<p>To consider the outcomes of the Play Area Sub group meeting held in February 2016 – Revd Taylor</p> <p>Revd Taylor stated that a meeting had been held, and it was recommended that one play area in each ward would be overhauled – with Alsager Road being the priority area in Audley, Halmer End in the Halmer End ward and the third to be discussed at a later date. RESOLVED that the Clerk starts the process of consultation on the type of equipment etc leading up to the procurement.</p>	Clerk
9.	<p>To consider co-ordinating a working party to look at the Alsager Road/Nantwich Road/Castle Hill area of the Parish in relation to opportunities to encourage multi age use – Mrs V Pearson</p> <p>Mrs Pearson discussed the advantages to considering the whole area as being beneficial to all ages, and suggested that it would be useful to get a working party of the land owners up and running to look at this. RESOLVED that this idea be supported.</p>	
10.	<p>To provide a response to the public question raised by Mr Mitchinson at the last meeting regarding the Parish Council priorities</p> <p>The Clerk was asked to send Mr Mitchison the Action Plan 2015/16 and the Annual Report for 2014/15.</p>	Clerk
11.	<p>A request for an update on Halmer End Working Mens Club – Cllr Mrs A Frankish</p> <p>The Clerk was asked to report the issue to the Borough Council for them to</p>	

	consider action as the derelict building is falling into disrepair and is an eyesore. As the exact ownership is not known, Cllr Proctor will speak to a contact and to provide the details to the Clerk for a formal letter to be sent.	Clerk BP
12.	To consider a bid to Community Paths Initiative 2016/17 (deadline 31st May) All to consider and bring back suggestions to the next meeting.	All
13.	To receive an update on the car park at Miles Green, Station Road regarding the proposed order and approval of fees/advert costs to progress The Clerk reported that it was likely to cost £1300 approx to progress the order due to the need to advertise it. RESOLVED that this be pursued. Cllr Beech is to send the reasons for the inability to remove the double yellow lines from one side of Station Road to the Clerk to send onto the residents concerned. It was also noted that once the order is in place, then the sign will be changed to notify the times of the restriction of parking for the relevant residents only.	Clerk AB
14.	Grants – Community Chest – To note the balance £0 This was noted. It was also agreed to continue next year with the scheme.	Clerk
15.	To receive the outcome of the Local Council's Foundation Award The award had been received and was noted.	
16.	To consider appointing a contractor to clean up the land (right hand side) by Doctors Surgery entrance in Church Street - Mrs Pearson It was RESOLVED to include this on the maintenance programme for Mr Hough.	
17.	Audley Static Library and Mobile Library update Mr Matthew Howard will be attending the next meeting to provide an update on the latest position to recruit volunteers.	
18.	Playing Fields/Wildlife Areas inc: <ul style="list-style-type: none"> • To note Play Area Monthly Inspection for March and approval of any action required or taken under Delegated Authority This was noted. There was a large amount of glass at Albert Street. <ul style="list-style-type: none"> • To note the current position with regards to the Skate Board ramp and to consider pursuing legal action It was RESOLVED to accept the offer to replace the surface of the ramp plus remedial work. Play Inspections to be authorised to attend to re-inspect the work. It was agreed to recoup this cost from the liquidators. <ul style="list-style-type: none"> • To consider the pruning of the bush by Miles Green Play area (Mr Cooper) RESOLVED to appoint Mr Hough to prune the bush. <ul style="list-style-type: none"> • To note the situation with a seat by Victoria Avenue/Heathcote Road Noted that the new owner of the land had been misinformed by Aspire Housing that the seat belonged to him, which had now been stolen. Clerk to complain to Aspire regarding this.	Clerk Clerk Clerk
19.	To consider a request for the two War Memorial plaques to be resited at Scot Hay It was RESOLVED that Cllr Frankish would liaise with the Halmer End Methodist Chapel to see if it could be relocated with the other Scot Hay items, following the closure of the chapel – in order to ensure it is best protected from any damage.	
20.	To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Proctor Cllr Frankish reported that the project for recycling was still ongoing with the schools, as reported by Cllr Beech at the previous meeting. New bins will be sort for the schools with the funding. Cllr Proctor reported that the Clean for the Queen was successful, although was light on attendance. The Police Parish liaison meeting had been held before the meeting on Wednesday. The Chair with Mr Breuer and Mr Whitmore attended the Community Centre to see the state after a bag of books which had been left	

