

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE MEETING of the Parish Council held at Wood Lane Community Centre,
Apedale Road on Thursday 15th November 2018 at 7pm

Present: Chairman: Cllr B Proctor
Councillors: Rev J Taylor, Mr R Kinnersley, Mr N Crisp, Mrs C Richardson, Mr D Jervis, Mr M Whitmore, Mrs V Pearson, Mr D Butler, Mr R Garlick, Mr C Cooper.
STBH school rep
Clerk – Mrs C. Withington
There were 10 members of public present

1.	To receive apologies – Miss Borowski, Mr Hayes, Miss Mayer, Mr M Joynson	
2.	To consider approving and signing the minutes of Full Parish Council meeting on 18 October 2018 RESOLVED that the minutes be signed as a true and accurate record.	
3.	Declaration of Disclosable Pecuniary interest in any item on the agenda <i>(Note member should notify Monitoring officer within 28 days if not already)</i> None	
4.	Public Participation: Members of public raised the following concerns: The management of the construction of the new flats at Ravens Close, Bignall End. There were concerns about the movement of the construction traffic near to the school and residential area, plus the car parking arrangement, especially at peak times for the elderly and disabled residents. It was suggested that a contractor and developer meeting is held with the residents as soon as possible. The Borough Councillors agreed to report the concerns back to the Borough Council and to Tim Edwards at Aspire, which was already in hand. Other items raised included the concerns with the potential development at Furness Cottage, with regards to the impact on the Green Belt, and the highways safety issues due to the narrowness of the road plus environmental concerns. The Audley Bowman attended to request consideration for the licence to be revised to include 5 years and 2 annual events (one warm up and one national) due to the difficulties in booking the events at short notice.	BP Sue Moffatt
5.	GDPR (standing item) <i>Data breaches/Subject Access requests/Information Security</i> Training had been given to those present before the start of the meeting. The importance of retaining the security of data was noted. Those not present at the training are to attend training at other venues or to make their own arrangements, but to note that as it is now law we are all expected to comply, or face being held personally liable in the event of a breach.	
6.	Planning - To consider any planning applications received, including:- 18/00822/OUT Provision of single 4 bedroom detached dwelling with integral garage Land Adjacent 61 High Street Alsagers Bank Newcastle Under Lyme Staffordshire ST7 8BQ - Delegated/Green Belt/Village env/Sect 106 – This was considered. It was RESOLVED that as there were no special circumstances present to warrant the impact on the green belt, plus there are concerns with the Highways access it was NOT SUPPORTED . Erection of a detached bungalow as previously approved under Ref. 14/00322/FUL Land Adjacent Cartref Rye Hills Newcastle Under Lyme Staffordshire ST7 8LP Ref. No: 18/00842/FUL Green Belt/Delegated/S106 RESOLVED that this be noted. Agricultural workers dwelling Eardley End Farm Alsager Road Audley Stoke On Trent Staffordshire ST7 8JJ Ref. No: 18/00836/OUT Green Belt/Delegated/S106 RESOLVED that this be SUPPORTED , in view of the special circumstances for an agricultural workers cottage. Proposed two storey side extension. 4 Bignall Hill Newcastle Under Lyme Staffordshire ST7 8QN Ref. No: 18/00825/FUL Green Belt/Delegated RESOLVED that this be SUPPORTED .	

