

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE MEETING of the Parish Council held at Audley Pensioners Hall, Church Street, Audley on Thursday 18th October 2018 at 7pm

Present: Chairman: Rev J Taylor (Acting Chair)
 Councillors: M N Hayes, Mrs C Richardson, Mr D Jervis, Mr M Whitmore, Mrs V Pearson, Mr D Butler, Mr R Garlick, Ms A Borowski, Mr N Hayes, Miss N Mayer, Mr C Cooper.
 STBH school rep
 Clerk – Mrs C. Withington
 There were approx. 40 members of public present

1.	<p>To present the Parish Awards</p> <p>The Parish Council were pleased to award the following:</p> <p>R.W Edwards Community Award – Open to individuals or groups that have made an important contribution to the Parish. This year it was awarded to David and Sue Hughes, for their tremendous efforts to fund raise well in excess of £100k for the Cardiac Risk in the Young charity, following the sad and sudden loss of their beloved son Dan. To date 1204 young people have benefited from cardiac screening as a result, with 37 receiving heart treatment as a result. Thank you from all within the Parish of Audley.</p> <p>Capewell Naylor Trophy for Services to the Environment – Open to individuals or groups that have made an important contribution environmentally to the Parish. This year it was presented to the Beavers and Cubs of 77th Audley Scouts, for their fantastic litter picking to keep our village nice and clean for everyone's benefit. The Parish are very grateful for their efforts and enthusiasm!</p> <p>Elsie Kelsall Young Persons Award – Open to individuals or groups that have made an important contribution to the Parish. There is an upper age limit of 18. The Parish Council were delighted to award this to 14 year old twin brothers Thai and Tam Lieu, who have already achieved grade 8 and grade 6 piano respectively. They have played locally for the Audley Methodist Church and alongside the Audley Ladies Choir at the Minnie Pit Memorial concert, plus performed as soloists. They are a credit to their parents and our Community, and very worthy recipients of the Young Persons award.</p>	
2.	<p>To consider the applications for the co-option of a Parish Councillor (Bignall End Ward) – see attached</p> <p>There were two candidates who applied in response to the notice. It was RESOLVED to appoint Mr Nick Crisp as Parish Councillor for Bignall End ward.</p>	Clerk
3.	<p>To receive apologies – Cllr Proctor, Mr R Kinnersley</p>	
4.	<p>To consider approving and signing the minutes of Full Parish Council meeting on 20th September 2018</p> <p>RESOLVED to approve the minutes as a true and accurate record. These were signed at the meeting by the Chair.</p>	
5.	<p>Declaration of Disclosable Pecuniary interest in any item on the agenda <i>(Note member should notify Monitoring officer within 28 days if not already)</i></p> <p>None</p>	
6.	<p>Public Participation: A lady from Halmer End Allotments attended to ask that household rubbish was cleared from the site and signs erected. As the item was on the agenda, it was agreed to carry this out and if necessary provide a skip. A number of members of public attended to discuss the issues with Albert Street play area. The issues encountered were explained in relation to the lack of car parking, proximity to residential properties, ASB, fires on site and in the woods in the early hours of the mornings, 7 fights, drinking and drug taking. It was noted that a petition of 232 signatories had been presented at the meeting previously. It was suggested that the resident should provide the video footage to the Head of the local High School. A number of points were made about whether or not</p>	Clerk

