

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE **FULL COUNCIL MEETING** held at Audley Pensioners Hall, Church Street, Audley on Thursday 21st January 2016 at 7.00pm

Present: Chairman: Revd J Taylor

Councillors: Mr M Whitmore, Mrs V Pearson, Mr R Kinnersley, Mr C Cooper, Mr D Butler, Mr R Garlick, Mr P Breuer, Mrs C Richardson, Mr R Moody and Cllr A Beech

Clerk – Mrs C. Withington

There was 7 members of public

No.	Item	Action
1.	To receive apologies – Cllr B Proctor, Cllr A Frankish	
2.	<p>To consider approving and signing minutes of the Full Parish Council meeting on 17th December 2015</p> <p>Mr Butler noted that the issue regarding the school under item 13 was reporting incorrectly at the last meeting, and the child who had a foot broken by a car occurred by the Co-Op shop. Although there had been a near miss at the school.</p> <p>RESOLVED to sign the minutes as a true and accurate record of the meeting.</p>	
3.	<p>Declaration of interest in any item</p> <p>Mr Kinnersley</p>	
4.	<p>Public Participation:</p> <p>There were no members of public present.</p>	
5.	<p>Planning - To consider any planning applications received, including:-</p> <ul style="list-style-type: none"> • Proposed 3 no. detached dwellings Land Adjacent To 3 Shralely Brook Road Halmerend Stoke-On-Trent Staffordshire ST7 8AH Ref. No: 15/01155/FUL (Green Belt/Delegated) <p>There was concern regarding the visibility splay that would be achieved for 3 or more cars leaving the property on what is a busy quick and narrow stretch just after the bend. RESOLVED to support this, providing the numbers were taken into consideration in the housing supply for the Parish.</p> <ul style="list-style-type: none"> • Erection of a replacement detached dwelling and detached double garage Alwyn Nantwich Road Audley Stoke On Trent Staffordshire ST7 8DW Ref. No: 15/01146/FUL (Green Belt/Delegated) <p>RESOLVED to support this, as it is a minor change for the established principle of development.</p> <ul style="list-style-type: none"> • Conversion of former chapel into 4 no. 2 bedroom dwellings Wood Lane Methodist Church High Street Wood Lane Newcastle Under Lyme ST7 8PB Ref. No: 15/01136/FUL (Village Env/Delegated) <p>Noted the façade would remain the same and character would continue to add value to the area. It was also to be retained within the existing footprint. RESOLVED to support this.</p> <ul style="list-style-type: none"> • 15/01100/FUL Erection of a ground floor front and rear extension 16 Meadowside Avenue Audley Staffordshire ST7 8EH <p>RESOLVED that there were no comments to make.</p> <p>To note plans to develop land at the rear of Ravens Close, Bignall End (Aspire)</p> <p>Clerk to inform Aspire that there is an application pending from the football club regarding floodlights, and they would like to ensure that this is not hindered by the development. There were concerns raised about the overall loss of car parking spaces, which are currently used by the parents on a regular basis.</p>	Clerk

6.	<p>Consideration of the roles for Parish Councillors (ward visits) – Rev J Taylor Discussion took place regarding ward councillors being approached to attend site visits for specific issues in their respective wards – rather than the Chair and/or Vice Chair attending each time. RESOLVED that this will be adopted.</p>	ALL
7.	<p>A request for an update on Halmer End Working Men’s Club – Cllr Frankish As Cllr Frankish was not present, it was agreed to discuss this at the next meeting.</p>	Next agenda
8.	<p>Consideration of articles for the next edition of Audley Community News It was RESOLVED that the Clerk puts in articles on ASB (costs) and impact. Also to consider an article on dog microchipping from the Borough Council dog wardens.</p>	Clerk
9.	<p>To consider requesting the Section 106 Planning Gains - Mr Cooper Mr Cooper stated that he was under the impression that historic planning applications where Section 106 monies had applied, had been put in a pot for the Green Travel Strategy which had not been developed. Clerk to ask Andrew McRae at the Staffordshire Parish Council Association for clarity and then to follow up with Guy Benson. If there is any outcome, this will be reported to all.</p>	Clerk
10.	<p>To consider instructing a weekly inspection/clean-up of the Comrade shelter and any further action as required It was agreed to hold off this instruction until the fate of the shelter was known following the public meeting.</p> <p>To receive an update regarding the Special Council meeting to discuss the future options of the Comrade shelter Noted that a public meeting was scheduled with the Police on Thursday 4th February at 7pm - venue to be confirmed. There was some discussion that this has been a recurring problem for the parish for a number of years, which resulted it in being locked (albeit opened under supervision at a later date for a trial period).</p>	ALL
11.	<p>To receive an update on the car park at Miles Green, Station Road (if available from SCC Highways) Cllr Beech provided a verbal update that the Highways officers had looked at the road and had determined the following:</p> <p>Removal of the yellow lines on one side will result in the road being too narrow to allow cars to park, pass and those who live there to egress by current standards. It could result in mirrors being knocked off, parking on pavements, pedestrian and disability access issues. The Highways Officer’s recommendation was to leave the lines in situ. Based on the parking matrix score it would score around 3 – and schemes generally need to score higher than 12 to progress either through the Divisional Highways Programme or the Revenue Highways programme. Cllr Beech is to obtain a formal response and illustration from the Highways officer, so that this can be passed onto the residents for their information. In the meantime a request for an order for timed restrictions on the car park (as agreed at an earlier meeting) has been submitted to the Borough Council and County Council, and is awaited. Cllr Beech to also investigate the possibility of tarmacing grassed verges to allow parking further up the road.</p>	A Beech
12.	<p>To consider joining the Staffordshire County Council Highways Lengthsman Scheme It was RESOLVED that this would be a beneficial scheme to join, which would allow around £1400 to be spent on highways functions (minor) and claimed back from the County Council. The Clerk has already requested the information from David Greatbach.</p>	