	<p><u>Single infill house for self build development</u> Land East Of Furness Cottage Peggys Bank Newcastle Under Lyme Staffordshire ST7 8PH Ref. No: 18/00634/OUT Delegated/Green Belt/S106</p> <p>Residents' concerns were taking into consideration. It was RESOLVED to NOT SUPPORT this development in view of the lack of special circumstances, the 5 year housing land supply status, the Highways safety grounds which are considered terrible due to the very steep hill and narrow road, the road serves the local primary school as a route to school which is frequented by children at school run times, it also serves as a rat run with numerous cars using the road.</p> <p>FYI _ VARIOUS CONDITIONS <u>Application for approval of a Construction Management Plan as required by condition 7 of planning application 16/00727/FUL - Erection of 6 dwellings</u>, Land West Of Ravens Close Newcastle Under Lyme Staffordshire Ref. No: 16/00727/CN07</p> <p>Feedback from the resident's was received and their concerns were taken on board regarding the parking situation during the works for both residents and the impact of safety on the local school. It was RESOLVED to ask Aspire and the developer to hold a residents meeting to address their concerns as soon as possible in order to mitigate against the impact of the works.</p> <p><u>Proposed change of use to form new manege area</u> Park Manor Farm Mill End Lane Audley Staffordshire ST7 8JH Ref. No: 18/00756/FUL Delegated/Green Belt</p> <p>RESOLVED to SUPPORT although there were some concerns regarding the impact of the lighting.</p> <p><u>Construction of garage in rear of garden, 6m width, 10m length, 2.5m eaves, 3m ridge height, made from non-flammable materials and placed within 1m to boundaries. For storage and maintenance of personal classic cars.</u> 48 Booth Street Audley Newcastle Under Lyme Staffordshire ST7 8EP Ref. No: 18/00732/FUL</p> <p>RESOLVED to NOT SUPPORT as it was considered over development in a residential area.</p> <p><u>Two detached dwellings and new site access</u> Land Off Boyles Hall Road Newcastle Under Lyme Staffordshire ST7 8QG Ref. No: 18/00709/FUL /Section 106 – RESOLVED to NOT SUPPORT as the original permission was for one property and the access is not available to create a second.</p> <p>To note the latest position with the Joint Local Plan see https://www.newcastle-staffs.gov.uk/jointlocalplan and also to note the position regarding the 5 year housing land supply – This was noted with regards to the position that the Borough now has a 5 year housing land supply. Additionally that the Joint Local Plan has been delayed.</p>	
7.	<p>To approve a draft Budget for 2019/20, with public consultation during December 2018 see Appendix A</p> <p>Bus subsidy review, Lollipop person service, Play area upgrade, reserves</p> <p>A discussion was held with regards to the bus subsidy. Although the ticketing system does not capture the point of boarding, statistics were providing by the bus contractor to demonstrate use over a 2 week period. A number of options were considered, such as the removal of the only subsidised bus Monday to Thursday evening. It was agreed that the Saturday service is well used. A motion was proposed and seconded, which would see the first and last bus removed on a Sunday, and the only subsidised bus removed (18:26 Monday to Thursday) saving approx. £6k. It was RESOLVED following a vote to renew the contract for the buses (up to £25k) for next year, due to the rural nature of the Parish. There was also concern that the removal of the last bus during the week, may see the other commercial services impacted plus the statistics were only over a 2-week period. The position with the lollipop crossing patrols were discussed. It was noted that the position by the Butchers Arms was not required, as it should have been removed following the school shutting many years ago, but had not. There is a zebra crossing now in place on Church Street. It was RESOLVED to include funding of £7k (from September 2019) for</p>	<p>Next agenda</p>

	<p>3 posts. Discussion was held regarding the upgrade of play equipment in the Parish for 19/20. It was RESOLVED to complete the third play area upgrade at Albert Street, which would provide one per ward – Halmer End, Bignall End and Audley, which has funding allocated through 18/19 budget (i.e. already in place). However it was further RESOLVED to allocate £60k to special projects such as Church Street car park resurfacing (which is expected to be around £40k) and to build reserves, due to the increase in assets and depleted reserves due to the expected funding cut in relation to the Council Tax Support grant. RESOLVED to agree in principle the draft budget as per the attached, which will be approved at the next meeting. The final budget precept request will need to be agreed by January at the latest. It was noted that an article alerting of a precept increase has been included in the next Audley Community news. The draft Budget to be put on the website and noticeboards. The Clerk was asked to follow up on the missing Borough Council bus shelter at Naughty by Nice.</p>	<p>Clerk</p> <p>December</p> <p>Clerk</p> <p>Clerk</p>
8.	<p>To consider a proposal for a Parish charity cricket tournament – Mr Jervis Mr Jervis proposed that the Parish Council financially support a cricket tournament which raises fund for the CRY charity through a financial contribution of between £300 to £500 to ensure it is sustainable. The Clerk suggested that it is possible to make a contribution to an established community group (or direct to the Charity) using General Powers of Competence or Section 137 Local Government Act 1972 within the financial limits (£7.86 per elector). The Clerk was asked to seek formal advice.</p>	<p>Clerk</p> <p>Next agenda</p>
9.	<p>To approve a skip at Halmer End allotments and signage re fly tipping RESOLVED to approve a skip for a day at Halmer End Allotments and the signage for fly tipping.</p>	<p>Clerk</p>
10.	<p>To consider renewing the licence for the Audley Parish Bowman to use Leddys Field for a period of 5 years (2018 to 2023) Consideration was given and it was RESOLVED to renew the licence for 5 years, with 2 annual events. Furthermore, to waiver the rent for next year in lieu of the cost of the hi-vis, following the contribution that the Bowman made to marshal the Remembrance Day parade this year. The Bowman were commended for their input into this year's parade.</p>	<p>Clerk</p>
11.	<p>Playing Fields/Wildlife Areas inc:</p> <ul style="list-style-type: none"> • To note Play Area Monthly Inspection for November and approval of any action required or taken under Delegated Authority including <p>This was noted. In addition, it was noted that a litter pick was required for Albert Street, following the hedge cut and removal of 2 beds.</p> <ul style="list-style-type: none"> • Halmer End Play area – update re ordered work and expected programme <p>The Clerk noted that work had been completed by Wicksteeds, but was not yet in use due to the safety inspection, and other contractor being on site. It will be open for use at the end of November, if not before.</p> <ul style="list-style-type: none"> • To consider when to progress the consultation for Albert Street <p>It was agreed that following a site meeting with the lead petitioner and residents, with the Chair and Vice Chair, the plans to upgrade the play area will go ahead. The consultation will be started in the new year, following installation of CCTV. A new sign will also be located by the entrance to the play area which up to date contact information.</p>	<p>Clerk</p>
12.	<p>Miles Green Play area To agree a spec regarding the bushes behind the house in the centre of Miles Green Play area and alongside the footpath of Miles Green Play area - Mr Cooper. A specification was circulated following the site meeting with the Chair, Clerk and Mr Cooper. It was agreed and quotes will be obtained for the next meeting.</p> <p>To consider the fencing repairs along the boundary of the site This was included in the above.</p>	<p>Clerk</p> <p>Next agenda</p>
13.	<p>To consider a quote for seat repair by Hougherwall (on left hand side before dip in road coming out of Audley) RESOLVED to approve the quote of up to £180.</p>	<p>Clerk</p>