	<p>the ASB would occur anyway, whether there is play equipment or not. A suggestion for a locked fence was made but it was considered that this may not make any difference, following other examples. It was also suggested that the best way to resolve an issue is to encourage greater use, like with other parish sites which had suffered similar issues. It was also noted that the problems move around and do not tend to be fixed to one area. Some felt that the ones who cause the trouble are a minority, generally from outside the area. It was also noted that other children need to be considered in addition. Plus as a minimum CCTV cameras could be used to help with the issues. The public participation session was closed at this point.</p>	
7.	<p>Halmer End Allotments This item was brought forward on the agenda.</p> <ul style="list-style-type: none"> - To consider serving notice on the tenants (12 months minimum) to change the period of the yearly tenancy to run from November 2019 to October 2020 <p>RESOLVED to consult with the tenants of the allotment plots before carrying out the change.</p> <ul style="list-style-type: none"> - To remove household rubbish dumped at end of Plot 21 <p>RESOLVED to remove the rubbish and to erect 2 signs on the gate and near to the dumping ground.</p>	<p>Clerk</p> <p>Clerk</p>
8.	<p>To consider resolving that the funding allocated for the upgrade of the play equipment at Albert Street play area be used for another project potentially Bignall End Road play area</p> <p>Following earlier discussions, it was agreed to consider whether this scheme should go ahead taking into account the residents' concerns. It was RESOLVED that in view of the other parish children in the area who deserved a decent play area, the examples of other blighted parish play areas which had improved significantly following investment, greater use and installation of CCTV, the Parish Council would continue with the programme of investment at Albert Street following the installation of CCTV.</p>	Clerk
9.	<p>GDPR (standing item)</p> <ul style="list-style-type: none"> • To note the arrangements for the (mandatory) training for Councillors (£100 per hour) – Thursday 15th November 6pm until 7pm – Wood Lane Community Centre – This was noted and approved. The Clerk is to provide alternative dates/times for councillors to attend also. • Data breaches/Subject Access requests/Security – The Clerk reminded individuals of their responsibilities in this respect. 	Clerk ALL
10.	<p>Planning - To consider any planning applications received, including:- <u>Proposed extension to front forming garage with dormer roof over forming en-suite. Proposed single storey rear extension and new porch over entrance. Alterations to rear windows and bay window to front.</u> 9 Lynsey Close Halmerend Stoke On Trent Staffordshire ST7 8BT Ref. No: 18/00745/FUL Village Env/Delegated – This was supported. <u>Retention of stable block, tack room, manege and change of use of land to equestrian use</u> Crackley Gates Farm Leycett Lane Silverdale Newcastle Under Lyme Staffordshire ST5 6AW Ref. No: 18/00733/FUL Green Belt/Delegated – RESOLVED that this be unsupported due to over development of the Green Belt, which is incrementally being changed through developments of this sort. <u>First floor extension and alterations</u> 219 High Street Alsagers Bank Newcastle Under Lyme Staffordshire ST7 8BN Ref. No: 18/00743/FUL Village Env/Delegated – RESOLVED that this be supported. <u>Change of use from business premises to dwelling</u> Former Post Office Unit Automatic Exchange Wilbrahams Walk Newcastle Under Lyme Staffordshire Ref. No: 18/00685/FUL Village Env/Delegated – RESOLVED that this be supported.</p>	
11.	<p>Termination of school crossing patrol New Road, consideration of action – Miss Mayer</p> <p>Miss Mayer reported that she had been told the crossing patrol had been</p>	

	<p>terminated by the Doctors Surgery, but there was still 2 in place New Road/Ravens Lane. It was noted that from April 2019, all crossing patrols were likely to finish due to funding cuts from County Council. There was some concern about a number of recent accidents involving cars at all sites, which could have seen a fatality if the children were walking to/from school at the time. Mrs Pearson felt it was a poor way of saving money, which could impact on children's lives. It was felt that we should be opposing the cuts at the County Council. Mr Whitmore reported that there was a fatality by Diglake Street/Albert Street three days after the County Council rejected a request for pedestrian crossing. It was noted that the cost of each patrol is around £4k each and there are four. There were a number of discussions held about likely action that could be taken such as meeting with the heads of the four schools before the next meeting. As there was no clear proposal for resolution, the Chair called an end to the discussion and considered the matter to be unresolved.</p>	Clerk
12.	<p>To start to consider priorities for the draft budget for 2019/20 – See Appendix A</p> <p>It was noted that following the increase in Clerk's hours this had pushed the staffing costs and on costs up. This was agreed.</p> <p>It was agreed that we should review the bus service subsidy to ensure the service funded, particularly the evening service, is being fully utilised and is achieving value for money. Mrs Richardson agreed to do this before the next meeting. It was noted that a previous meeting it has been agreed to suspend financial regulations and to award the contract for the next year, so this would need a motion to amend this signed in accordance with Standing Orders.</p> <p>It was agreed to include a further £16k for the lollipop crossing patrol service. This was agreed subject to the review of the bus subsidy. With regards to a ranger role it was agreed to monitor the Kidsgrove service and review in a year's time.</p>	CR Next agenda Next agenda
13.	<p>Playing Fields/Wildlife Areas inc:</p> <ul style="list-style-type: none"> To note Play Area Monthly Inspection for October and approval of any action required or taken under Delegated Authority including removal of graffiti from the slide (Alsager Road) and broken glass at Bignall End Road play area. It was also noted that an emergency repair had to be carried out at Halmer End for the noticeboard which is reaching the end of its life. Halmer End Play area – update re ordered work and expected programme Work is due to start w/c 22nd October for 2 weeks, and then again 12th November for a further 2 weeks. Thanks was given to the Halmer End Institute for allowing access. To appoint Wicksteeds for the annual play inspection at £45 per play area (total x 9 £405) – RESOLVED to approve the play inspections and appoint Wicksteeds. 	Clerk
14.	<p>Miles Green Play area</p> <p>To receive feedback regarding the bushes behind the house in the centre of Miles Green Play area and alongside the footpath of Miles Green Play area, and to approve of a quote to resolve this – Mr Cooper and Mr Jervis</p> <p>To consider the fencing repairs along the boundary of the site</p> <p>It was agreed that a site meeting needs to take place to consider this fully.</p>	Clerk BP CC
15.	<p>To consider a quotes for seat repairs :</p> <p>Repairs to benches at Rye Hills – Mr Jervis</p> <p>Mr Jervis was not aware of the bench. The Clerk was asked to confirm exactly where it was and report back. It was suggested it may be on Black Lane.</p>	Next agenda
16.	<p>Arrangements for Remembrance Parade</p> <p>Traffic Marshalls required and volunteers for Risk Assessment</p> <p>Delegated authority to be given to put in place required measures</p> <p>There was some concern that the police would not be able to assist at this year's parades, which only recently came to light – which could have seen the parade cancelled at both sites. An urgent meeting was held prior to the Parish Council</p>	

