

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE **FULL COUNCIL MEETING** held at Wood Lane Community Centre, Apedale Road on Thursday 19th May 2016 at 7.00pm

Present: Chairman: Rev J Taylor
Councillors: Mrs V Pearson, Cllr A Beech, Mrs C Richardson, Mr R Kinnersley, Mr D Butler, Mr P Breuer, Mr C Cooper, Cllr A Frankish and Mr T Sproston

Clerk – Mrs C. Withington

There were 2 members of public present and Mr Howard for item 6 only.

No.	Item	Action
1.	<p>To nominate and elect Chair (and signing of Declaration of Office) and Vice Chair It was RESOLVED that Rev J Taylor take the position of Chair. Revd Taylor signed the Declaration of office form. It was RESOLVED that Mr C Cooper be appointed as Vice Chair. To nominate representatives for the following, and any others as agreed:</p> <ul style="list-style-type: none"> • Audley Millennium Green Trust It was RESOLVED that Mr M Whitmore be the appointed representative. • Audley LAP It was RESOLVED that Cllr Beech and Cllr Frankish be the appointed Parish Council representatives. 	
2.	<p>To receive apologies –Cllr B Proctor, Mr R Garlick, Mr R Moody and Mr M Whitmore.</p>	
3.	<p>To consider approving and signing minutes of the Annual Parish Council meeting and Full Parish Council meeting on 21st April 2016 RESOLVED that the minutes be signed as a true and accurate record.</p>	
4.	<p>Declaration of interest in any item None declared.</p>	
5.	<p>Public Participation: No items to discuss.</p>	
6.	<p>To receive a presentation from Matthew Howard (SCC) regarding Audley Library There are around 19 volunteers so far who will each spend a min of 2 hours a week running the library. In addition to this 8 people have expressed an interest in being on the management committee. It was noted that the contract would be for 5 years. Matthew confirmed that the building maintenance costs include repairs, utilities, book stock, e-books, IT, cleaning etc would be covered by the County Council. However the public liability costs and consumables for stationery would be covered by the group. Any income generated would be retained by the group eg room hire, fines etc. There are also some bursaries in place to recoup costs. It was noted that there are 11 libraries going live. It was noted that the same opening hours would be retained. However they were looking for people to be creative with new activities etc. There is a minimum age for the volunteers of 16 years old, however they could support 12 years and up. Mr Sproston expressed an interest in being on the committee. Clerk to send details. Matthew was thanked for his attendance and presentation.</p>	Clerk
7.	<p>Audit of the Accounts year ending March 16 To note the outcome of the internal audit, approve the bank reconciliation statement, variations, and Chair to sign the Annual Return – Appendix A It was RESOLVED that Section 1 Governance Statement and Section 2 Statement of Accounts was correct, which was signed by the Chair at the meeting. The outcome of the internal audit was also noted. Clerk is to now post the notices and send the return to the External Auditor.</p>	Clerk

8.	<p>Planning - To consider any planning applications received, including:-</p> <p><u>Front single storey, side and rear extensions and two storey side/rear extension</u> 11 Hill Crescent Newcastle Under Lyme Staffordshire ST7 8BG Ref. No: 16/00340/FUL – Delegated/Village Env - RESOLVED that there be no objections.</p> <p><u>Change of use of land to provide new borehole site and access and the provision of a UV kiosk and treatment kiosk</u> Land North Of Nantwich Road Audley Stoke On Trent Staffordshire Ref. No: 16/00307/FUL Delegated/Green Belt - RESOLVED that there be no objections.</p> <p><u>Class II Agricultural Building for storage of Hay and Straw, machinery and associated agricultural equipment</u> Land North East Of Craddocks Moss Heighley Lane Knowle Bank Newcastle Under Lyme Staffordshire CW3 9BA Ref. No: 16/00291/AGR – Delegated/Green belt - RESOLVED that there are reservations as to the reasons why it is to be located such a distance from the farm.</p> <p><u>Erection of detached garage with room above</u> Bougheys Mill Nantwich Road Audley Stoke On Trent Staffordshire ST7 8DY Ref. No: 16/00348/FUL – Delegated/Green Belt/Grade II listed - RESOLVED that due to the development being in front of the Mill, it is considered to detract from the setting of the listed building.</p> <p><u>Change of use from agriculture to equine use and formation of a menage</u> Knowl Bank Farm Knowlbank Road Newcastle Under Lyme Staffordshire ST7 8DT Ref no: 16/00398/FUL Delegated/Green Belt - RESOLVED that this be supported for private use only and not for the livery yard adjoining.</p> <p><u>Application for prior notification of proposed demolition of the former public house buildings in their entirety</u> Waggon And Horses Nantwich Road Audley Stoke On Trent Staffordshire ST7 8DY Ref. No: 16/00309/DEM - RESOLVED that Delegated authority be given to the clerk to respond to this, due to the deadline. This was supported.</p> <p><u>Change of use of flat 2 into a commercial office.</u> 46 Church Street Audley Stoke-on-Trent Staffordshire ST7 8DE Ref. No: 16/00298/COU - RESOLVED that Delegated authority be given to the clerk to respond to this, due to the deadline. This was supported.</p>	
9.	<p>To consider questions from a resident regarding the investment into play areas – see Appendix B</p> <p>RESOLVED that the Chair provides a letter of response and that the Clerk puts the Play Area Strategy on the website. It was also RESOLVED that the resident be invited to attend a meeting with the Chair and Clerk if there were any further issues.</p>	
10.	<p>To further consider action relating to the WW1 memorial plaques (originally in Scot Hay) to be placed in the Halmer End Chapel – Cllr A Frankish</p> <p>RESOLVED that the Clerk writes to Rev Hoe to request that consideration is given to relocating the plaques where they can be accessed by the public in Halmer End Chapel. Mr Sproston and Cllr Frankish to also contact Rev Hoe. The Clerk noted that the funding bid to the WMT for Alsagers Bank had been successful – to be discussed on the next agenda.</p>	Next agenda
11.	<p>To consider relocating the plaques from the Pensioners Shelter and the landscaping works at the site</p> <p>It was RESOLVED that a quote would be obtained for soil landscaping works to take place, and planting of shrubs. There would not be a seat put at this location.</p>	Clerk