14.	<p>To note and agree the bus service 1 and 1A over Christmas :</p> <ul style="list-style-type: none"> • 24th, 27th, 28th, 29th and 31st December – Saturday service will operate • 25th and 26th December and 1st January – no buses will operate • 30th December – a normal Sunday service will operate <p>This was noted and agreed.</p>	
15.	<p>To consider a proposal to clean all parish road signs before winter – Mr Deane Jervis</p> <p>It was agreed that this is a function of the County Council. All to notify the Clerk of the problem signs across the Parish so that they can be reported to the County Councillor Beech and also to Highways. If they are not address, then further action will be considered.</p>	
16.	<p>To receive an update on the management of the Audley Millennium Green Trust</p> <p>Cllr Proctor reported that new management would be taking on the Green from the existing Trust members. This was considered to be good news and would secure it for the future. The new Chair is to be invited to attend a future meeting.</p>	Clerk Next agenda
17.	<p>Standing item - CCTV – To consider installing CCTV at Albert Street</p> <p>RESOLVED to instruct the installation of a new post and electrics, and two new cameras which is likely to cost around £5k.</p>	
18.	<p>Standing item – Bignall End Road Flooding update since works</p> <p>Nothing further to report at this stage.</p>	
19.	<p>Correspondence and circulars -To review other items received and consider for next agenda</p> <p>To note the Planning Inspectorate outcome re S53 footpath from Stephens Way to Footpath 31 (direction given to Staffs County Council process within 12 months) This was noted.</p> <p>SPCA Annual General Meeting: Monday, 3rd December 2018 at 7pm – This was noted, Mr Kinnersley is to attend.</p>	
20.	<p>To consider giving permission for the residents of Scot Hay to paint the Red Phone Box and install a defibrillator and also carry out repairs to the wooden bus shelter</p> <p>RESOLVED to allow the residents to carry out the work using competent people.</p>	
21.	<p>To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Proctor</p> <p>Cllr Proctor reported that a litter pick was planned for Saturday at 10am, which will include Bignall End Road play area. Streetscene are clearing up Bignall Hill.</p> <p>There were no police present at the liaison meeting.</p> <p>Revd Taylor stated that a Traffic Sub Group meeting would be arranged as soon as possible and would include the County Councillor and any other co-opted members.</p>	
22.	<p>To approve the safety checks and installation of the Christmas Lights, and consider paying extra for timers to be adjusted in line with the Rotary tree switch on</p> <p>RESOLVED to approve the arrangements, with the lights being switched on at 3pm approx. on 30th November 2018 – just prior to the Rotary tree switch on.</p>	
23.	<p>Clerks Update – (Appendix B)</p> <p>This was noted.</p>	
24.	<p>Councillor Reports (for information only/further actions and decisions must be included on next agenda)</p> <p>The Clerk was asked to report the overgrown footpath (referred to as Narrow Nick between Boon Hill Road and Birch Road) to the Rights of Way officer. If not then the Clerk was asked to instruct Mr Hough to cut it back and return the cuttings to the landowner due to the obstruction.</p> <p>Mr Garlick reported the potholes and kerbs along Hullocks Pool Road. Clerk to report this to County Councillor Beech. The Clerk is asked to invite Councillor Beech to the next meeting to update on the state of the Parish roads.</p>	Next agenda Clerk Clerk Clerk Next