	<p>had been ripped up and strewn everywhere by youths. Streetscene attended as a one off to clean it up. Everyone was disappointed with this behaviour. It was noted that we no longer have a PC allocated to the Parish and only the equivalent of 1.5FTE PCSOs (providing 60 hours between them). RESOLVED that the Clerk send a letter to CI Owen and PCC Mr Ellis to formally complain and request a review of the lack of police in the Parish in light of the high levels of ASB in the Parish, and to ask that we have a warranted officer allocated. Clerk to also ask that they run a campaign to seek the recruitment of Special Constables.</p> <p>With regards to the ongoing ASB in the village and shelter, it was noted that with social media was provided a method of communication for the youths to dodge between Silverdale, Knutton and Chesterton to avoid the police. It was also noted that the majority are not youths from the Parish which are causing the problems. However residents are complaining that they are afraid to walk through the centre of the village due to the large (50+) numbers of youths who congregate.</p> <p>Cllr Proctor stated that the current scout leader has offered to co-ordinate a group of people to look at potential solutions, and to invite those who have an interest to come forward. It was RESOLVED that this be supported along with the attendance of 2 Parish Councillors Mrs V Pearson and potentially Mr Rob Moody. Cllr Proctor to inform the person so that it can be organised as soon as possible. It was agreed that at the appropriate time the young people and their parents should be involved.</p>	<p>Clerk</p> <p>BP</p>
21.	<p>Correspondence and circulars -<i>To review other items received and consider for next agenda</i></p> <p>Letter from NBC re All Out Elections (as previously circulated) – This was noted Community Chest approval of vests for Ravensmead school was received. Mr Garlick was thanked for his contribution to fund the difference to make this possible.</p> <p>It was noted that following consultation the Post Office in Audley will relocate. A response had been received from David Greatbach regarding gritting on Chapel Street/Old Road – which unfortunately was not possible as a primary route, but would be considered if resources allowed at the time as a secondary route.</p>	
22.	<p>Clerks Update – (Appendix B) This was noted and approved.</p>	
23.	<p>Councillor Reports (for information only/further actions and decisions must be included on next agenda)</p> <p>Cllr Frankish reported flytipping on The Drive, Alsagers Bank. Mr Garlick reported ongoing flooding on Bignall End Road and the awaited playground warning signs. Cllr Beech had agreed to look at this. Clerk to ask for an update. There was also flooding on Megacre again. Clerk to report this.</p>	<p>Clerk/AB</p> <p>Clerk</p>
24.	<p>Accounts</p> <ol style="list-style-type: none"> 1. To approve payments/orders, receipts and transfers RESOLVED that this be approved for payment as per the attached schedule. 2. To note the budget position statement RESOLVED that this be noted. 3. To appoint Mrs C Heelis as the Internal Auditor for 2015/16 accounts RESOLVED that Mrs Heelis be appointed. 4. To approve the Draft Financial Regulations as amended in line with the NALC 2016 Model RESOLVED that the Draft Financial Regulations be adopted. 	

Meeting closed at 9.00pm

Approved Payment Schedule 17th March 2016

DATE OF MEETING	Chq/Bacs	TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
17/03/2016	bacs 139	Mrs C Withington	Reimbursed costs for litter bags Clean for Queen	10.00
17/03/2016	bacs 139a	Mrs C Withington	Reimbursed costs for tea and coffee Clean for Queen	16.99
17/03/2016	bacs 139b	Mrs C Withington	Reimbursed costs (post redirection 1/4)	10.00
17/03/2016	bacs 140	Eurooffice	Envelopes (1/4 share)	10.26
17/03/2016	bacs 141	Staffs County Council	Legal fees, Oct, Nov and Dec	69.00
17/03/2016	961	Wood Lane Community Association	Newsletter Article NOT PAID	20.00
17/03/2016	bacs 142	Mrs C Withington	Salary March	794.95
17/03/2016	bacs 142a	Mrs C Withington	Expenses March home office allowance - post (100 stamps) and mileage	162.35
17/03/2016	bacs 143	Staffordshire Pension scheme	Pension March	303.68
17/03/2016	bacs 144	H M Revenues and Customs	Tax and NI March	64.83
17/03/2016	bacs 145	Computershare	March child care voucher (243 sacrifice)	282.07
17/03/2016	bacs 146	Mr S Hough	AM - Monthly Play inspection (total invoices £1315)	112.00
17/03/2016	bacs 146	Mr S Hough	AM - 2 play area repaint Miles Green and Scot Hay	663.00
17/03/2016	bacs 146	Mr S Hough	ON 84 - remove poppy wreaths	30.00
17/03/2016	bacs 146	Mr S Hough	ON 82 - Pensioners Shelter board up	370.00
17/03/2016	bacs 146	Mr S Hough	ON 80 - Repairs to Audley Bowling Club fence and shed	140.00
17/03/2016	962	Mr Ron Kinnersley	Mileage to SPCA	33.80
17/03/2016	bacs 147	Came and co	additional premium	201.38
17/03/2016	bacs 148	Eurooffice	Ink 1/4 share	18.48
17/03/2016	bacs 149	Eon UK PLC	Electricity for christmas lights	21.65
31/03/2016	bacs 150	Newcastle Borough Council	Joint Local Plan copy	11.30