	<p>meeting with the Audley Parish Bowman, PCSO Wright, the Clerk and Revd Taylor who discussed the plans. It had been agreed that the police would assist for this last year, in view of the request first made in June with no response until recently. They will be supported by the Audley Parish Bowman who will help to keep walkers in line and to close off the roads temporarily around the cenotaphs. Additionally there will be a need for the First responders to attend at each site, which will cost £120. This cost was approved. This will involve some Police officers attending who should be on rest days. Mr Jervis asked that it be recorded that thanks should go to the Clerk, and a letter to go to the Parish Bowman for their efforts in making this happen. This was agreed. Poppies will be installed on the street lamps to line the parades around the cenotaphs.</p> <p>AUDLEY Meet at Bridge Close, Bignall End at 10am. Proceed along Stephens Way - Gresley Way - Boyles Hall Road - New Road – Nantwich Road to roundabout – Chester Road/Dean Hollow (where Audley Brass will join at this point) ending at Church Street by the cenotaph at St James Church (10.45 a.m.)</p> <p>ALSAGERS BANK Service in Halmer End Chapel at 10 a.m. with procession to the cenotaph on Church bend, Alsagers Bank at 10.45 a.m.</p> <p>To note arrangements for traffic controls and road closures for next year This was noted and will need to be considered along with a budget allocated to ensure the safe passage of the parades. A sub committee will be set up for next year and Mr Jervis asked to be part of this.</p>	Clerk
17.	<p>Dangerous footpath near to Podmore Lane – Mike Joynson Mr Joynson has reported this, following an incident involving a lady in a wheelchair who was tipped up on the pavement near Rileys. The Clerk will chase Cllr Beech to find out what has happened.</p>	Clerk
18.	<p>To consider a quote for Tree quote for Alsager Road and the findings at Albert street play area trees This was still outstanding.</p>	Next agenda
19.	<p>Standing item - CCTV – update on installation of CCTV at Bignall End Road play area It was noted that the new CCTV camera was due to be installed within a week or so.</p>	
20.	<p>Standing item – Bignall End Road Flooding update since works It was agreed that although the problem seem to be resolved, it should continue to be on the agenda.</p>	
21.	<p>Correspondence and circulars -To review other items received and consider for next agenda Newcastle under Lyme Draft Air Quality Action Plan 2018 to 2023 – Invitation to comment. (28th October 2018) https://www.newcastle-staffs.gov.uk/all-services/your-council/have-your-say-public-consultation. This was noted. The Royal Mail had put out publicity about postal scams, which was noted.</p>	
22.	<p>To place the order for the 2 x Vehicle activated Speed Signs at the agreed site locations with Highways £5090 for 2 signs £480.11 plus VAT for 2 posts (second post to be agreed) Section 50 Licence with Staffs CC £352.00 RESOLVED to install the post at the junction of Megacre and Bignall Bank and to use the post opposite Leddys Field, which was redundant. It was also resolved to order a Speed indicator sign and a speed limit sign to the value of £5770.</p>	Clerk
23.	<p>To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Proctor There was no update on the LAP or Police meeting.</p>	