	<p>Mrs Pearson wished to thank the Chair and Vice Chair for their efforts with regards to the meeting with Albert Street residents.</p> <p>Rev Taylor asked that the enforcement officers are made aware of the lack of secure fencing by Old Road/New Road junction, with regards to the development site and substantial drop.</p> <p>Cllr Proctor reported that the Audley Methodist Church had now been instructed to remove the gate which was ensuring that the driveway was accessible to the hearses, following a complaint of one individual who had threatened to sue the County Council for failing to take action. It was noted that the gate was not obstructing the footpath and that a clear gap remained in place. The Chair stated that he would be issuing a statement of fact to the local press due to the significance of the cemetery on the Parish, being the last consecrated cemetery open, the fact that it contains the Diglake memorial and the threat that this complaint poses to its future. This was noted.</p>	<p>agenda</p> <p>Clerk</p>
25.	<p>To approve the schedule of payments (Appendix C)</p> <p>To consider a donation to the Royal British Legion for Remembrance Sunday</p> <p>RESOLVED to approve the payments as per the attached schedule and to include a donation of £34 in addition to the wreaths and poppies for the Royal British Legion.</p>	
26.	<p>TO RESOLVE UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS ACT) TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE MEETING TO BE DISCUSSED:</p> <ul style="list-style-type: none"> - Update in relation to the car park Butchers Arms lease – to consider if the Parish Council wish to be responsible for the Street lamp on site and to note the advice re searches – It was RESOLVED that the Parish Council would not take on the street lamp responsibility or conduct the land searches, following the advice of the Solicitor. - Update in relation to the Church Car Park Church Street Audley lease and to note the advice re searches – It was RESOLVED that the Parish Council would not require the land searches to be carried out and noted the advice of the Solicitor. - To consider a quote for Tree quote for Alsager Road and the findings at Albert street play area trees – This was not available for the meeting. 	<p>Next agenda</p>

Meeting closed at 8.55pm

Approved Payments schedule – November 2018

Chq/Bacs	TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
bacs 115	Staffs County Council	Sect 50 licence	352.00
bacs 116	Swarco	VAS signs, batteries x 2 and 12 month extended warranty	7112.84
CHQ 973	Royal British Legion Poppy Appeal	Poppy wreaths, donation and street post poppies	158.00
bacs 117	Evansign	Signs CCTV and Flytipping	156.00
bacs 118	Mrs C Withington	Salary Nov inc additional meetings/organisation	1552.40
bacs 119	Mrs C Withington	Expenses Nov	150.81
bacs 120	Staffordshire Pension scheme	Pension Nov	599.63
bacs 121	H M Revenues and Customs	Tax and NI Nov	579.15
bacs 122	Mr S Hough	AM play insp - Grass 12, 13. Mgarden, Hend, Abank, Triangle by Alsager Rd, new equip Alsager Rd, Scot Hay Rd, Drs, Strim miles green park entrance, noticebard miles green, life rings leddys and seats	1902.00
bacs 122	Mr S Hough	ON 98 Allotment rubbish H End	50.00
bacs 122	Mr S Hough	H End play area goal post removal	30.00
bacs 122	Mr S Hough	ON 94 Miles Green removal silver birch	90.00
bacs 122	Mr S Hough	ON 92 Trees Island Leddys	120.00
bacs 122	Mr S Hough	ON 92 Plastic fence Rileys Field	335.00
bacs 122	Mr S Hough	ON 94 Brush cutting halmer end removal	440.00
bacs 122	Mr S Hough	ON 87 Water value returned Leddys	30.00
bacs 122	Mr S Hough	ON 70 Waste bin Leddys	100.00
bacs 122	Mr S Hough	ON 96 Noticeboard repair (wind door) Hend	20.00
bacs 122	Mr S Hough	ON 96 Removal of glass Bignall End Road ASB	30.00
bacs 122	Mr S Hough	ON 95 Paint slide ASB Alsager Road	10.00
bacs 123	PME Maintenance	CCTV install Bignall End Road cherry picker	108.00
bacs 124	DB Security	CCTV Bignall End Road	2136.00
bacs 125	SCC	Legal fees Butchers Arms Sept	73.50
bacs 126	WM Rileys	Padlocks	62.64
bacs 127	D&G Bus Services	October bus contract	1958.74
bacs 128	Audley Allotment Association	Reimbursement of Plaque and plot numbers	158.48
bacs 129	Mrs C Withington	Card, glue and folders - Rem Day	31.80
bacs 130	Staffs Solutions Group	First Aid cover Remembrance Day parade	120.00
bacs 131	Wicksteed	Play equipment Phase 1 Halmer End	36000.00
bacs 132	Eurooffice	blue Ink	29.57
		Monthly total	54496.56