16.	To consider erecting the bunting to celebrate the Queens 90th Birthday in June RESOLVED to erect the bunting as soon as possible.	Clerk
17.	To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Proctor It was noted that the next meeting of the LAP is due to take place next week. Cllr Beech and Frankish will update the Parish Council on the programme of activities at the next meeting. There was nothing to report from the Police meeting. Cllr Proctor wished it to be noted that we are suffering from serious levels of crime and ASB at the moment which is not acceptable.	
18.	To consider an application for Community Paths Initiative deadline 31st May 16 – quotes for the work to be brought to the meeting (Marions Way – Mr Cooper) Mr Cooper agreed to progress this urgently due to the deadline.	CC
19.	To consider issues relating to the notice board at Alsagers Bank in terms of use and repair RESOLVED to approve the quote for the repairs to Scot Hay and to instruct the repairs to Alsagers Bank. It was noted that Mr Williams was no longer able to put the notices in at Alsagers Bank, therefore the Clerk with help on occasion from Mr Sproston would put the notices in.	Clerk
20.	Clerks Update – (Appendix C) <i>To approve the use of I-Connect for the Pension returns at Staffordshire County Council</i> RESOLVED to use the I-Connect system when available. The Clerks update was noted. Revd Taylor noted that the school academy consultation was not a recommendation that it was the right approach to follow.	
21.	Councillor Reports (for information only/further actions and decisions must be included on next agenda) Mr Breuer reported large potholes by Boon Hill just down from Grange Farm, outside Audley Builders Merchants. He also asked Cllr Beech to tighten up the zip wire at CARA. Cllr Beech reported that the children’s playground signs are already in place outside 15, and 41/43 Bignall End Road. The flooding issue by the grid at Tibb Street is currently no 27 out of 40 jobs and will be dealt with in priority order by Highways. Clerk to inform Mr Garlick. It was noted by Cllr Frankish that the Halmer End Institute will be holding their beer festival on 21st and 23rd July. The Clerk was asked to send some flowers and a card to Mrs D Cornes to wish her well with her recovery. The Clerk was asked to follow up on the painting of the white rails by Megacre. Mr Cooper reported that the footpath (no 61) was blocked by trees by the stile. Cllr Beech to look into this. Mrs Pearson reported that the Borough Council had visited the car park by Tesco and had concluded there was nothing they could do further. RESOLVED that the Clerk writes to Joanne Halliday to ask for a formal written response. The Clerk was asked to ask Mr Hough to repair the top rail of seat placed along Wereton Road, towards Station Road.	Clerk AB Clerk Clerk Clerk AB Clerk Clerk
22.	Accounts 1. To approve payments/orders, receipts and transfers - Appendix D RESOLVED that the payments be approved as shown in the attached schedule.	

Meeting closed at 9.10pm

Approved Payment Schedule 19th May 2016

Chq/Bacs	TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
bacs 12	Staffordshire Pension Scheme	Underpaid employer contributions April (calculated on 20%)	11.46
bacs 13	Audley OAP Association	Hall Hire - Jan, Feb, April, June, August, Oct, Nov Dec and one off in March (clean for queen)	225.00
bacs 14	Mrs C Withington	Salary May total 926.52	773.92
bacs 14a	Mrs C Withington	Expenses May	152.60
bacs 15	Staffordshire Pension scheme	Pension May	315.14
bacs 16	H M Revenues and Customs	Tax and NI May	91.49
bacs 17	Computershare	May child care voucher (243 sacrifice)	282.07
bacs 18	Steve Hough	AM Grass Cutting, AB H/End Mgarden, Inspection	812.00
bacs 18	Steve Hough	AM Miles Green N/Brd, Hedge Wynbank, Alsager Rd Triangle	70.00
bacs 18	Steve Hough	AM strimming Life ring leddys, path all seats	120.00
bacs 18	Steve Hough	AM Litter pick and clean up Leddys (Glass/tins ASB)	20.00
bacs 18	Steve Hough	AM Cenotaph Audley Alsagers Bank clean up	30.00
bacs 18	Steve Hough	AM Benches strim x 60	150.00
bacs 18	Steve Hough	AM land by Drs surgery strim	30.00
bacs 18	Steve Hough	Leddys Field ASB Glass, Tins, burnt life ring, bike, wheelie bins	40.00
bacs 18	Steve Hough	New Road Leddys - Fence repairs, Litter pick,	180.00
bacs 18	Steve Hough	ON 90 Miles Green Noticeboard repairs	230.00
bacs 18	Steve Hough	ON 86 Pensioners Shelter Demo	660.00
bacs 18	Steve Hough	ON 89 Office equipment move	40.00
bacs 19	Eurooffice	1/4 share - Folders	14.22
bacs 20	Chris Heelis	Internal Audit fee 15/16	50.00
bacs 21	Audley Wood Lane Community Assco	Cancelled chq £20 from 15/16 (newsletter March 2016)	20.00
bacs 22	Mrs C Withington	Stamps and post redirection	65.50
bacs 23	Evans Sign	2 x Signs Alsager Road Car Park	98.00
bacs 24	Rileys	Key Fence rail and post	39.48
		Monthly total	4520.88