13.	<p>Grants – Community Chest - uncommitted balance £350</p> <p>- Audley Rural Parish Council for hi-vis safety wear for Ravensmead Primary school</p> <p>RESOLVED that this be submitted to the value of £350 – a decision will be expected after the Grant Panel meeting in March.</p>	
14.	<p>Audley Static Library and Mobile Library update</p> <p>It was noted that another review of the libraries is to occur in April/May time – following the procurement exercise. An officer has been allocated to bring together volunteers where possible. Cllr Beech reported that there is a chance that if volunteers cannot be found then it will be called back to Cabinet for a decision on its future. Clerk to pass on the details of the lady who expressed an interest to Chris Plant.</p>	Clerk
15.	<p>Playing Fields/Wildlife Areas inc:</p> <ul style="list-style-type: none"> • To note Play Area Monthly Inspection for January and approval of any action required or taken under Delegated Authority <p>Queen Street play inspection sheets were passed to Cllr Beech for November, December and January 2016. There are issues with the shelter which are being resolved.</p> <p>Clerk has requested Mr Hough to remove the graffiti and broken glass at Bignall End Road.</p> <ul style="list-style-type: none"> • Leddys Field – to consider bringing phase 3 of the management plan forward and other issues <p>It was noted that Countryfile had expressed an interest in filming horse logging. As phase 3 will require this again, it may have been possible to bring this forward. Unfortunately the timescales were too tight but there may be a possibility of filming in the winter of 2016. Clerk to email the Management Plan to all.</p> <ul style="list-style-type: none"> • To note the current position with regards to the Skate Board ramp following the site visit <p>A meeting was held on 4th January, and it was agreed by the rep (Mathew Reader) that the skate board surface was defective and it should be replaced at their cost, with a discount applied to the cost of the original invoice. Further contact awaited.</p>	Clerk
16.	<p>To consider taking part in the Clean for the Queen litter campaign on March 4th, 5th and 6th 2016 http://www.cleanforthequeen.co.uk</p> <p>It was agreed to approach the officers at the Audley LAP to see what they were planning on doing, being as they usually deal with the litter picks and they have the equipment, and to join them on that day. Clerk to contact Irene to ask for their plans and to jointly involve the community groups. All to consider if they are able to take part in the meantime.</p>	Clerk
17.	<p>Request from Audley Bowling Club for repairs to shed and fence</p> <p>Mr Kinnersley left the room while this was discussed. It was RESOLVED to approve Mr Hough's quote and the Clerk is to instruct the work.</p>	Clerk
18.	<p>To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Proctor</p> <p>Cllr Beech reported that a meeting is to be held next week at 10am in Durber Close. There is £5k available for the promotion of food waste collection which is being progressed with the schools and Jane Finneymore. Kevin Bryne may visit the Parish Council in the future to discuss Dementia Friends – a project which raises awareness of dementia in the community. Money will be sought to purchase tools to keep areas tidy such as the closed churchyards. Sir Thomas Boughey High School have held a lunch with older people which was well received.</p> <p>Mr Whitmore reported that he has been refused again at the Police Parish surgery, despite the Clerk notifying the Inspector that all Parish Councillors are</p>	Clerk