24.	<p>To note action being taken by NBC enforcement officers regarding Miles Green Gate – Mr Cooper This was noted and a letter of support is to be sent in from the Parish Council to the enforcement officer.</p>	Clerk
25.	<p>Parish Council to sponsor a shield Bignall End Cricket Club - Mr Cooper RESOLVED that the Parish Council will provide a shield which will be awarded annual at our awards, for the 3 parish cricket tournament. Mr Jervis will make the arrangements.</p>	DJ
26.	<p>Clerks Update – (Appendix B) RESOLVED that the purchase of a new printer be approved. Articles for the next Community News – 21st October 2018 It was agreed to submit an article covering the following: Play area updates – Albert Street and Halmer End Budget consultation CCTV Bignall End Play area</p>	Clerk
27.	<p>Councillor Reports (for information only/further actions and decisions must be included on next agenda) Mr Garlick noted that the white rails by Megacre are falling apart. Clerk to report to Cllr Beech. Noted that the Allotment Association are planting their tree to remember the end of WW1 100 years ago on 4th November. Mr Jervis stated that there is a cricket tournament held to raise funds for charity and asked if it was possible to consider a donation towards this. This will be an item on the next agenda. Mr Whitmore reported issues with doctors providing health reports for patients who were going through the Personal Independence Assessments (PIP). It was suggested that these matters are raised with the Audley Patients Panel. Mr Jervis reported some new building work taking place along Great Oaks Road, which did not seem to have permission. Clerk to report it to Enforcement at the Borough Council.</p>	<p>Clerk</p> <p>Next agenda</p> <p>MW</p> <p>Clerk</p>
28.	<p>To approve the schedule of payments (Appendix C) RESOLVED that this be approved as per attached</p>	
29.	<p>TO RESOLVE UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS ACT) TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE MEETING TO BE DISCUSSED:</p> <ul style="list-style-type: none"> • Update in relation to the car park Butchers Arms lease – to approve searches up to value of £885 – It was RESOLVED that these were unnecessary as the property was leased. The Clerk would ask if the Borough Council if they would waiver their searches or have previous land searches to refer to. • Update in relation to the Church Car Park Church Street Audley lease – to approve the searches up to the value of £885 - It was RESOLVED that these were unnecessary as the property was leased. The Clerk would ask if the Borough Council if they would waiver their searches or have previous land searches to refer to. • Scot Hay Land – latest position regarding land disposal – A site meeting is to be held with the purchaser to confirm the land to be sold, once Cllr Proctor returns from leave. 	<p>Clerk</p> <p>Clerk</p>

Meeting closed at 9.40pm

Approved Payments schedule – October 2018

Chq/Bacs	TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
bacs 101	Evansign	Albert Street 50% of sign (360)	180.00
bacs 101a	Evansign	Albert Street 50% of sign (360)	180.00
bacs 102	C Withington	New Printer reimbursement	191.24
bacs 103	Mrs C Withington	Salary Oct	1429.40
bacs 104	Mrs C Withington	Expenses Oct inc mileage to SLCC Nat Conf	243.05
bacs 105	Staffordshire Pension scheme	Pension Oct	556.79
bacs 106	H M Revenues and Customs	Tax and NI Oct	492.64
bacs 107	Mr S Hough	AM play inspection Oct, Grass cutting and strimming x 2 (10 11), Grass Mgarden Hend Abank, Grass strimming Alsagers Rd new equip	1442.00
bacs 107	Mr S Hough	ON 93 Repairs to New Road Leddys	60.00
bacs 107	Mr S Hough	ON 70 Litter bin empty Leddys 10/9,17/9, 24/9, 2/10	80.00
bacs 107	Mr S Hough	ON 91 Wetpour repairs on 7 play areas (weather)	200.00
bacs 108	Staffs County Council	Scot hay land legal Aug	34.20
bacs 109	Staffs County Council	Lease Car park Church, Church Street	45.60
bacs 110	Staffs County Council	Lease Car park Butchers arms	79.80
bacs 111	D&G Bus Services	Bus contract Sept	2144.37
bacs 112	SLCC	National Conference (shared cost)	248.40
bacs 113	WM Rileys	Materials	54.44
bacs 114	Trent Trophies	Engraving x 3	28.00
		Monthly total	7689.94