Draft Budget 2019/20 – Approved in Principle

HEADING	Total Expected at end of March	Approved Budget 2018/19	Variance (over/ -under)	Draft Budget 2019/20 - TO BE AGREED DECEMBER
ADMIN				
Staff Costs / Chair	£ 31,320.44	£ 20,000.00	£ 11,320.44	£ 31,000.00
ADMIN Office/other/Adverts	£ 6,116.06	£ 8,500.00	-£ 2,383.94	£ 8,000.00
Playing Fields - maintenance	£ 21,867.30	£ 17,000.00	£ 4,867.30	£ 17,000.00
Bus Subsidy	£ 26,906.30	£ 31,753.00	-£ 4,846.70	£ 25,000.00
Playing fields - Capital (net of VAT) Alsager rd o/t payment plus Halmer End, CCTV x 2, fees Als Rd	£ 109,954.78	£ 60,000.00	£ 49,954.78	£ -
Other projects - lollipop lady, car park resurfacing	£ -	£ -		£ 47,000.00
Car parks x 2 legal fees	£ 3,073.50	£ 3,500.00	-£ 426.50	£ 3,500.00
Bus shelters and Seats	£ 1,865.20	£ 1,000.00	£ 865.20	£ 1,000.00
Footpaths	£ -	£ 100.00	-£ 100.00	£ 100.00
Bowling Greens	£ 1,031.30	£ 2,000.00	-£ 968.70	£ 2,000.00
Wildlife Area (Leddys/Marg Garden)	£ 3,268.56	£ 2,000.00	£ 1,268.56	£ 6,000.00
Misc. inc xmas lights/bunting/legal/VAS				
Safer rds grant	£ 11,628.27	£ 2,100.00	£ 9,528.27	£ 1,000.00
Allotments	£ 1,786.48	£ 1,500.00	£ 286.48	£ 1,500.00
Donations	£ 2,053.00	£ 1,000.00	£ 1,053.00	£ 1,000.00
Comm activities	£ -	£ 1,000.00	-£ 1,000.00	£ 1,000.00
Capital	£ -	£ -	£ -	£ -
Increasing Reserves	£ -	£ -	£ -	£ 25,000.00
VAT TO BE RECLAIMED	£ 10,340.37	£ -	£ 10,340.37	£ -
TOTAL	£ 231,031.56	£ 151,453.00	£ 79,578.56	£ 170,100.00

Required Income for Draft budget 19/20		Band D Calc
Precept reqd	£ 162,593.00	£ 64.06
Section 136 Funding (incs 25% reduction)	£ 2,510.00	£55.73 (2018/19) band D per annum (£141000)
Council tax support grant (at RISK)	£ 4,397.00	Increase of £8.33 per year or 16p per week
Other income	£ 600.00	
Total Income	£ 170,100.00	

.....SignedDated

RESERVES C/Fwd to 18/19	£90,863.97	Total Expected Spend to end of year	£	196,182.26
<i>Est reserves c/f to 19/20 less overspend</i>	<i>£60,493.28</i>	Total Income (to date)	£	165,811.57
Total reserves c/f to 19/20 including expected income	£75,661.81	Expected Spend v's Actual Income to date (-Under/Over)	£	30,370.69
Unringfenced reserves	£20,661.81	Budget 18-19	£	151,453.00
Earmarked Albert St 55000 (*£5k Bignall End Rd cctv)	£55,000.00	Expected Spend v's Budget (-Under/Over)	£	44,729.26