	representatives. Clerk to rewrite again to the Police. Mrs Pearson suggested that residents who back onto Leddys Field, should be allowed to have a view of a shelter for youth.	
19.	<p>Correspondence and circulars -<i>To review other items received and consider for next agenda</i></p> <p>A letter had been received from Mr Lovatt, which the Clerk will circulate and include the item on the next agenda.</p> <p>Mayors Spring Charity Ball invitation – Noted</p> <p>Best Kept Village Competition – Clerk to invite groups to come forward in the Audley Community news.</p> <p>A request for old outdated posters to be taken down was received – this was agreed and the Clerk will approach the 2 organisations in particular to ask them to take them down. It was suggested that consideration be given to a community notice board.</p> <p>A request from the Head Teacher for support for gritting to be extended to Ravensmead school was supported. Clerk to write to the relevant people.</p> <p>The play area sub group meeting had been arranged for Tues 9th February 9.30am with Cllr Beech, John Taylor, Val Pearson, Chris Cooper, David Butler and Ron Moody.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>AB, JT, VP, CC, DB, RM</p>
20.	<p>Clerks Update</p> <ul style="list-style-type: none"> Approval to attend the University residential on 28 and 29 January in Cheltenham <p>RESOLVED that this be approved.</p> <p>RESOLVED that the Clerks update be noted.</p>	
21.	<p>Councillor Reports (for information only/further actions and decisions must be included on next agenda)</p> <p>Mrs Pearson reported that the bulb scheme is no longer available, which is a shame.</p> <p>Mrs Richardson reported to Cllr Beech that the pavement on Nantwich Road, towards Shralely Brook is very narrow and needs to be sided.</p> <p>Cllr Beech to look at providing a 30mph sign by the roundabout towards the play area on Bignall End Road.</p> <p>Cllr Beech to look replacing the missing sign for the narrow roads/single lane on Boon Hill.</p> <p>Mr Breuer reported that there was no grit in the grit bins at Heathcote Road and Church Bank.</p> <p>Cllr Beech reported that the Shugborough Hall lease is to be relinquished by the County Council and returned to the National Trust. It will cost £20m over 3 years to relinquish, in order to save £35m over 50 years. Consultation is being carried out on Apedale park site.</p> <p>Revd Taylor reported that the Chapel Street sign is in the wrong place.</p>	<p>AB</p> <p>AB</p> <p>AB</p> <p>Clerk</p>
22.	<p>Accounts (Appendix B)</p> <ol style="list-style-type: none"> To approve the Accounts <p>RESOLVED to approve the payments schedule as attached.</p> <ol style="list-style-type: none"> Renewal of the National Association of Allotment Gardeners Membership (£66) 	

	<p>RESOLVED to approve the renewal.</p> <p>3. To consider whether or not to opt in or out of the "Smaller Authorities' Audit Appointments Ltd" to procure an external auditor – Deadline 31st March 16</p> <p>RESOLVED to approve to opt in to the Smaller Authorities Audit Appointments Ltd.</p>	
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Meeting closed at 9.00pm

Approved Payment Schedule 21st January 2016

Chq/Bacs	TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
959	Mr Ron Kinnersley	Reimbursement mileage for travel to SPCA (52 miles)	33.80
bacs 116	Mr H Proctor	reimbursement of road safety equipment Ravensmead	394.00
bacs 117	Mrs C Withington	Salary Jan	794.95
bacs 117a	Mrs C Withington	Expenses Jan home office allowance - post and mileage	138.36
bacs 118	Staffordshire Pension scheme	Pension Jan	303.68
bacs 119	H M Revenues and Customs	Tax and NI Jan	64.83
bacs 120	Computershare	Jan child care voucher (243 sacrifice)	282.07
bacs 121	Mr S Hough	AM - Monthly Play inspection and litter Leddys (total invoices 292)	132.00
bacs 121	Mr S Hough	ON 76 - Repairs to Scot Hay play area ASB	25.00
bacs 121	Mr S Hough	ON 75 - Swing repairs Maintenance Albert Street	50.00
bacs 121	Mr S Hough	ON 76 - Graffiti Halmer end slide ASB	30.00
bacs 121	Mr S Hough	ON 47 - Nantwich road tree	55.00
bacs 122	Broxap	Bins for Queen Street (grant funded)	661.20
bacs 123	Staffordshire County Council	Legal services Station Road Car park - Nov	45.00
bacs 124	National Allotment Society	Renewal of subs	66.00
bacs 125	PME Maintenance	Disconnection of lights	120.00
bacs 126	Newcastle Borough Council	Phase 2 tree pruning	1396.44
bacs 127	Staffordshire County Council	Legal Services Station Road car park (inv 782) Oct - paid	180.00
bacs 128	Parish online Get Mapping	Renewal of Parish online	151.20
		Total	4923.53